

## Undergraduate Admissions

### REQUESTING INFORMATION AND APPLICATION FOR ADMISSION

Before you decide to apply for admission to Chico, we invite you to come for a look at our campus. The Office of Admissions staff is ready to make your visit profitable and to get you the information you need. Admissions staff will provide pre-admission advising, help you with application procedures, and provide other specialized services. The following information may help you plan your visit here.

Current admission information and the complete CSU admissions application and instructions are available via the Internet on the Chico Website (<http://www.csuchico.edu>). Go to the "Prospective Students" button.

An electronic application is strongly encouraged. However, your local high school counselor, community college or CSU campus will have a limited supply of the current CSU paper application if you are unable to apply electronically.

#### Campus Tours

**Guided campus tours** are given Monday through Friday at 11:30 a.m. Tours depart from the Office of Admissions. Guided tours on Saturdays are provided at 11:30 a.m. Please make a reservation at least one week in advance by calling 530-898-4428 or visit our website at <http://www.csuchico.edu/admissions> and go to our campus tour link. Large groups require reservations in advance.

**Self-guided tour materials** are available at the Office of Admissions during regular business hours, and at the University Police Department, Yuba Hall, after hours and on weekends.

**Library tours** are provided during the week prior to the first week of classes and the first two weeks of each semester.

**Visitor Parking** and permits are available from the University Police in Yuba Hall, located at the corner of W. Second and Normal Streets. Campus maps, directions, and pre-admission information are provided by Admissions staff.

#### Pre-Admission Services

The Office of Admissions provides information about higher education, in particular CSU, Chico, to prospective students, parents, guidance counselors and others. The staff assists

students in the admission process and informs other educational institutions and agencies about the CSU and CSU, Chico programs, policies, and procedures. Other services include coordination of visits by admissions personnel to high schools, community colleges, and community agencies; response to inquiries on university enrollment; and distributing complimentary copies of *The University Catalog* and related materials to schools, colleges, and other agencies. You may access additional information regarding CSU, Chico at <http://www.csuchico.edu> or call 530-898-4428.

### ADMISSION PROCEDURES AND POLICIES

Requirements for admission to CSU, Chico are in accordance with Title 5, Chapter 1, Subchapter 3, of the California Code of Regulations. If you are not sure of these requirements, you should consult a high school or community college counselor or CSU campus Admissions Office.

Electronic CSU undergraduate and graduate applications are accessible online at [www.csumentor.edu](http://www.csumentor.edu). The CSUMentor system allows students to browse through general information about CSU's twenty-three campuses, view multimedia campus presentations, send and receive electronic responses to specific questions, and apply for admission and financial aid.

#### Importance of Filing Complete, Accurate, and Authentic Application Documents

CSU Chico advises prospective students that they must supply complete and accurate information on the application for admission, residence questionnaire, and financial aid forms. Further, applicants must submit authentic and official transcripts of all previous academic work attempted. Failure to file complete, accurate, and authentic application documents may result in denial of admission, cancellation of academic credit, suspension, or expulsion (Section 41301, Article 1.1, Title 5, California Code of Regulations).

#### Undergraduate Application Procedures

Prospective students applying for part-time or full-time undergraduate programs of study in day or evening classes must file a complete

**Academic Affairs**  
**Vice Provost for Enrollment Management:**  
**Robert L. Hannigan**  
**Office of Admissions**  
**Colusa Hall**  
**1-800-542-4426 (toll free)**  
**530-898-6321 (voice/TTY)**  
**530-898-6456 (fax)**  
**e-mail: [info@csuchico.edu](mailto:info@csuchico.edu)**  
**<http://www.csuchico.edu>**  
**Director: John F. Swiney**

## Undergraduate Admissions



**Eligibility Index Table For California High School Graduates or Residents**

This represents the minimum eligibility index for regular admission to the CSU. CSU, Chico is an impacted campus for first-time freshman applicants and will require a higher index based on the academic characteristics of the applicant pool. All freshmen must submit results of the SAT I or ACT.

ACT GPA Score	SAT I Score	GPA	ACT Score	SAT I Score	GPA	ACT Score	SAT I Score	GPA	ACT Score	SAT I Score	
3.00 and above qualifies with any test score		2.75	15	700	2.49	20	910	2.23	25	1120	
2.99	10	510	2.74	15	710	2.48	20	920	2.22	25	1130
2.98	10	520	2.73	15	720	2.47	20	930	2.21	26	1140
2.97	10	530	2.72	15	730	2.46	21	940	2.20	26	1140
2.96	11	540	2.71	16	740	2.45	21	940	2.19	26	1150
2.95	11	540	2.70	16	740	2.44	21	950	2.18	26	1160
2.94	11	550	2.69	16	750	2.43	21	960	2.17	26	1170
2.93	11	560	2.68	16	760	2.42	21	970	2.16	27	1180
2.92	11	570	2.67	16	770	2.41	22	980	2.15	27	1180
2.91	12	580	2.66	17	780	2.40	22	980	2.14	27	1190
2.90	12	580	2.65	17	780	2.39	22	990	2.13	27	1200
2.89	12	590	2.64	17	790	2.38	22	1000	2.12	27	1210
2.88	12	600	2.63	17	800	2.37	22	1010	2.11	28	1220
2.87	12	610	2.62	17	810	2.36	23	1020	2.10	28	1220
2.86	13	620	2.61	18	820	2.35	23	1020	2.09	28	1230
2.85	13	620	2.60	18	820	2.34	23	1030	2.08	28	1240
2.84	13	630	2.59	18	830	2.33	23	1040	2.07	28	1250
2.83	13	640	2.58	18	840	2.32	23	1050	2.06	29	1260
2.82	13	650	2.57	18	850	2.31	24	1060	2.05	29	1260
2.81	14	660	2.56	19	860	2.30	24	1060	2.04	29	1270
2.80	14	660	2.55	19	860	2.29	24	1070	2.03	29	1280
2.79	14	670	2.54	19	870	2.28	24	1080	2.02	29	1290
2.78	14	680	2.53	19	880	2.27	24	1090	2.01	30	1300
2.77	14	690	2.52	19	890	2.26	25	1100	2.00	30	1300
2.76	15	700	2.51	20	900	2.25	25	1100	Below 2.00 does not qualify for regular admission.		
			2.50	20	900	2.24	25	1110			

