

Anita Career

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(555) 555-5555

Objective

A civil engineering internship

Education

California State University, Chico

Major: Civil Engineering, expected graduation, May 2011

Chico High, graduated June 2007, 3.1 GPA

A.C.T. (Academy of Communication and Technology): a program that integrates technology with English and history classes.

Activities

Chico High: French Club, Challenge Day Mentor, M.e.Ch.a., Latinas Activas, MESA (Math, Engineering, Science Achievement), Art, Astrology

Languages

Bi-lingual in Spanish/English, conversational French

Work Experience

Housekeeper, Wilton Family, Chico, CA Summers 2005-2007
Demonstrated dedication by achieving 100% punctuality and attendance. Utilized organizational skills. Helped coordinate parties for up to 50 attendees.

Childcare Provider, Smith Family, Chico, CA 2004-2007
Supervised two young children. Planned and implemented activities. Provided transportation.

Volunteer Experience

Server for Chico Boys and Girls Club fundraising banquet Fall 2005
Mentor for entering Chico High students 2006-2007