February 14, 2009

Paul J. Zingg
President
California State University, Chico
Office of the President
400 West First Street
Chico, California 95929-0150

Dear President Zingg:

At its February 2009 meeting, the Commission on Accreditation (COA) reviewed the self-study, the Accreditation Review Brief, and the program's response to the Brief as the reaffirmation application for the baccalaureate and master's social work programs at California State University, Chico. The COA voted to reaffirm the program's accreditation for eight years, ending February 2016, with a progress report to be reviewed at its February 2010 meeting.

In taking this action, the COA identified two areas of concern.

Assessment

Baccalaureate

Accreditation Standard 8.0 The program has an assessment plan and procedures for evaluating the outcome of each program objective. The plan specifies the measurement procedures and methods used to evaluate the outcome of each program objective.

In its letter of June 14, 2008 the COA found that the BSW program objectives were not connected to outcome measures and were not clearly delineated. The program did not address this concern in their supplemental materials submitted on July 30, 2008, nor did they address this in their response to the site team report on October 22, 2008. The program needs to provide documentation of how each of the baccalaureate program objectives is linked to indicators that measure the achievement of these objectives. We suggest that the program provide a matrix that illustrates this linkage.
Accreditation Standard 8.1 The program implements its plan to evaluate the outcome of each program objective and shows evidence that the analysis is used continuously to affirm and improve the educational program.

The program provides global statements of findings which generally state that the program is consistently exceeding its benchmarks. The program does not provide any outcome data or narrative to support these global statements. Minus this information it is difficult to take these global statements at face value. The program should present a narrative of the precise findings upon which these global statements are based.

Masters

Accreditation Standard 8.0 The program has an assessment plan and procedures for evaluating the outcome of each program objective. The plan specifies the measurement procedures and methods used to evaluate the outcome of each program objective.

Accreditation

The program was requested to provide evidence that the instruments used to measure program objectives are linked to these program objectives. The COA further stated that the lack of this linkage between program objectives and the measures of these program objectives make it difficult to assess whether AS 8.1 has been met. There is no evidence of a coherent assessment plan that discussed in detail the relationship between the MSW objectives and the instruments and measurements of the specific objectives. It does not indicate in narrative form the item or question that measures the program objectives and thus it is difficult to determine whether the program objective and its measurement are actually linked. The program needs to go one step further and state the items or questions on the respective instruments that measure each specific program objective.

Standard 8.1 The program implements its plan to evaluate the outcome of each program objective and shows evidence that the analysis is used continuously to affirm and improve the educational program.

The program provides global statements of findings which generally state that the program is consistently exceeding its benchmarks. The program does not provide any outcome data or narrative to support these global statements. Minus this information it is difficult to take these global statements at face value. The program should present a narrative of the precise findings upon which these global statements are based.
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Submit three copies of the Progress Report no later than December 1, 2009 for review during the February 2010 COA meeting.

The timetable for reaffirmation for the program is included with this letter. Please be in touch with Dr. RosieLee Camacho Salinas, Accreditation Specialist II in the Office of Social Work Accreditation and

The timetable for reaffirmation for the program is included with this letter. Please be in touch with Dr. RosieLee Camacho Salinas, Accreditation Specialist II in the Office of Social Work Accreditation and Educational Excellence, if there are any questions about this letter or the procedures and actions of the Commission of Accreditation.

Sincerely,

[Signature]

Wynne Sandra Korr, PhD., Chair
Commission on Accreditation

WSK/RLCS

CC: Celeste A. Jones, Ph.D., M.S.W.
    Director, School of Social Work
    California State University, Chico

Enclosures: Timetable for Reaffirmation
## Timetable for Reaffirmation
### February 2017 Agenda
#### Council on Social Work Education
#### Commission on Accreditation

<table>
<thead>
<tr>
<th>ACTIVITY or DOCUMENT:</th>
<th>DATE:</th>
<th>COPIES SENT TO:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reaffirmation Workshop</td>
<td>Two or three years before the Commission review</td>
<td></td>
</tr>
<tr>
<td>Eligibility Fee Invoice Issued</td>
<td>December 1, 2015</td>
<td>CSWE sends to the Dean or Director.</td>
</tr>
<tr>
<td>Site Team Planning Form Due*</td>
<td>One month after receipt of planning form, approximately one year before the Commission review</td>
<td>The program sends one (1) copy to the Site Team Coordinator</td>
</tr>
<tr>
<td>Eligibility Fee Due</td>
<td>February 1, 2016</td>
<td>The program sends the payment and invoice number to CSWE.</td>
</tr>
<tr>
<td>Eligibility Materials Due*</td>
<td>March 1, 2016</td>
<td>The program sends one (1) copy to their Accreditation Specialist.</td>
</tr>
<tr>
<td>Full Self-Study Due</td>
<td>April 1, 2016</td>
<td>The program sends three (3) copies to their Accreditation Specialist.</td>
</tr>
<tr>
<td></td>
<td>One month before the Site Visit</td>
<td>The program sends one (1) copy to each site team member.</td>
</tr>
<tr>
<td>Accreditation Review Brief Due</td>
<td>April 1, 2016</td>
<td>The program emails one (1) copy and sends three (3) paper copies to their Accreditation Specialist.</td>
</tr>
<tr>
<td>Reaffirmation Fee Invoice Issued*</td>
<td>May 1, 2016</td>
<td>CSWE sends to the Dean or Director.</td>
</tr>
<tr>
<td>Commission Review for Site Team Instructions</td>
<td>June 2016 Commission Meeting</td>
<td></td>
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<tr>
<td>Reaffirmation Fee Due</td>
<td>July 1, 2016</td>
<td>The program sends the payment and invoice number to CSWE.</td>
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<tr>
<td>Site Visit Occurs</td>
<td>September 1, 2016 through October 31, 2016</td>
<td></td>
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<tr>
<td>Site Visit Report Due</td>
<td>Within two weeks of the last day of the Site Visit</td>
<td>The site team chair sends one (1) electronic and one (1) paper copy to the program's Accreditation Specialist.</td>
</tr>
<tr>
<td>Program Response to the Site Visit Report Due</td>
<td>Within two weeks of receiving the Site Visit Report (FILE COMPLETE)</td>
<td>The program sends one (1) electronic and three (3) paper copies to their Accreditation Specialist.</td>
</tr>
<tr>
<td>Commission Review for Reaffirmation Determination</td>
<td>February 2017 Commission Meeting</td>
<td></td>
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</tbody>
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*Current versions of these documents are on the website: [www.cswe.org/reaffirmation](http://www.cswe.org/reaffirmation)