ADA Committee Minutes  
Date 11/26/2012  
SSC 206, 2:00 - 3:00

Members and Guests

X Sandy Parsons, ARC /Chair
X Lauri Evans, ARC/Vice Chair
  Maurice Bryan, HR
X Lindsey Siegel, AS
X Tony Dunn , IRES
  Dane Cameron, Faculty
  Dave Hibbard, Faculty
  Luis Caraballo, FMS
  Deborah Lemmo, AS
  Lynda Miracle, FCP
X Mike Thorpe, Risk Manager
  Gloria Torbeck, UHFS
X Gretchen Tousey, staff council representative
  Linda Vidovich, SHR
X David Wymore, FCP
X Antoinette Krugar, Student

Minutes:
Not Reviewed.

Old Business

Self Evaluation

• Committee had final discussion regarding any remaining revisions. One revision was noted for the email instructions. Sandy Parsons will contact Student Voice for revision.
• Committee agreed that a “heads up” email should be sent before finals. Sandy Parsons will send it out on behalf of the committee (to department heads, Deans and Cabinet)

Transition Plan:

• Luis Caraballo was not present to provide an update regarding his request that SZS Consulting prepare an implementation plan based on their 2009 Master Accessibility Plan. Sandy Parsons will follow up with Luis and ask him to give the committee an update at the next meeting.

OCR Complaint:
The Campus received the OCR Data Request (shared with committee). Sandy Parsons will send out request electronically, as well. Due Date is December 6, 2012. Sandy Parsons asked that information be to her by December 5 so that she can compile information. Sandy did ask for an extension but has not heard back from investigator whether extension has been granted.

ADA Training:

• Sandy Parsons is conducting ADA Refresher Course this Wednesday 11/28/2012.

New Business:

• Committee had a brief discussion regarding the Auxiliaries and the ADA Coordinator, specifically, if Sandy Parsons was the ADA Coordinator for the Auxiliaries. It was acknowledged that during an audit or complaint, there will likely not be a distinction between the auxiliaries and the university. This issue will be tabled until after the roll out of the ADA Self Assessment survey.

NEXT MEETING WILL BE December 10 AT 2:00PM-3:00PM IN BLDG SSC 206

Minutes submitted by Sandy Parsons, Chair