
Course Policies Common to All Courses

The policies listed below are common to all courses offered by the College of Agriculture. These policies will be enforced in all classes.

Student Responsibility

- Students are strongly advised not to miss class or labs since this time may be difficult or impossible to make up. It is the student's responsibility to inform the instructor and arrange for alternate assignments when a class is missed for an excused reason such as illness or academic field trip.
- Students are expected to pay attention and participate in class meetings.
- It is the student's responsibility to meet all appropriate deadlines for adding, withdrawing, etc. These deadlines can be found on the University web site at: <http://www.csuchico.edu/schedule/>
- **No assignments will be accepted after the assigned due date** without prior permission of the instructor
- Use of tobacco products is not allowed during class or lab.
- Students are expected to turn off all pagers, cell phones, ipods, mp3 players, and other electronic devices during class time. Headsets and ear buds should be removed at the beginning of class or lab.
- All class participants are expected to exhibit respectful behavior to other students and the instructor.
- All students have the right and privilege to learn in the class, free from harassment and disruption.
- Inappropriate or disruptive behavior will not be tolerated, nor will lewd or foul language.
- The class follows the standards set in the ***Code of Students Rights and Responsibilities (EM 96-38)*** and students are subject to disciplinary action for violation of that code.
- Courses in agriculture commonly include activities where potential hazards exist. Students are expected to conduct themselves in a safe manner at all times.

Plagiarism Detection

The campus subscribes to the Turnitin.com plagiarism prevention service, and you may be required to submit written assignments to Turnitin.com. Your work will be used by Turnitin.com for plagiarism detection and for no other purpose.

University Policies

University policies will be enforced in the course (see the catalog for a list of university policies).

Final Exams

All classes are required to meet for one two-hour period during finals week for instruction or examination. Most classes meet in their normal room according to the special schedule listed on the University web site. Some classes may be scheduled for a common final during one of the common final time periods (Monday-Thursday, 8-9:50 a.m. or 4-5:50 p.m.).

Check with your instructor to verify whether or not your final will be held at the standard scheduled final time, during one of the common final periods, or at an alternative time or location. Final examinations will be held in the regularly scheduled classroom except for classes listed under “Courses Scheduled for Common Finals.” Faculty are required to meet with their classes for two hours during finals week, whether for examination or other activity.

Cheating and Plagiarism

Cheating and plagiarism are considered as the most serious offenses in the teaching-learning process, as it erodes the integrity of the student/faculty relationship. Students are reminded that the University Policy on Academic Honesty will be enforced in this class. The policy is available in the Catalog. *Students are reminded that turning in someone else's homework or project is considered cheating. Students working together on individual assignments (ex. homework) are reminded to do their own work and turning in essentially identical work as another student is not acceptable.*

If there is evidence that you have been involved in any form of academic dishonesty, you will receive an “F” grade for the course, be locked from Vista, and a report will be provided to Student Judicial Affairs for further action.

Students with Disabilities:

Upon identifying themselves to the instructor and the university, students with disabilities will receive reasonable accommodation for learning and evaluation. (Contact Disability Support Services)

Academic Rigor

Academic rigor means the consistent expectation of excellence and the aspiration to significant achievement. It should pervade the entire atmosphere of the University--teaching and learning, curriculum, evaluation of student and faculty, outreach, admissions, advising, and student life.

Rigorous Learning

Rigorous students are part of the equation of rigorous teaching and learning. A rigorous education is vigorous, difficult, deeply satisfying work, and it requires a lifestyle conducive to achieving

excellence. College is not a temporary diversion or a period of entertainment, but a fundamental piece of student character, citizenship, and employment future. A diploma and good grades from a demanding institution count for something. Rigorous students

- Set high personal standards, develop a strong sense of purpose, come to class well-prepared, and complete assignments on time.
- Develop an effective relationship with the instructor, in and outside of class, and make the most of University advising and other services.
- Treat fellow students and the classroom environment with complete respect. Give each class full attention and participation. Do not miss class, arrive late, or leave early.
- Accept continuing responsibility for learning and for grades earned.
- Approach each class in a professional manner, as if the class were real employment. Treat a full-course load as full-time work and spend no less time on it. Determine exactly what is expected.
- Experiment with all teaching and learning strategies used in classes, and also determine which work best for them.
- Demonstrate complete honesty and integrity.

Rigorous Teaching

Rigorous faculty are role models for the behaviors and accomplishments the University seeks to promote. They demonstrate a high level of professionalism and commitment to the University and to their discipline and inspire in students an excitement about learning. Guiding students toward excellence, they

- Communicate high expectations and demonstrate them through a demanding syllabus and well-prepared classes.
- Encourage student-faculty contact in and out of class and offer conscientious advising and consistent availability.
- Encourage collaboration and active learning, fully involving students in the learning experience.
- Provide students early, prompt, and frequent feedback and develop appropriate assessment strategies.
- Emphasize time on task, clearly communicate time required for learning, make it clear that full-time study is full-time work, and design learning experiences so that homework matters.
- Develop approaches and strategies geared to diverse talents and ways of learning, while maintaining high standards of accountability.
- Reduce opportunities to engage in academic dishonesty and challenge its occurrence.