ADA Committee Minutes
Date 2/25/2013     SSC 206, 2:00 - 3:00

Members and Guests
X      Sandy Parsons, ARC /Chair
X      Gabe Adley, AS VP of Facilities and Services
X      Maurice Bryan, HR
      Dane Cameron, Faculty
X      Rick Deaver, FCP
X      Tony Dunn, IRES
      Dave Hibbard, Faculty
X      Antoinette Krugar, Student
      Deborah Lemmo, AS
      Lynda Miracle, FCP
X      Marie Patterson, FMS
      Mike Thorpe, Risk Manager
X      Gloria Torbeck, UHFS
X      Gretchen Tousey, staff council representative
X      Linda Vidovich, SHR
      David Wymore, FCP

Note:  Lauri Evans has requested removal from the ADA Committee. Gabe Adley, AS VP will act as AS Representative (in lieu of LS) Marie Patterson will act as FMS Representative (in lieu of LC)

Minutes:
ADA committee met in January, but minutes were not taken.

Old Business

Self Evaluation

• Committee agreed to launch self evaluation in March 2013.

Transition Plan:

• Luis Caraballo is sending Marie Patterson as his designee. Discussion regarding the transition plan was production. Committee agreed that information regarding accessibility projects and priorities will be provided to ADA Coordinator annually who will maintain the information as well as prepare an executive summary for Cabinet and Academic Senate.

OCR Complaint:

• OCR Attorney conducted three phone interviews with UPE and UPD personnel. OCR attorneys have indicated that there should be some resolution by the end of March 2013. ADA Coordinator will report to committee as soon as information is received.
New Business

Glenn Doors/Automatic Openers:

- Student reported to ARC that when buildings are locked down in the evenings after night classes have started, the automatic door does not work in Glenn Hall. This appears to be both an accessibility issue and a risk management issue. ARC (SP) has been attempting to find resolution with FMS; Marie Patterson has agreed to follow up and report back to ARC this week.

ADA Open Forum:

- ADA Coordinator offered the idea to open the ADA committee meeting more often than once a year for campus community comment. Committee members support the idea and will discuss more at the next meeting.

Personal Responsibility/Emergencies:

- ADA Coordinator shared that the document “Personal Responsibly for Evacuation During Emergencies” is being sent out in March (twice annually). Additionally, this document is provided to all incoming ARC students and staff/faculty working via ARC. ADA Coordinator is scheduled to meet with Yvette Streeter (EHS) to discuss publishing list of areas of refuge so that the information can be posted online for students, staff, faculty and visitors.
- Committee had a brief discussion regarding the Auxiliaries and the ADA Coordinator, specifically, if Sandy Parsons was the ADA Coordinator for the Auxiliaries. It was acknowledged that during an audit or complaint, there will likely not be a distinction between the auxiliaries and the university. This issue will be tabled until after the roll out of the ADA Self Assessment survey.

NEXT MEETING WILL BE March 25th AT 2:00PM-3:00PM IN BLDG SSC 206

Minutes submitted by Sandy Parsons, Chair