COURSE NUMBER, TITLE AND UNITS
Course number:  AGRI 380B
Course title:  Agricultural Leadership and Fair Management (Leadership in the Workplace)
Course units:  3 units

FACULTY
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DESCRIPTION
This course provides each student with an investigation into leadership in the workplace. Students will engage in an in-depth exploration of skills and attitudes necessary to secure a desired career, experience success in the workplace and prepare for advancement within a career field.

VISION
My vision for each of you is that you enhance your natural leadership potential resulting in a more successful career and personal life – your family, home and community.

EXPECTED OUTCOMES
Students will:
1. Reflect on their own skill set as it relates to the workplace
2. Demonstrate leadership skills essential to the workplace

TEXTS AND REFERENCES
**EXPANDED DESCRIPTION OF CONTENT AND METHOD**

Each student will:

A. Actively participate in weekly sessions designed to engage the students in meaningful informative lectures and activities designed to enhance their personal leadership in the world of work. Students will participate in these activities as individuals and as teams.

B. Complete all assignments and assessments.

**COURSE OBJECTIVES**

- Apply job seeking skills to their own personal life.
- Successful complete an interview.
- Demonstrate interpersonal skills necessary in the workplace.
- Demonstrate team leadership skills necessary in the workplace.
- Exercise other essential skills and attitudes desired in the workplace including conflict resolution, creating a vision, taking initiative, decision making, servant leadership and coaching others.

**REQUIRED READING**

The readings for this class are assigned to provide the student with information that will enrich their level of understanding about leadership development. Readings will also provide students with strategies to apply leadership theory to enrich their personal leadership influence. Readings will also serve as a basis for in-class discussions of the topics specified on the attached topic outline. Furthermore, students are expected to reference the information from the readings in their reflection papers.

**ATTENDANCE AND PARTICIPATION**

Regular attendance is required. In class, students will participate in cooperative groups, engage in experiential classroom activities, and contribute to class discussion. Coming to class prepared and responding to assigned readings will demonstrate participation. Students are responsible for all work done in class. If a student must miss a class, a message prior to the missed session is expected. If the absence is excused, the student will need to arrange an alternative assignment with the instructor to make up the work missed in class.

**COURSE GRADING AND EVALUATION**

Evaluation will be based on completion of the assignments and assessments and in-class participation. General expectations for success in AGRI 380A include submitting all assignments on time, fully engaging in class discussions, and writing in which thoroughness of thought and content are demonstrated. Correct grammar, syntax, spelling, word usage, neatness, punctuation, and sentence formation are expected.
<table>
<thead>
<tr>
<th>Class assignments:</th>
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<tbody>
<tr>
<td>Leadership in class</td>
<td>120 pts</td>
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<tr>
<td>Career Exploration Assignment</td>
<td>20 pts</td>
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<tr>
<td>Resume’</td>
<td>60 pts</td>
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<tr>
<td>Cover Letter</td>
<td>30 pts</td>
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<tr>
<td>Career Fair Participation &amp; paper</td>
<td>40 pts</td>
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<tr>
<td>Skill Presentation</td>
<td>50 pts</td>
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<tr>
<td>Etiquette Dinner participation paper</td>
<td>50 pts</td>
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<tr>
<td>Class Project Leadership</td>
<td>100 pts</td>
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<tr>
<td>Quizzes</td>
<td>90 pts</td>
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<tr>
<td>Leadership Survey</td>
<td>40 pts</td>
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<tr>
<td>TOTAL</td>
<td>600 PTS</td>
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Extra Credit Activities (15 points/ activity up to 60 pts.)

- Judging a leadership event
- Job shadow (4 hours minimum)
- Mock Interview
- Interview an employer or business leader
- Community service activity (4 hours minimum)
- Conduct a leadership workshop on a job related topic
- Other related pre-approved activity