

Chico State Budget Development

Timeline for development

- September Board meeting: adoption of CSU budget request
- September – January: advocacy with Governor and Legislature
- January: Governor releases budget proposal
- January – February: In consultation with [University Budget Committee](#), review **budget projection** for next academic year and develop planning scenario(s) recommendation for campus
- February-March: President shares annual **budget call** with campus in writing and open forum
- March – April: Branch leads (VPs) produce budget proposals in response to the budget call
- May: [University Budget Committee](#), develops **proposed allocation** recommendations to President pending final budget allocation from state and CSU
- July: State finalizes budget, President communicates budget allocations to the campus
- September: Present academic year budget at budget forum and in writing

Budget projection

- Budget **Projection** for upcoming academic year will include
 - Projected operating fund revenue
 - Projected operating fund expenses
 - Projected enrollment
 - Projected reserve balances
 - Assumptions for the next year

Budget Call

- Budget Call includes
 - Developed by budget office and cabinet with consultation with University Budget Committee
 - Narrative describing the budget environment and expected circumstances for the state, CSU, and Chico State
 - Operating fund budget for current academic year and projection for next academic year for Chico State
 - Budget planning scenario(s) for each branch
 - Required information for budget request
 - [Example from Sacramento State](#)

Proposed operating fund allocation

- The proposed operating fund allocation will be a set of recommendations for changes to:
 - Adjustments to “off-the-top” [All University Expenses](#)
 - All University Expenses are expenses for the entire university that are not discretionary and not significantly impacted by branch based decisions or behavior.
 - Examples include: utilities, WSCUC accreditation fees,
 - Branch operating fund allocations
 - Planned use of one-time funds including reserves
 - Here is an [example of allocations](#)