**For Residents of Other States or Non-graduates of California High Schools**  
See important note below chart.

GPA Ranges	Minimum ACT Score	SAT I Range*
Above 3.60 qualifies with any test score		
3.56-3.60	13	660-630
3.51-3.55	14	700-670
3.46-3.50	15	740-710
3.41-3.45	16	780-750
3.36-3.40	17	820-790
3.31-3.35	18	860-830
3.26-3.30	19	900-870
3.21-3.25	20	940-910
3.16-3.20	21	980-950
3.11-3.15	22	1020-990
3.06-3.10	23	1060-1030
3.01-3.05	24	1100-1070
2.96-3.00	25	1140-1110
2.91-2.95	26	1180-1150
2.86-2.90	27	1220-1190
2.81-2.85	28	1260-1230
2.76-2.80	29	1300-1270
2.71-2.75	30	1340-1310
2.66-2.70	31	1380-1350
2.61-2.65	32	1420-1390
2.56-2.60	33	1460-1430
2.51-2.55	34	1500-1470
2.46-2.50	35	1540-1510
2.45	36	1550
Below 2.45 does not qualify for regular admission.		

\* Applicants with lower GPAs must earn the higher SAT I score to qualify

undergraduate application. The \$55 non-refundable application fee should be in the form of a check or money order payable to "The California State University" or by credit card if submitting the online application, and may not be transferred or used to apply to another term. An alternate campus and major may be indicated on the application, but applicants should list as an alternate campus only a CSU campus that also offers the major. Generally, an alternate major will be considered at the first choice campus before an application is redirected to an alternate choice campus.

**Impacted Programs**

The CSU designates programs as impacted when more applications are received in the initial filing period (October and November for fall terms, June for winter terms, August for spring terms, February for summer terms) than can be accommodated. Some programs are impacted at every campus where they are offered; others are impacted only at some campuses. You must meet supplementary admission criteria if applying to an impacted program.

The CSU will announce during the fall filing period those programs that are impacted and the supplementary criteria campuses will use. That announcement will be published in the CSU Review, distributed to high school and college counselors, and available online at <http://www.calstate.edu/AR/csureview/>. Information about the supplementary criteria also is sent to program applicants. Detailed impactation information is also available at <http://www.calstate.edu/AR/impactioninfo.shtml>. You must file your application for admission to an impacted program during the initial filing period. If you wish to be considered in impacted programs at more than one campus, you must file an application to each.

**Supplementary Admission Criteria**

Each campus with impacted programs uses supplementary admission criteria in screening applicants. Supplementary criteria may include ranking on the freshman eligibility index, the

overall transfer grade point average, completion of specified prerequisite courses, and a combination of campus-developed criteria. If you are required to submit scores on either the SAT I or the ACT and are applying for fall admission, you should take the test as early as possible and no later than December of the preceding year.

The supplementary admission criteria used by the individual campuses to screen applicants appear periodically in the CSU Review and are sent by the campuses to all applicants seeking admission to an impacted program.

Unlike unaccommodated applicants to locally impacted programs who may be redirected to another campus in the same major, unaccommodated applicants to systemwide impacted programs may not be redirected in the same major but may choose an alternate major either at the first choice campus or another campus.

CSU, Chico is an increasingly popular campus. To continue providing the excellent education for which we are known, we will use supplemental admission criteria beyond the CSU minimum eligibility index for first-time freshman applicants. The academic characteristics of the applicant pool will determine an admission cut-off based on high school GPA, SAT I or ACT scores, and completion of required subject matter. All first-time freshman applicants must submit an SAT I or ACT, regardless of GPA. All students must apply during the initial filing period for the appropriate semester: October and November for the fall semester and August for the spring semester. The nursing major at CSU, Chico is a designated impacted major. Please visit us online or call the Admissions office for an updated list of impacted majors.

**Use Of Social Security Number**

Applicants are required to include their correct social security numbers in designated places on applications for admission pursuant to the authority contained in Section 41201, Title 5, California Code of Regulations, and Section 6109 of the Internal Revenue Code (26 U.S.C. 6109).

NOTE: This chart represents the eligibility index for regular admission to the CSU. CSU, Chico is an impacted campus and all freshmen must submit an SAT I or ACT result. This index is the minimum required for admission for residents of states other than California. The academic characteristics of the applicant pool will determine an actual index which may be higher.

The university uses the social security number to identify the student for purposes of financial aid eligibility and disbursement and the repayment of financial aid and other debts payable to the institution. Also, the Internal Revenue Service requires the university to file information returns that include the student's social security number and other information such as the amount paid for qualified tuition, related expenses, and interest on educational loans. This information is used by the IRS to help determine whether a student, or a person claiming a student as a dependent, may take a credit or deduction to reduce federal income taxes.

**Residence Determination**

Whether you are a resident of California or a non-resident determines the fees you pay and the admissions requirements which apply to you. Residence classifications are determined through a review of the information you provide in the residence portion of your admissions application. For a summary statement of the principal rules and exceptions regarding the residence determination, see "Determination of Residence for Non-resident Tuition Purposes" under "Systemwide Policies and Regulations" in the back of this catalog.

**UNDERGRADUATE ADMISSION REQUIREMENTS**

**Freshman Requirements**

Generally, first-time freshman applicants will qualify for regular admission if they

1. graduated from high school,
2. have a qualifiable eligibility index (see the section on Eligibility Index), and
3. have completed with grades of C or better each of the courses in the comprehensive pattern

## Undergraduate Admissions

of college preparatory subject requirements (see "Subject Requirements").

