

**SCHOLARSHIP APPLICATION INSTRUCTIONS
FOR INCOMING FRESHMAN
DEPARTMENT OF ART AND ART HISTORY
CALIFORNIA STATE UNIVERSITY, CHICO**

The Department of Art and Art History offers merit based scholarships of \$1000 to incoming freshmen who plan to major in Fine Art. Students who wish to be considered for the Department of Art and Art History's scholarships should follow the steps outlined below.

1. Complete and submit an application for admission to CSU, Chico.

- To be eligible for these scholarships you must first have been accepted to the University.
- To obtain an application form for admission you can phone the Office of Admissions and Records at 530-898-6321 or visit their web site at <http://www.csuchico.edu/admissions>
- Priority filing period begins November 1st for the following fall semester. Because of increased enrollment demand it is estimated that the filing period for first time freshman may close as early as November 30th.

2. Complete the Department of Art and Art History Scholarship Application Form For Incoming Freshman.

3. Create a portfolio of images of your artwork to be submitted as 35mm slides or a CD of .jpg files.

- The portfolio must consist of a minimum of ten (10) slides/.jpgs of work executed within the last three years. Eight (8) of the ten slides/.jpgs must be full views of eight different pieces. Two (2) of the ten slides/.jpgs may show a detail view of two of the works depicted in full view. After meeting this basic requirement, you may elect to add five (5) additional slides/.jpgs of other work to the portfolio. Thus, the maximum number of slides/.jpgs permitted in your submission is fifteen (15). **DO NOT SEND ORIGINAL ARTWORK.**
- The 10-15 images can be of artwork done in any medium. Please include at least one example of drawing from life (still life, figure, or landscape). Consider including a shot of an interesting page in your sketchbook, (not necessarily a finished "work of art"). To shoot three-dimensional work, arrange it on a neutral background (i.e. a sheet, or piece of paper). Frame the images as close to the edges of the work as you can without blurring the focus. Don't wait until the last minute to take your pictures, as you may have to re-shoot.
- Attach a numbered slide/.jpg description list. Include the artwork's medium, size, and date. Indicate whether the work was done in response to a class assignment or on your own. Submit slides in a clear, transparent slide sheet. Submit the CD in a protective case with your name clearly marked on both the CD and the case.

4. Gather letters of recommendation.

- Two persons familiar with your artistic merit (i.e. high school art teachers) must each complete a recommendation for you. Provide them with a copy of the attached letter of recommendation form and an addressed, stamped envelope. Recommendations are to be sent directly to the Art Scholarship Committee at the address below.

5. Submit completed scholarship materials

- Mail to:
Art Scholarship Committee
Department of Art and Art History
California State University, Chico
Chico, CA 95929-0820
- We strongly encourage you to also apply for the University Scholarships. For more information on scholarships and financial aid contact the CSU, Chico Financial Aid Office at 530-898-6541 or visit their web site at <http://www.csuchico.edu/fa/>