1. ACTIVATE YOUR PORTAL ACCOUNT

Go to www.csuchico.edu.
Click on Portal.
Use the ID number in your admissions letter and your birth date to activate.

Activate your New Student Account where you submit your Intent-to-Enroll, find your to-do list, and check your financial information.

Here is your Wildcat ID Number:
You’ll need it for any communications with the Office of Admissions, or for University Housing should you apply to live on campus.

After you activate your Portal Account, you will be assigned a new Wildcat Gmail account. Official notifications from the University related to enrollment, academic status, fees, holds, and financial aid will be sent to your Wildcat email only, and will not be sent to your personal email address, unless you set up email forwarding within Gmail. For instructions on how to set up email forwarding, please visit www.csuchico.edu/itss/email/students/index.shtml.

2. COMPLETE YOUR ELIGIBILITY REQUIREMENTS

For Freshmen

All courses in progress that are needed to meet eligibility requirements must be successfully completed with a grade of C or better prior to high school graduation. Coursework completed the summer following graduation cannot be used toward meeting admission requirements. Senior year grades will be evaluated.

Submit all SAT/ACT test scores to the Office of Admissions.

Check your portal to find out if you are exempt or nonexempt from taking the English Placement Test (EPT) and Entry Level Mathematics (ELM) test, which are required prior to registration. See other side for details regarding registering for the tests.

Visit the Student Center in your Portal Account and check for any outstanding to-do’s and monitor your email regularly for messages related to Chico State.

For Transfer Students

All courses in progress that are needed to meet eligibility requirements must be successfully completed with a grade of C- or better, and you must have 60 transferable semester units (or 90 quarter units) at the time of transfer. All admission requirements must be completed by the end of the spring 2017 term. During the summer, an evaluation of your transfer credit will become available in the Student Center in your Portal Account.

Click on Degree Progress Report in the left-hand navigation. Priority will be given to Summer Orientation participants.

3. SUBMIT YOUR INTENT-TO-ENROLL DECISION (NOW OR NO LATER THAN MAY 1)

Submit your Intent-to-Enroll and $200 nonrefundable Enrollment Confirmation Deposit via your Portal Account, or you will need to specify why you are exempt from this deposit. If you are exempt, you will still need to go through the following steps to submit your Intent-to-Enroll.

There are three ways to be exempt from paying the deposit:
(1) having an approved application fee waiver at the time of application, (2) having an expected family contribution (EFC) of 5200 or less on your State or Federal Student Aid Report, or (3) having been admitted to the Educational Opportunity Program (EOP).

All students—exempt from deposit or not—must complete steps below by May 1 or your admission will be rescinded.
A. Log into your Portal Account.
B. Click on the Admissions & Orientation tab.
C. Click on Student Center link under the Admissions heading.
D. Once in the Student Center, go to the Admissions box at the bottom of the page, click on the Accept/Decline Admissions link, and follow the screen prompts to submit your decision.

4. SUBMIT YOUR FINAL TRANSCRIPTS

You will need to submit final official transcripts postmarked no later than July 15.

Freshmen: Transcripts must include high school graduation date.

Mail transcripts to:
Office of Admissions
CSU, Chico
400 W. First Street
Chico CA 95929-0722

Transfers: Transcripts must include spring semester grades.
Important Dates

**School Code:** 001146  
**FAX:** 530-898-4567

**FIRST:** Activate your Portal account to View and Accept Our Offer of Admission!

**October**

**October 1:** Submit a Free Application for Federal Student Aid for 2017–2018 at www.fafsa.ed.gov by the priority filing date of March 2.  
**CSU, Chico’s school code is 001146**

**November**

**November 30:** CSU, Chico’s EOP application due.  
Visit www.csuchico.edu/eop for more information.  
**University Housing:** Check your Wildcat email for more details regarding the application process and additional deadlines for fall 2017. Initial housing payments will be accepted during the application process. Apply for University Housing at www.csuchico.edu/housing.

**January**

**January 2–February 15:** The CSU, Chico scholarship application is available for the 2017–2018 school year.  
Visit www.csuchico.edu/fa/scholarships.  
**January 31:** EOP applicants only: All additional documents are due to the Educational Opportunity Program. Documents may be faxed to 530-898-4567.  
**Freshmen:** two recommendation forms and high school transcript.  
**Transfer:** two recommendation forms.

**February**

**Freshmen:** If you aren’t exempt, visit www.ets.org/csu to register for EPT or ELM test. Tests can be taken at any CSU campus. Test early (preferably by March). Passing the EPT and /or the ELM will exempt you from the Early Start Program in Summer 2017.  
**EOP applicants MUST take these tests no later than March.**

**February 15:** Application for CSU, Chico scholarships close.  
See www.csuchico.edu/fa/scholarships/csuChico.shtml.

**March**

**March 8:** Deadline ELM/EPT registration.  
**March 15:** Transfer student deadline to submit Associate Degree for Transfer verifications (if applicable) to the Office of Admissions.  
Go to www.csuchico.edu/admissions to reserve your spot for our Choose Chico! event (April 8, 2017). This day is designed to help you make your college decision.

**April**

Check your Student Center to view and accept your Financial Aid award.  
**April 8:** Join us for Choose Chico!  
**Reminder:** Submit your Intent-to-Enroll with your nonrefundable $200 ECD deposit by May 1, or your admission offer will be rescinded. Just log in to the Portal to let us know you want to be a Wildcat!  
**Freshmen:** Familiarize yourself with the Early Start Program by visiting www.csuchico.edu/admissions/earlystart.shtml. Students who need remediation based on their EPT and/or ELM scores are required to begin the process no later than summer 2017.  
**Reminder:** Sign up for a Summer Orientation session at www.csuchico.edu/summero.

**May**

**May 1:** Deadline to submit Intent-to-Enroll and Enrollment Confirmation Deposit.  
**Freshmen:** Check your email and Portal for information about registering for Early Start if you aren’t exempt.  
**May 7:** Last systemwide EPT and ELM test offered for freshmen who haven’t taken placement exams and aren’t exempt. Failure to take this test will affect fall class registration.  
**For accessibility accommodations,** including the conversion of reading material to alternative text, please contact the Accessibility Resource Center at 530-898-5959 as soon as possible and be sure to register for a June Summer Orientation session.

**June**

Summer Orientation sessions begin. Receive assistance with academic planning, exploring majors, and class registration.  
See www.csuchico.edu/summero.  
**Freshmen:** Register for Early Start class(es) if you did not pass or are not exempt from EPT and/or ELM tests.

**July**

**July 26:** Registration fee payment deadline. Students who have registered for classes (including wait list) between June 8–July 27 must pay fees or have sufficient pending financial aid by this date.  
For instructions on how to verify your pending aid, please review this video: www.csuchico.edu/fa/awardInfo/payCharges.shtml.

**August**

**August 17:** Move into University Housing. Check your CSU, Chico email in July for other instructions and helpful tips.  
**August 14–18:** New students join us for Wildcat Welcome Week! Don’t miss out on campuswide events, academic advising, and parent receptions.

**August 21:** Fall classes begin!