**Eligibility Index** – The eligibility index is the combination of your high school grade point average and your score on either the ACT or the SAT. At Chico, your grade point average is based on your grades earned during your tenth and eleventh grades of high school (excluding physical education and military science) and bonus points for approved honors courses. Your grade point average is based on grades earned in courses taken that satisfy college preparatory "a-g" subject requirements, and bonus points for approved honors courses (excluding physical education and military science).

Up to eight semesters of honors courses taken in the last two years of high school, including up to two approved courses taken in the tenth grade, can be accepted. Each unit of A in an honors course will receive a total of 5 points; B, 4 points; and C, 3 points.

You can calculate the index by multiplying your grade point average by 800 and adding your total score on the SAT I. If you took the ACT, multiply your grade point average by 200 and add ten times the ACT composite score. The Eligibility Index Table illustrates several combinations of required test scores and averages to meet the minimum index needed for California high school graduates or residents of California for tuition purposes. *However, CSU, Chico is impacted for first-time freshmen and may require a higher index.*

If you neither graduated from a California high school nor are a resident of California for tuition purposes, you need a minimum index of 3502 (SAT I) or 842 (ACT). Graduates of secondary schools in foreign countries must be judged to have academic preparation and abilities equivalent to applicants eligible under this section.

You will qualify for regular admission when the university verifies that you have graduated from high school, have a qualifying eligibility index, have completed the comprehensive pattern of college preparatory "a-g" subjects, and, if applying to an impacted program, have met all supplementary criteria.

### Provisional Admission

CSU, Chico may provisionally admit first-time freshman applicants based on their academic preparation through the junior year of high school and planned for the senior year. The campus will monitor the senior year of study to ensure that those so admitted complete their senior year of studies satisfactorily, including the required college preparatory subjects, and graduate from high school. Students are required to submit an official transcript after graduation to certify that all course work has been satisfactorily completed. A campus may rescind admission decisions for students who are found not to be eligible after the final transcript has been evaluated.

### Test Requirements

Freshman and transfer applicants who have fewer than 60 semester or 90 quarter units of transferable college credit must submit scores, unless exempt (see "Eligibility Index"), from either the ACT or the SAT I of the College Board. If you are applying to an impacted program on campus and are required to submit test scores, you should take the test no later than December of the preceding year. Test scores are also used for advising and placement purposes. Registration forms and dates for the SAT I or ACT are available from school or college counselors or from a CSU campus testing office. Or students may write to or call:

The College Board (SAT I)  
Registration Unit, P.O. Box 6200  
Princeton, New Jersey 08541-6200  
609-771-7588 [www.collegeboard.org](http://www.collegeboard.org)

ACT Registration Unit  
P.O. Box 414  
Iowa City, Iowa 52240  
319-337-1270 [www.act.org](http://www.act.org)

### TOEFL Requirement

All undergraduate applicants whose native language is not English and who have not attended schools at the secondary level or above for at least three years full time in a country where English is the principal language of instruction must present a score of 173cb/500pb on the Test of English as a Foreign Language.

### Subject Requirements

The California State University requires that first-time freshman applicants complete, with grades of C or better, a comprehensive pattern of college preparatory study totaling 15 units. A "unit" is one year of study in high school.

#### Social Science, 2 years

(Including one year of U.S. History or U.S. History and government)

#### English, 4 years

#### Mathematics, 3 years

(algebra, geometry, and intermediate algebra)

#### Laboratory Science, 2 years

(one biological and one physical science, both with labs)

#### Foreign language, 2 years

(same language, subject to waiver for applicants demonstrating equivalent competence)

#### Visual or Performing Arts, 1 year

(art, dance, drama/theater, or music)

#### Electives, 1 year

(selected from English, advanced mathematics, social science, history, laboratory science, foreign language and visual and performing arts)

### Subject Requirement Substitution for Students with Disabilities

Applicants with disabilities are encouraged to complete college preparatory course requirements. If you are judged unable to fulfill a specific course requirement because of your verified disability, alternate college preparatory courses may possibly be substituted for specific subject requirements. Substitutions may possibly be authorized on an individual basis after review and recommendation by your academic advisor or guidance counselor in consultation with a CSU Chico Admissions counselor. Although the distribution may be slightly different from the course pattern required of other students, students qualifying for substitutions will still be held for 15 units of college preparatory study. You should be aware that course substitutions may limit your later enrollment in certain majors, particularly those involving mathematics. For further information, please call the Office of Admissions at 530-898-6322. Chico State requires that course substitutions be approved *before* the substituted course has been taken.

### Transfer Requirements

Students who have completed fewer than 60 transferable semester college units (fewer than 90 quarter units) are considered lower division transfer students. Students who have completed 60 or more transferable semester college units (90 or more quarter units) are considered upper division (junior) transfer students. Students who complete college units during high school or through the summer immediately following high school graduation are considered first-time freshmen and must meet those admission

requirements. Transferable courses are those designated for baccalaureate credit by the college or university offering the courses.

### Lower-Division Transfer

Dependent on available space each semester, applicants can qualify for admission as a lower division transfer student if they have a grade point average of at least 2.0 (C or better) in all transferable units attempted, are in good standing at the last college or university attended, and meet any of the following standards:

1. Will meet the freshman admission requirements (grade point average and subject requirements) in effect for the term to which they are applying (see "Freshman Requirements" section); or
2. Were eligible as a freshman at the time of high school graduation except for the subject requirements, and have been in continuous attendance in an accredited college since high school graduation, and have made up the missing subjects. CSU Chico also requires completion with a C or higher, General Education courses in English Composition and Mathematics.

Applicants who graduated from high school prior to 1988 should contact the Admissions Office to inquire about alternative admission programs.

