

# University Governance and Administration

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Correspondence with Trustees should be sent:

**c/o Trustees Secretariat  
The California State University  
401 Golden Shore  
Long Beach, California 90802-4210**

### Office of the Chancellor

The California State University  
401 Golden Shore  
Long Beach, California 90802-4210  
(562) 951-4000

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Academic Affairs

# University Governance and Administration

## California State University, Chico



### University Advisory Board

The University Advisory Board was established in 1949 by legislation which authorized an advisory board to “encourage more two-way communication between each institution and its constituency.” The University Advisory Board acts in an advisory capacity in the development of programs of the institution, interpreting the needs of the community to the institution, and the institution’s needs to the community, as well as to legislators and other groups. It is composed of distinguished citizens from throughout the state of California.

Please consult the President’s Office for information regarding University Advisory Board members, meetings, and activities.

### Office of the President

#### President

Paul J. Zingg . . . . . 898-5201  
Executive Assistant to the President  
Carol L. Berg . . . . . 898-5201

### Office of the Provost & Vice President for Academic Affairs

#### Provost

Sandra M. Flake . . . . . 898-6101  
Executive Assistant to the Provost  
Lori Fuentes . . . . . 898-6905

#### Vice Provost for Research

Katherine Milo . . . . . 898-4779

#### Research and Sponsored Projects

Carol Sager, Director . . . . . 898-5700

#### University Public Events

Daniel DeWayne, Director . . . . . 898-5917

#### Undergraduate Education

William Loker, Dean . . . . . 898-6101  
Honors Program  
John R. Mahoney, Director . . . . . 898-5749

#### Vice Provost for Planning, Resource Allocation, & Evaluation

Arno Rethans . . . . . 898-6101  
Jennifer Robison, Analyst . . . . . 898-6909  
Jennifer Mays, Analyst . . . . . 898-6566

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James W. “Jim” Jessee, Director . . . . . 898-4535  
Claudia Vinsonhaler, Analyst . . . . . 898-4158  
Kathy Favor, Analyst . . . . . 898-4688  
Stephen Bealer, Analyst/Programmer . . . . . 898-5067

#### Institutional Research

William R. Allen, Interim Director . . . . . 898-6033

### Vice Provost for Enrollment Management

Robert L. Hannigan . . . . . 898-4113  
Karen M. Ward, Analyst . . . . . 898-5945

#### Academic Advising Programs

Lorraine Smith, Interim Director . . . . . 898-5712  
Lorraine Smith, Associate Director, & Campus Retention Programs Director . . . . . 898-5712

#### Admissions

Allan Bee, Director . . . . . 898-4879

#### Student Information System Support Services

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Assistant Vice Provost . . . . . 898-5727

#### Student Records & Registration

Jean H. Irving, Registrar . . . . . 898-5143

### Vice Provost for Human Resources

Leslie Nix-Baker . . . . . 898-5029  
Karen Zacharias, Analyst . . . . . 898-5029

#### Labor Relations

Karla Zimmerlee, Director . . . . . 898-5029

#### Employment Practices and Employee Disability Program

TBA, Director . . . . . 898-6435

#### Payroll, Benefits, and

Human Resources Information Systems

Andi Beach, Director . . . . . 898-6435

#### Staff Human Resources

TBA, Director . . . . . 898-6771

### Vice Provost for Information Resources & Chief Information Officer

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Susan Greco, Analyst . . . . . 898-6212

### Associate Vice Provost for Information Resources

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Brooke Banks, Officer . . . . . 898-6859

#### Academic Technologies

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#### Application Development & Enterprise Design

Debra McElroberts, Director . . . . . 898-5338

#### Communications Services

Scott Claverie, Director . . . . . 898-4616

#### Library Services

Carolyn Dusenbury, Director . . . . . 898-5862

#### User Support Services

Jerry Ringel, Director . . . . . 898-5862

### School of Graduate, International, and Interdisciplinary Studies

Susan Place, Dean . . . . . 898-5391

#### The Center for Multicultural and Gender Studies

Susan Place, Director . . . . . 898-5249

#### Interdisciplinary Studies

Susan Place, Director . . . . . 898-5802

### Deans of the Colleges

The College of Agriculture  
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The College of Behavioral & Social Sciences  
Gayle Hutchinson, Dean . . . . . 898-6171

The College of Business  
Willie E. Hopkins, Dean . . . . . 898-6271

The College of Communication & Education  
Phyllis Fernlund, Dean . . . . . 898-4015

