ACQUIRED BRAIN INJURY (ABI)
Documentation Guidelines

The following guidelines are provided in the interest of assuring that the documentation is appropriate to establish the student as an individual with a disability and to provide a rationale for reasonable accommodations. These guidelines are consistent with the CSU Policy on Provision of Services to Students with Disabilities.

Verification of Acquired Brain Injury:
Documentation shall be provided by a verifying professional qualified to assess the nature and extent of ABI, such as a licensed physician, psychiatrist, neurologist, rehabilitation counselor, school psychologist, or clinical psychologist.

Assessment must be current. Since assessment constitutes the basis for determining reasonable accommodations, it is in a student's best interest to provide verification that reflects current level of functioning.

Type of Documentation:

You may submit a letter from your physician on letterhead stationary which addresses the areas above or you may choose to use the Disability Verification form provided here. The letter or report should include reference to when the injury occurred, the nature of the functional limitations created by the injury (e.g. difficulty with language syntax, long term or short term memory, co-ordination and mobility). A prognosis for change or improvement is desirable, but not essential. Hospital or discharge summary reports may be acceptable if they also include a clear description of the areas of the areas of functioning affected by the injury. Veteran’s who have a service related disability rating may submit a DD 214 form or similar as evidence of ABI in lieu of the above.

www.csuchico.edu/arc/disability verification