### Making Up Missing College Preparatory Subject Requirements

Lower division applicants who did not complete subject requirements while in high school may make up missing subjects in any of the following ways:

1. Complete appropriate courses with a C or better in adult school or high school summer sessions.
2. Complete appropriate college courses with a C or better. One college course of at least three semester or four quarter units will be considered equivalent to one year of high school study.
3. Earn acceptable scores on specified examinations.

Please consult with any CSU Admissions Office for further information about alternative ways to satisfy the subject requirements.

### Upper-Division Transfer

Generally, applicants will qualify for admission as an upper division transfer student if:

1. They have a grade point average of at least 2.0 (C or better) in all transferable units attempted;
2. They are in good standing at the last college or university attended and they have completed at least 30 semester units of college coursework with a grade of C or better in each course to be selected from courses in English, arts and humanities, social science, science, and mathematics at a level at least equivalent to courses that meet general education requirements. The 30 units must include all of the general education requirements in communication in the English language and critical thinking (at least 9 semester units) and the requirement in mathematics/quantitative reasoning (usually 3 semester units) **OR** the Intersegmental General Education Transfer Curriculum (IGETC) requirements in English communication and mathematical concepts and quantitative reasoning.

**Provisional Admission** CSU, Chico may provisionally admit transfer applicants based on their academic preparation and courses planned for completion. The campus will monitor the final terms to ensure that those admitted complete all required courses satisfactorily. All accepted applicants are required to submit an official transcript of all college level work completed. Campuses will rescind admission for all students who are found to not be eligible after the final transcript has been evaluated.

**International (Foreign) Student Admission Requirements**

The CSU must assess the academic preparation of foreign students. For this purpose, “foreign students” include those who hold U.S. F-1 visas as students or J-1 visas as exchange visitors. Students holding other types of visas are directed to call the Office of Admissions to discuss their status for tuition purposes.

The CSU uses separate requirements and application filing dates in the admission of foreign students. Verification of English proficiency (see the section on TOEFL Requirement), financial resources, and academic performance are all important considerations for admission. Academic records from foreign institutions must be on file at least eight weeks before registration for the first term and, if not in English, must be accompanied by certified English translations.

**Academic requirements** Graduates of secondary schools in foreign countries are required to have academic preparation and abilities sufficient to succeed in a demanding bachelor’s degree program. A cumulative grade point average of B (3.0 on a 4.0 scale) or the equivalent earned in secondary school is required. Students with college or university-level course work are required to have a B-/C+ average (2.40 on a 4.0 scale) on all post-secondary course work. Students with two years of academic study in the United States must also meet the requirements listed in “Admission as a Transfer Student”.

**English language proficiency requirement**

Evidence of minimum English language proficiency is required for unconditional admission. Acceptable evidence:

1. TOEFL score of 173 computer-based/500 paper-based (Students with scores between 173-212/500-549 are restricted to a maximum of 15 units their first semester including a special college-level English course. Scores 213/550 and above have no restrictions.)
2. IELTS score band 5 (Band 5 score results have the same restrictions as described above. Band 6 score results have no restrictions.)
3. Three years of full-time academic (not ESL) study at the secondary and/or post-secondary level in a country where English is the lingua franca.

**Financial support requirement** Financial support requirement: Evidence of sufficient financial support to complete degree program is required for admission. The amount required is \$23,000 per academic year, 10 months. This includes \$13,500 fees and tuition, \$8,000 living expenses, \$1,500 books and health insurance. These figures are subject to change.

**Other examinations** SAT I is not required for admission. Results may qualify you for exemptions from certain placement tests once you arrive in Chico. (See “Mathematics and Writing Requirements.”)

**Required health insurance** All admitted international students on F-1 and J-1 must agree to obtain and maintain health insurance as a condition of registration and continued enrollment in the California State University. Required coverage is \$50,000 minimum for accident or illness; \$10,000 minimum for medical evacuation; and \$7,500 minimum for repatriation. A reasonably-priced policy that meets these minimums can be purchased at the time of arrival at the university.

**Health issues** A current tuberculin test is required. We will administer free tuberculin tests. Also, refer to the Immunization Requirements section.

**The International Baccalaureate**

California State University, Chico recognizes the International Baccalaureate as a strong college preparatory program. (The International Baccalaureate North America/IBNA is one example of an IB program.) Applicants currently enrolled in a full IB diploma program will be considered to have met or have in progress all college preparatory subject requirements for admission. Students completing less than the full IB diploma program must meet subject requirements as described in “Subject Requirements for First-time Freshman Applicants”. Additional factors to be considered in reaching our admissions decision will be the high school GPA and ACT or SAT I results. Additional honors points will be awarded in GPA calculations for achievement in up to eight IB courses taken in grades 11 and 12 and indicated on the high school transcript.

Applicants who plan to enroll at Chico should submit a copy of the official IB transcript when it is available in July. Six semester units of advanced standing credit will be awarded for each Higher Level examination passed with a score of 4, 5, 6, or 7. No credit will be awarded for Subsidiary Level passes.

**High School Students**

Students still enrolled in high school will be considered for enrollment in certain special programs if recommended by the principal and the appropriate campus department chair and if preparation is equivalent to that required of eligible California high school graduates. Such admission is only for a given program and does not constitute the right to continued enrollment.

**High School Scholars**

High school students maintaining a 3.0 grade point average in college preparatory classes may enroll in university courses on a limited basis with the recommendation of their high school principal. A special application form is required and may be obtained in the Office of Admissions. Approval to take courses is granted on a semester-by-semester basis and does not constitute the right to continued enrollment.

**Step-to-College**

CSU, Chico cooperates with high schools within its Northern California service area to provide the Step-to-College program for promising educationally or economically disadvantaged high school students to enrich their junior or senior year by enrolling concurrently in one or two designated university courses. The goal is to provide these high school students with an understanding of the expectations and opportunities provided by a college education. To participate, students must have earned a grade C or better in their high school college preparatory coursework. A special application form is required and may be obtained in the Office of Admissions. Approval to take courses is granted on a semester-by-semester basis and does not constitute the right to continued enrollment.

