

CONSTITUTION OF ANTHRO GRAD STUDENTS ASSOCIATION

February 9, 2007

Article I – Name

The name of this organization shall be Anthro Grad Students Association, hereinafter referred to as AGSA.

Article II – Purpose

The purpose of this organization shall be to facilitate communication and promote educational and professional development for the graduate students in the Anthropology department.

Article III – Membership

A. Qualifications of Members

1. Anthropology graduate students of good academic standing and who are enrolled in at least one course are automatic members. Good academic standing is defined as a minimum GPA of 3.0 and sufficient progress towards the degree.
2. Voting privileges shall be granted to all members
3. (Responsibilities/ Requirements for maintaining membership, dues...)

Article IV – Officers and Committees

A. Criteria

1. All officers must be regularly enrolled students in good academic standing at California State University, Chico. Students holding office must be enrolled in at least three (3) units per term. Students with more than fifty (50) units will no longer be eligible for office.

B. Election and Removal

1. Officers shall be elected by a simple majority vote of the members present at the first meeting held in April every year. Terms will last an entire calendar year, with the month of May and the summer used for transitional activities and paperwork.
2. Removal of officers requires a 2/3 majority vote of the total voting membership.

3. Special elections will be held to fill offices that are vacant due to removal or resignation of the previously elected officer. The new officer shall be elected by a simple majority vote of the members present.

C. Duties and Responsibilities

1. The President shall preside at all meetings of the AGSA; represent the AGSA to the University, department faculty and others; and convene the executive committee as needed. The president is also responsible for completing the necessary forms for University recognition renewal, and for overseeing and delegating tasks related to general events not covered by one of the subfield officers numbered three through six below.
2. The Secretary/ Treasurer shall keep all records of official business and financial transactions and applications. The Secretary/ Treasurer is also responsible for providing each member with a copy of the minutes within a reasonable time period after every meeting, sending reminders to all members regarding upcoming meetings, and facilitating communication between all members of the AGSA and with the faculty and staff of the Anthropology department.
3. The Cultural Officer shall be responsible for overseeing and delegating tasks related to activities and events relevant to cultural anthropology, as well as facilitating communication between those graduate students focusing in cultural anthropology and the rest of the AGSA.
4. The Archaeology Officer shall be responsible for overseeing and delegating tasks related to activities and events relevant to archaeology, as well as facilitating communication between those graduate students focusing in archaeology and the rest of the AGSA.
5. The Physical Officer shall be responsible for overseeing and delegating tasks related to activities and events relevant to physical anthropology, as well as facilitating communication between those graduate students focusing in physical anthropology and the rest of the AGSA.
6. The Museum Studies Officer shall be responsible for overseeing and delegating tasks related to activities and events relevant to museum studies, as well as facilitating communication between those graduate students focusing in museum studies and the rest of the AGSA.
7. The Web Designer/ Historian shall be responsible for creating and maintaining the organization's Web site, e-mail address and any other electronic resources. The Web designer/ historian shall also be responsible for documenting activities and events through photographs, audio-visual recordings or similar media and maintaining those materials for posterity.

D. Committees

1. The executive committee shall be comprised of the elected officers of the AGSA and shall meet to finalize agenda items, prepare informational reports, and collaborate on the business of the organization
2. The President may appoint others to committees as needs arise.

Article V – Meetings

1. Regular meetings will be held biweekly while school is in session, with dates and times determined at the previous meeting and reminders sent by the Secretary/ Treasurer.
2. Special meetings and executive committee meetings may be called by the President via e-mail at least three (3) days in advance.

Article VI – Decision Making Process

1. The process for general decision making, including the expenditure of funds, shall be a simple majority of a quorum unless specified in the constitution. A quorum shall constitute a minimum of 40% of the total voting membership in attendance at a scheduled meeting.
2. (Expenditures over \$150 must be approved by a $\frac{3}{4}$ majority of the quorum.)
3. The executive committee may, with a majority vote, authorize expenditures up to \$25 for routine operational expenses.

Article VII – Alcohol

The possession, sale, use, or consumption of alcoholic beverages during an organization event, in any situation sponsored or endorsed by the organization, will be in compliance with any and all applicable laws of the state, county, city and, if on campus, California State University, Chico, and must comply with all state Alcohol Beverage Control statutes found in the state business and professional code section 25658 and 25662.

Article VIII – Advisor

1. Faculty advisor(s) shall be approved with a simple majority vote of the members present at a scheduled meeting.
2. Removal of faculty advisor(s) shall require a $\frac{2}{3}$ majority vote of all voting members.

Article IX – Amendment Process

Amendments to this constitution may be proposed by any member during a scheduled meeting. Approval of amendments shall require a $\frac{2}{3}$ majority vote of all voting members.

Article X – Disbursal of Assets

Should the AGSA disband, the executive board shall disburse the assets to the Anthropology department. Should no officers be available, the Director of the Student Activities Office or other appropriate university official shall be authorized to make the disbursal.