

**STUDENT MATERIAL AND EQUIPMENT
ISSUANCE AGREEMENT**

STUDENT NAME _____
DATE _____ (please print)
GRADUATION DATE _____
(SEMESTER AND YEAR)

My signature below indicates that I agree to the following departmental rules regarding the use of materials, chemicals, and equipment and that I possess the materials, chemicals, and equipment noted below.

REGULATIONS:

(1) You will take full responsibility for the use of the materials, chemicals, and equipment and use the materials, chemicals, and equipment only in the rooms and for the purpose for which they were issued (as indicated by your initials).

(2) You may not lend anyone else the materials, chemicals, and equipment.

(3) At the end of each semester, before finals week, you must have the materials, chemicals and equipment reissued to you or return them to the stockroom. Failure to do so will result in an initial fine of \$20.00 in addition to the value of the issued materials. Failure to meet subsequent deadlines will result in you being placed on the list for withholding of academic services along with subsequent fines of an additional \$20.00 or more.

(4) A receipt for returned materials will be provided upon your request.

Signature _____ Permanent address _____
Address _____
ID # _____
Phone # _____ (local)