**Other Applicants**

**Educational Opportunity Program**

To be eligible for EOP admission, you must be an undergraduate and a California resident. EOP provides assistance for students who are historically low-income, academically underprepared and/or lacking the subject requirements, grades, or test scores normally required for college attendance, but who have demonstrated the potential for academic success. Students who are academically eligible for regular admission to the university but wish extra assistance may also apply.

To apply for admission through EOP, you must submit an EOP application, which includes the EOP applicant information form, nomination form, autobiographical statement, and recommendation form. All EOP applicants must also submit the CSU application form to the Office of Admissions.

For additional information about the Educational Opportunity Program, please call 530-898-4028 or e-mail eopadm@csuchico.edu.

**Veterans**

If you are a veteran of the United States military service and a California resident, you may possibly be granted admission even if you do not meet the university’s regular admissions requirements. If you wish to request consideration under this provision, follow regular application procedures, and send a letter of appeal to the Office of Admissions.

**Adult Students**

As an alternative to regular admission criteria, an applicant who is twenty-five years of age or older may be considered for admission as an adult student if he or she meets all of the following conditions:

1. Possesses a high school diploma (or has established equivalence through either the Tests of General Educational Development or the California High School Proficiency Examination).
2. Has not been enrolled in college as a full-time student for more than one term during the past five years.
3. If there has been any college attendance in the last five years, has earned a C average or better in all college work attempted.

Consideration will be based upon a judgment as to whether the applicant is as likely to succeed as a regularly admitted freshman or transfer student and will include an assessment of basic skills in the English language and mathematical computation.

Students must send a formal letter of appeal and all transcripts from high school and colleges. An admissions committee will review each appeal for adult admission. Admission is determined on a case-by-case basis. Recent coursework in math and English to demonstrate college-level proficiency is essential for admission.

**Applicants Not Regularly Eligible**

Applicants not admissible under one of the above provisions may enroll in extension courses, at a community college, or at another appropriate institution to meet eligibility requirements. Denied applicants may choose to petition for special admission consideration. Only under the most unusual circumstances and only by special action will such applicants be admitted to CSU, Chico.

**Auditing Classes**

Auditors regularly attend classes. However, they do not actively participate by preparing outside assignments or by taking examinations; nor do they receive academic credit for participation in classes. If you want to audit a class for information only, you must submit the regular admissions application but without payment of the \$55 application fee.

Enrollment as an auditor is subject to the permission of the instructor, and permitted only after students otherwise eligible to enroll in the course on a credit basis have had an opportunity to do so. Auditors are subject to the same fee structure as credit students.

## Undergraduate Admissions

### Reservation

The university reserves the right to select its students and deny admission to the university or any of its programs as the university, in its sole discretion, determines appropriate decision based on an applicant's suitability and the best interests of the university.

## APPLYING TO THE UNIVERSITY

### Undergraduate Application Procedures

Prospective students applying for part-time or full-time undergraduate programs of study in day or evening classes must file a complete undergraduate application. The \$55 non-refundable application fee should be in the form of a check or money order payable to "The California State University" or by credit card if submitting the online application, and may not be transferred or used to apply to another term. An alternate campus and major may be indicated on the application, but applicants should list as an alternate campus only a CSU campus that also offers the major. Generally, an alternate major will be considered at the first choice campus before an application is redirected to an alternate choice campus.

An electronic CSU undergraduate application is available on the Web at <http://www.csuchico.edu/admissions>. If you are applying for admission as a graduate student, see the section titled "Graduate Admission."

CSU, Chico advises prospective students that they must supply complete and accurate information on the application for admission, residence questionnaire, and financial aid forms. Further, applicants must submit authentic and official transcripts of all previous academic work attempted. Failure to file complete, accurate, and authentic application documents may result in denial of admission, cancellation of academic credit, suspension, or expulsion (Section 41301, Article 1.1, Title 5, California Code of Regulations).

The CSU designates programs as impacted when more applications are received in the initial filing period (October and November for fall terms, June for winter terms, August for spring terms, February for summer terms) than can be accommodated. Some programs are impacted at every campus where they are offered; others are impacted only at some campuses. You must meet supplementary admission criteria if applying to an impacted program.

The CSU will announce during the fall filing period which programs are impacted and the supplementary criteria campuses will use. That announcement will be in the CSU Review, and available online at <http://www.calstate.edu/AR/csureview/>. Information about the supplementary criteria is also sent to program applicants. You must file your application for admission to an impacted program during the initial filing period. If you wish to be considered in impacted programs at two or more campuses, you must file an application to each.

**CSU, Chico is impacted for first-time freshmen and in the major of nursing. Please visit us online or call the Admissions Office for an updated list of impacted majors. Applicants from CSU Chico's service area will receive priority for admission if enrollment space becomes limited.**

### Returning Students

If you are a returning student seeking admission after an absence of more than one semester, you must file an application for admission and a \$55 fee to reactivate your student record. However, if you have been away from the university for only one semester, you are exempt from paying the application fee, unless academic work was taken during your absence from Chico at another collegiate institution. If you have been absent from the university on an approved Planned Educational Leave (PEL), you are not required to file an application for readmission or pay the \$55 fee. For further information on educational leaves, see "Planned Educational Leave" in the section titled "Academic Policies and Regulations."

### Intrasystem and Intersystem Enrollment Programs

Students enrolled at any CSU campus will have access to courses at other CSU campuses on a space available basis unless those campuses or programs are impacted. This access is offered without students being required to be admitted formally to the host campus and sometimes without paying additional fees. Although courses taken on any CSU campus will transfer to the student's home CSU campus as at least elective credit, students should consult their home campus academic advisors to determine how such courses may apply to their degree programs before enrolling at the host campus.

