ADA Committee Minutes

September 28, 2015, SSC 306; 1:00-2:00

Members and Guests

X Sandy Parsons, Accessibility Resource Center/ADA Coordinator
X Lynda Miracle, Planning, Design, Construction
Rouben Mohiuddin, Faculty
X David Spague, Facilities Maintenance/Services
X Megan Rawie, Staff Council Representative
  Gloria Torbeck, University Housing and Food Services
X Curtis Pahlka, University Police Department
  Linda Vidovich, Human Resources
X Anna Harris, Web Services
X Mike Thorpe, Risk Manager
  Charlie Curtis, Associated Students Director of Facilities/University Affairs
  Vacant, Student appointed by ARC
  Debbie Lemmo, Associated Students Student Union Director of Operations or designee
  Sara Rumiano, Procurement

Minutes:

Minutes were not reviewed.

Old Business

Review of Charge

Introduction of New Members

• Sandy Parsons will follow up with Associated Students for representation; Invitations sent, but no attendance
• Sandy Parsons is seeking student to represent ARC
• Sandy Parsons sent request to VP Hoffman for Procurement representative

Transition Plan:

• David Sprague will begin work on the update of the Barrier Removal Priority Plan/Update of the Transition Plan. He will develop an implementation plan with timelines and share with committee.

New Business

Meeting Frequency:

• The committee agrees to change the meetings to 4x each semester, rather than 1x month. This still meets the requirements of the charge.
Setting Priorities for the Year:

- Barrier removal plan - David Sprague
- Develop a comprehensive compilation of complaint and grievance procedures for disability harassment and discrimination (per student, staff, faculty, guest) - Gloria Godinez, Labor Relations, may be a good resource.
- Follow up with auxiliaries and Continuing Regional Education for participation in self-assessment and committee representation - Mike Thorpe will contact entities.
- Find “lab owners” and seek participation in self assessment - Anna Harris

Revise Executive Memo/Charge:

- The EM 05-19 was written in 2005 and needs revision - Sandy Parsons will begin process including consideration of name change for committee that better reflects scope of committee.

CASP Reviews:

- Lynda Miracle shared a new requirement for her design and construction projects include having the ADA Coordinator participate in CASP inspections. Sandy Parsons will participate in the Taylor inspection.

NEXT MEETING WILL BE October 26th at 1pm to 2pm in SSC 306

Minutes submitted by Sandy Parsons