ADA Committee Minutes
Date 6/18/2012    SSC 206, 2:00 - 3:00

Members and Guests
X Sandy Parsons, ARC /Chair
X Lauri Evans, ARC/Vice Chair
X Maurice Bryan, HR
X Daniel Castaneda, AS
X Tony Dunn , IRES
X Katherine Finegold, AS
X Dave Hibbard, Faculty
X Sean Greewald, FMS
X Deborah Lemmo, AS
X Lynda Miracle, FCP
X Mike Thorpe, Risk Manager
X Rob Thacker, FMS
X Gloria Torbeck, UHFS
X Gretchen Tousey, staff council representative
X Linda Vidovich, SHR
X David Wymore, FCP

Minutes:
Approved: by Rob Thacker and seconded by Sean Greenwald.

Old Business

Self Evaluation
• The self-evaluation has been submitted to Campus Labs for the development of an on line survey instrument. We are on track with our implementation timeline. Sandy Parsons agreed to draft a notice for the Cabinet and Department heads for the committee to review and finalize for distribution in August/September. This maintains the timeline agreed upon for implementation.

Transition Plan:
• Rob Thacker demonstrated a transition plan that is in progress; this is an on line living document that can e generated in combination with the facilities feasibility studies. The committee agrees that this is a great instrument that can be used to maintain an on going assessment of accessibility needs. The committee encouraged Rob Thacker (and Sean Greenwald) to continue to develop this instrument. This is great progress toward a current, manageable transition plan.

Butte College use of Classrooms:
• Lori Hoffman clarified that there is an approved list of classrooms outlined in an MOU with Butte College use. This information was forwarded to RCE and Butte College and as such, the issue of use of Ayres 201 has been resolved. However, there was work orders initiated for accessibility issues identified.
New Business

Signage:

- ARC and FMS received a complaint this month regarding lack of signage for sidewalk closures, specifically, window washers were blocking the sidewalk. Complainant requested that signage be present when sidewalks are blocked. This is a reasonable and appropriate request. Rob Thacker and Sean Greenwald, FMS, are working to purchase, prepare signs, and provide guidance and training for FMS staff. The committee appreciates and encourages their efforts.

NEXT MEETING WILL BE July 16 AT 2:00PM-3:00PM IN BLDG SSC 206