Accessibility Resource Center

Emergency Preparedness - Personal Responsibility for Persons with Disabilities

**Before an Emergency:**

- Determine for yourself, or with the assistance of the ARC or the Floor Evacuation Coordinator nearest you, what (if any) adaptations to the buildings evacuation plan will be needed.
- Become familiar with important locations in each building you enter: exits, stairways, and designated “Shelter in Place” locations. The ARC will provide a copy of the Shelter in Place guide for your use.
- Each building has floor evacuation coordinators who are trained to assist you if needed and are aware of the designated safe areas where you can take shelter if unable to exit the building.
- Ask several reliable people in your classes, residence halls, or workplace to assist you in case of an emergency and instruct them in the best way to do so.

**During an Emergency:**

- Call campus police immediately (898-5555 or 911), provide the location and type of assistance needed; if you move from the given location, notify campus police.
- Move as quickly as you can towards the nearest safe exit or Shelter in Place location. Do not attempt to use the elevator!
- If you are unable to exit the building without assistance, move to a designated Shelter in Place location to await rescue. The Floor Evacuation Coordinator will advise first responders (Fire/Police) of your location. Your rescue will be a priority.
- Notify others in your location of your need for assistance.
- If unable to speak or speak loudly, carry a whistle or have other means of attracting the attention of others.
- If danger is imminent, individual should ask for help evacuating the building.