There are two programs for enrollment within the CSU and one for enrollment between CSU and the University of California or California Community Colleges. Additional information about the programs is available from the Office of Admissions, 530-898-6321.

**CSU Concurrent Enrollment** Matriculated students in good standing may enroll at both their home CSU campus and a host CSU campus during the same term. Credit earned at the host campus is automatically reported to the home campus to be included on the student's transcript at the home campus.

**CSU Visitor Enrollment** Matriculated students in good standing enrolled at one CSU campus may enroll at another CSU campus for one term. Credit earned at the host campus is reported automatically to the home campus to be included on the student's transcript at the home campus.

**Intersystem Cross Enrollment** Matriculated CSU, UC, or community college students may enroll for one course per term at another CSU, UC, or community college and request that a transcript of record be sent to the home campus.

### International Student Application Procedures (Undergraduate)

If you are an international student, a special international application is available via email at [gisp@csuchico.edu](mailto:gisp@csuchico.edu), via an online request site at <http://em.csuchico.edu/admissions/international/internapp.asp>, by calling 530-898-6880, or by writing to:

International Student Office  
CSU, Chico  
400 W. First Street  
Chico, CA 95929-0770.

Students are strongly encouraged to submit applications by the deadlines:

Fall semesters      April 1  
Spring semesters    October 1

Late applications are considered on a case by case basis. Please contact the Undergraduate International Admissions office to discuss submission of a late application at 530-898-4895, or [dcooprider@csuchico.edu](mailto:dcooprider@csuchico.edu).

For more information regarding admission requirements refer to "International Student Admission Requirements" section of the catalog or visit our Web site at: <http://em.csuchico.edu/admissions/international/undergrad.asp>

## STEPS IN THE APPLICATION PROCESS

### 1 Initial (Priority) Filing Periods

Due to the high demand for admission to Chico, first time freshman applicants must apply during the initial filing period. All other applicants are strongly encouraged to do the same. All applications postmarked or received during the initial filing period will be given equal consideration within established enrollment categories and quotas.

Semesters	Initial Filing Period
Fall 2005	Oct. 1 - Nov. 30, 2004
Spring 2006	Aug. 1 - 31, 2005
Summer 2006	Feb. 1 - 28, 2006
Fall 2006	Oct. 1 - Nov. 30, 2005
Spring 2007	Aug. 1 - 31, 2006
Summer 2007	Feb. 1 - 28, 2007

### Hardship Petitions for Late Applicants

The campus has established procedures for consideration of qualified applicants who would be faced with extreme hardship if not admitted. Petitioners should write the Admission Office. Each request is considered on a case-by-case basis.

### 2 Application Acknowledgement

You may expect to receive an acknowledgment from your first choice campus within two to four weeks of filing the application. The notice may also include a request that you submit additional records necessary for the campus to evaluate your qualifications. You may be assured of admission if the evaluation of your qualifications indicates that you meet CSU admission requirements and campus requirements for admission to an impacted program. An offer of admission is not transferable to another term or to another campus.

### 3 Transcripts and Test Scores

For specific information visit our website at <http://www.csuchico.edu/admissions/> or contact the Office of Admissions at 530-898-6322.

### 4 Notification of Admission

If you submitted your application during the initial filing period, and if all necessary documents have been received, you will receive confirmation of your admissions status, beginning in December for fall semester and October for spring semester. Applicants who file later will be notified after necessary documents are received. Information about advising, orientation, and registration procedures will be sent to you. Late applicants may miss some of the options open to those who file in a timely manner.

CSU, Chico may provisionally admit first-time freshman applicants based on their academic preparation through the junior year of high school and planned for the senior year. The campus will monitor the senior year of study to ensure that those so admitted complete their senior year of studies satisfactorily, including the required college preparatory subjects, and graduate from high school.

## AFTER ADMISSION

### Transfer Credit Evaluation

Once you have been admitted to the university, Evaluation staff in Academic Advising will analyze and report your advanced placement course credit, transfer and other credit for which you may be eligible, and the Office of Student Records and Registration will establish a permanent student record for you. This permanent record will eventually include your official transcript of all courses taken at CSU, Chico and their associated grades. Your student record may also include a recording of additional credit for which you may be eligible by virtue of specific tests, examinations, and a summary record of all transfer credit from previous colleges or universities you may have attended, as well as an evaluation of how those credits may apply to academic program requirements at CSU, Chico. Please note, you may not be correctly classified as to the proper class level until all transcripts have been received and properly evaluated. Please see the chapters "Advising Programs" and "Student Records and Registration" for additional discussion of these processes and procedures.

### New Student Advising and Orientation

Before the beginning of each fall semester, Academic Advising Programs' staff coordinates new student orientation and advising sessions, which provide the most comprehensive advising assistance Chico offers to first-time students. In November and December, it also conducts brief advising sessions for new students enrolling in the spring semester. See the section "Academic Advising Programs" in *The University Catalog* and call or visit Advising and Orientation for details on all programs for new students.

### Systemwide Placement Test Requirements

The California State University requires each entering undergraduate, except those who qualify for an exemption, to take the CSU Entry Level Mathematics (ELM) examination and the CSU English Placement Test (EPT) prior to enrollment. These placement tests are not a condition for admission to the CSU, but they are a condition of enrollment. They are designed to identify entering students who may need additional support in acquiring basic English and mathematics skills necessary to succeed in CSU baccalaureate-level courses. Undergraduate students who do not demonstrate college-level skills both in English and in mathematics will be placed in appropriate remedial programs and activities during the first term of their enrollment. Students placed in remedial programs in either English or mathematics must complete all remediation in their first year of enrollment. Failure to complete remediation by the end of the first year may result in denial of enrollment for future terms.

Students register for the EPT and/or ELM at their local CSU campus. Questions about test dates and registration materials may be addressed to CSU, Chico Testing Office, 530-898-6218.

**English Placement Test (EPT)** The CSU English Placement Test (EPT) is designed to assess the level of reading and writing skills of entering undergraduate students so that they can be placed in appropriate baccalaureate-level courses. The CSU EPT must be completed by all entering undergraduates, with the exception of those who present proof of one of the following:

- A score of "Exempt" on the augmented English CST taken in grade 11.

A score of 550 or above on the verbal section of the College Board SAT I Reasoning Test taken April 1995 or later.

- A score of 24 or above on the enhanced ACT English Test taken October 1989 or later.
- A score of 680 or above on the re-centered and adjusted College Board SAT II: Writing Test taken May 1998 or later.
- A score of 3 or above on either the Language and Composition or the Composition and Literature examination of the College Board Scholastic Advanced Placement program.
- Completion and transfer of a course that satisfies the General Education-Breadth or Intersegmental General Education Transfer Curriculum (IGETC) written communication requirement, provided such course was completed with a grade of C or better.

### Entry Level Mathematics (ELM)

**Placement Examination** The Entry Level Mathematics (ELM) Placement Examination is designed to assess the skill levels of entering CSU students in the areas of mathematics typically covered in three years of rigorous college preparatory mathematics courses in high school (Algebra I, Algebra II, and Geometry). The CSU ELM must be completed by all entering undergraduates, with the exception of those who present proof of one of the following:

- A score of "Exempt" on the augmented Mathematics CST taken in grade 11.
- A score of 550 or above on the mathematics section of the College Board SAT I Reasoning Test or on the College Board SAT II Mathematics Tests Level I, IC (Calculator), II, or IIC (Calculator).
- A score of 23 or above on the American College Testing (ACT) Mathematics Test.
- A score of 3 or above on the College Board Advanced Placement Mathematics examination (AB or BC) or Statistics examination.

Completion and transfer of a course that satisfies the General Education-Breadth or Intersegmental General Education Transfer Curriculum (IGETC) quantitative reasoning requirement, provided such course was completed with a grade of C or better.

### Health Screening

Entering CSU students are required to present proof of the following immunizations to the CSU campus they will be attending before the beginning of their first term of enrollment. Though immunization requirements are not admission requirements, they shall be required of students as conditions of continuing enrollment at CSU Chico. To avoid a hold being placed on your registration that may result in delays or denial of access to registration, you must secure proof of immunity and be prepared to present it as required to the Student Records and Registration Office in Meriam Library 180. Proof of immunizations may be obtained from your high school records, personal physician, your county health department, or the Student Health Center on campus. If you wish to request an exemption on specific grounds, you must file a Student Immunization Certification form with the Student Records and Registration Office.

### Measles & Rubella

All new or readmitted CSU Chico students born after January 1, 1957 are required to show proof of immunity to measles and rubella prior to enrollment. In addition, proof of measles and rubella immunization will be required for certain groups of enrolled students who have increased exposure to these diseases, including students who reside in residence halls, students whose primary and secondary schooling were obtained outside the U.S., and students who are enrolled in dietetics, medical technology, nursing, physical therapy, student teaching or fieldwork involving pre-school children, school-age children, or participation in a hospital or health care setting.

### Hepatitis B

All new students who will be 18 years of age or younger at the start of their first term at a CSU campus must provide proof of full immunization against Hepatitis B before enrolling. Full immunization against Hepatitis B consists of three timed doses of vaccine over a minimum of 4 to 6 months period. If you need further details or have special circumstances, please consult Student Records and Registration (530-898-5142) or the Student Health Center (530-898-5241).

### Meningococcal Disease

Each incoming freshman who will be residing in on-campus housing will be required to return a form indicating that they have received information about meningococcal disease and the availability of the vaccine to prevent one from contracting the disease and whether or not he or she has chosen to receive the vaccination.

### Registration For Courses

Online registration occurs for new students from June through July for the fall semester, and from mid-October through early December for the spring semester. For specific dates, see the "Academic Calendars" at the front of *The University Catalog*. Please also see the section "Student Records and Registration" in *The University Catalog* for an overview of registration. For detailed course request and registration instructions, special registration notices, and other information you need to request and register for classes, see *The Class Schedule*. *The Class Schedule* as well as *The University Catalog* may be viewed on the Chico Website, via any Internet browser, at [www.csuchico.edu](http://www.csuchico.edu).

## Undergraduate Admissions

### ACCESS AND ACADEMIC DEVELOPMENT PROGRAMS

One of the goals at our university is to assist students from educationally or economically disadvantaged backgrounds to increase their access to CSU, Chico and support their academic success and retention while they are here. The following programs provide a variety of services and assistance in pursuit of these goals. See also "Access and Academic Development Programs" in the university policies section at the conclusion of *The University Catalog*.

#### The Educational Opportunity Program

530-898-4028

e-mail: [eopadm@csuchico.edu](mailto:eopadm@csuchico.edu)

Director: TBA

EOP provides assistance to students who are historically low-income, academically under-prepared, and/or lacking the subject requirements, grades, or test scores normally required for college attendance, but who have demonstrated the potential for academic success. Students who are academically eligible for regular admission to the university but wish extra assistance may also apply. To be eligible for EOP admission, you must be an undergraduate and a California resident.

To apply for admission through EOP you must submit an EOP application, which includes the EOP applicant information form, autobiographical statement, and recommendation form. All EOP applicants must also submit the CSU application form to the Office of Admissions.

#### Step-to-College

530-898-4428

[pmcdevitt@csuchico.edu](mailto:pmcdevitt@csuchico.edu)

Coordinator: Pattie McDevitt

CSU, Chico cooperates with high schools within its Northern California service area to provide the Step-to-College registration fee waiver program for promising educationally or economically disadvantaged high school students to enrich their junior or senior year by enrolling concurrently in one or two designated university courses. The goal is to provide these high school students with an understanding of the expectations and opportunities provided by a college education. To participate, students must have earned a grade C or better in their high school college preparatory course work. A special application form is required and may be obtained in the Office of Admissions. Approval to take courses is granted on a semester-by-semester basis and does not constitute the right to continued enrollment.

#### Educational Talent Search

530-898-4429

<http://www.csuchico.edu/tsed>

Director: Allan Bee

Educational Talent Search (ETS) is a federal TRIO Program designed to assist economically and educationally disadvantaged students, grades six through twelve, to continue their education through high school and beyond. Most students are low-income and come from families where neither parent has completed a baccalaureate degree. ETS provides students with the confidence and skills needed for success in post secondary education. ETS offers workshops and activities, including college exploration, study skills, self-esteem, tutoring, goal-setting, ACT/SAT prep, completing college applications, financial aid, and scholarships.

#### College of Engineering, Computer Science, and Construction Management—

##### MESA Schools Program-MSP

O'Connell Technology Center 114

530-898-5799

e-mail: [mesa@csuchico.edu](mailto:mesa@csuchico.edu)

Director: Paul Villegas

The MESA Schools Program (MSP) is an academic enrichment program for educationally disadvantaged students in selected junior high and senior high schools of the CSU, Chico service area. The program provides students with math, science, and academic activities and support services in an effort to stimulate their early interest and achievement in math and science. In addition, MSP assists students in preparing for, and enrolling in, undergraduate programs at four-year universities in engineering, computer science, and other math-based fields of study.

##### MESA Engineering Program-MEP

O'Connell Technology Center 114

530-898-4017

e-mail: [mep@csuchico.edu](mailto:mep@csuchico.edu)

Director: Paul Villegas

MEP is a comprehensive recruitment, retention, and graduation program that assists educationally disadvantaged students in pursuit of degrees in the engineering and computer science disciplines. Professional development workshops, tutoring, financial assistance, and academic advising are just some of the services offered.

#### College of Business—

##### Business Resource Center-BRC

Glenn Hall 206

530-898-6783

e-mail: [brc@csuchico.edu](mailto:brc@csuchico.edu)

Director: Gary McMahon

The Business Resource Center is a full-service program designed to enhance the recruitment, retention, and placement of economically disadvantaged students in the field of business.

##### Teacher Diversity Program-TDP

Siskiyou Hall 126

530-898-4081

e-mail: [elarocco@csuchico.edu](mailto:elarocco@csuchico.edu)

Director: Esther L. Larocco, PhD

The CSU, Chico Teacher Diversity Program (TDP) seeks to make California's teaching workforce more inclusive. The goals are to attract participants from environments in which teaching has not been a common career goal and to assist these students in qualifying for entrance into the teaching profession. Participants are recruited from the broadest spectrum possible. Program services include, but are not limited to: academic advising, peer advising, use of computer lab facilities, CBEST workshops, scholarships, campus tours, and student support programs presentations. In addition, the program provides information and assistance to high school students and community college transfer students to ensure a smooth transition into the university.

##### Precollegiate Academic Development Program – PAD

Siskiyou 134

530-898-5181

e-mail: [pad@csuchico.edu](mailto:pad@csuchico.edu)

Director: David Ferguson

The Precollegiate Academic Development Program (PAD) assists K-12 students in acquiring the necessary skills and abilities to succeed in post-secondary education and to reduce the need for remediation for incoming freshmen. Trained CSU interns tutor mathematics, reading, and writing.

Test-taking workshops are provided to help high school participants successfully pass the ELM (Entry Level Mathematics Examination) and EPT (English Placement Test).

##### Upward Bound

Siskiyou 102

530-898-5181

e-mail: [upbd@csuchico.edu](mailto:upbd@csuchico.edu)

<http://csucub.csuchico.edu/>

Director: David Ferguson

The Upward Bound Project prepares low-income and first-generation high school students for success in post secondary education. Seventy-five students from eleven high schools in four counties benefit from tutoring and counseling at their schools during the academic year and from a six-week summer residential program at the university. The summer program includes college preparation courses, workshops, enrichments, and extracurricular activities.

##### Upward Bound for ESL Learners

Siskiyou 102

530-898-4144

e-mail: [ubii@csuchico.edu](mailto:ubii@csuchico.edu)

<http://csucub.csuchico.edu>

Director: David Ferguson

Upward Bound for ESL Learners prepares low-income and first-generation high school students for success in post secondary education. Seventy students from six high schools in four counties benefit from tutoring and counseling at their schools during the academic year and from a six-week summer residential program at the university. Students come from homes where English is not the primary language.

### PROGRAMS FOR STUDENTS AGE 60 & OLDER

#### Eldercollege

Center for Regional and Continuing Education  
530-898-6105

Director: Clare Roby

Persons aged sixty and older take regularly offered courses on a space-available, no-credit basis, with the permission of the instructor. A simplified registration procedure and minimal fee is required each semester for all courses taken.

#### 60+ Fee Waiver

Office of Admissions

530-898-6321

Coordinator: Patti Chaplin

California residents who are at least sixty years of age may apply for a waiver to enroll in a regular session course on a space-available basis with a substantial reduction in fees. The application fee is waived. You must meet admission criteria, provide all transcripts and required admission test scores. Undergraduates may obtain further information and apply for the waiver from the Office of Admissions, 530-898-6321. Graduate students should contact graduate admissions at 898-6880.

#### Prime Timers

530-898-6679

Administrative Assistant: Barbara DaDalt

Prime Timers is a CSU, Chico organization for students at least 60 years of age or retired. One need not be enrolled in the current semester to be a member. Prime Timers provides a number of weekly study groups, such as Cracker Barrel (current issues/topics in the news), foreign languages, and historical subjects. There are different courses each semester. There are also monthly meetings and a newsletter sent eight months of the year.