The College of Engineering, Computer Science, & Construction Management

Kenneth N. Derucher, Dean . . . . . 898-5963

The College of Humanities & Fine Arts

Joel Zimbelman, Interim Dean . . . . . 898-4741

The College of Natural Sciences

James L. Houpis, Dean . . . . . 898-6121

The Center for Regional & Continuing Education

Debra Barger, Dean . . . . . 898-6105

### Office of the Vice President for Business & Finance

#### Vice President

Lorraine Hoffman . . . . . 898-6231

#### Admin. Assistant & Office Manager

Teresa Arnold . . . . . 898-6231

### Associate Vice President for Business & Finance

William A. B. Jones . . . . . 898-5103

#### Accounting and Labor Cost Operations

Dave Foreman, Director . . . . . 898-5103

#### Budget Analysis & Research

Susan P. Cottrell, Director . . . . . 898-5931

#### Procurement & Contracting Services

Patrice M. Jenkins, Director . . . . . 898-4441

#### Student Financial Services

TBA, Director . . . . . 898-5936

#### Facilities Planning

Greg Francis, Executive Dean and Director . . . . . 898-6235

#### Facilities Management & Services

Glennnda Morse, Director . . . . . 898-6222

#### Environmental Health & Safety

Ken Sator, Director . . . . . 898-5126

#### Faculty & Staff Assistance and

Work Life Program  
Beverly Ford, Director . . . . . 898-4645

#### University Police and Public Safety Services

Eric Reichel, Chief . . . . . 898-5372

#### Risk Management

Stephanie Yule, Director . . . . . 898-6278

#### Business & Finance Technologies

Miles Allen, Director . . . . . 898-5189

#### Foundation Business Operations

Richard Jackson, Admin Officer . . . . . 898-6811

## Office of the Vice President for Student Affairs

### Vice President

Drew Calandrella . . . . . 898-6131  
 Administrative Assistant  
 Mary Quiring . . . . . 898-6131

### Associate Vice President for Student Affairs and Director of Psychological Counseling, Wellness Center & Testing

Don Graham . . . . . 898-6345

### Assistant Vice President for Student Life and Director of Student Activities

Herman Ellis . . . . . 898-5396

### Career Planning & Placement

James N. Starmer, Director . . . . . 898-5253

### Disability Support Services

Sandra Parsons, Director . . . . . 898-5959

### Educational Opportunity Program

Chela Mendoza Patterson, Director . . . 898-6831

### Financial Aid & Scholarships

Meredith Kelley, Director . . . . . 898-6451

### Intercollegiate Athletics & Recreational Sports

Anita Barker, Director . . . . . 898-6470

### Special Projects and Student Judicial Affairs

Mary Oling-Sisay, Director . . . . . 898-6897

### Student Health Service

Catherine Felix, Director . . . . . 898-5241

### University Housing & Food Service

David Stephen, Director . . . . . 898-6325

## Office of the Vice President for University Advancement

### Vice President

Richard E. Ellison . . . . . 898-3590  
 Assistant to the Vice President  
 Robyn Hafer . . . . . 898-3590

### Senior Associate Vice President

Robert E. Alber . . . . . 898-5297

### Advancement and Donor Relations

Linda A. Koch, Director . . . . . 898-3590

### Major Gifts and Planned Giving

Gary Salberg, Director . . . . . 898-5297

### Alumni and Parent Relations

Susan M. Anderson, Director . . . . . 898-6472

### Public Affairs and Publications

Joe Wills, Director . . . . . 898-4143

## The Faculty

The Constitution of the Faculty of CSU, Chico provides that the faculty shall consist of the following: professors, associate professors, assistant professors, instructors, lecturers, and coaches. In addition, it includes the president, professional librarians, and student services professionals (academic related).

The constitution further provides that "It shall be the duty and responsibility of the Faculty to formulate, recommend, review, and revise all academic, personnel, and professional policies, including fiscal policies related thereto, broadly and liberally defined." These and other duties and responsibilities are delegated by the faculty to the Academic Senate.

The faculty is listed in each academic program chapter and the faculty Index.

## The Academic Senate

The Academic Senate consists of thirty-four elected and ten ex-officio faculty members. It exercises those legislative and advisory powers that rest with the faculty. Members, except ex-officio members, are elected as follows: seven members elected at large (two are systemwide senators); twenty-seven members distributed among the colleges (including Information Resources). Regular elections are held in April or May, as the Executive Committee shall set.

Gayle Hutchinson, Chair (2006/07) . . . 898-6201

Standing Committees of the Academic Senate:  
 Faculty & Student Policies Committee  
 Educational Policies & Programs Committee

## Staff Council

The Staff Council is an organization that allows staff to discuss matters of concern and interest not addressed through collective bargaining. Guests are invited to monthly meetings to inform staff about issues in the University. The council consists of thirty-six elected and three ex-officio members. A slate of officers is elected from within the constituency.

The primary role of Staff Council is to promote positive communication between University staff and the administration, faculty, students, and community. The council also implements programs and projects that are designed to benefit the staff and University. To fulfill this role, the council is involved in special projects including staff scholarships, staff development, on-campus blood drives, the University's Needy Children Program, and the Staff Spring Awards Luncheon.

Terry Battle, Chair (2006-07) . . . . . 898-6156

## The Alumni Association

Founded in 1892, the Alumni Association is an organization of graduates and former students of the University which provides a link between the campus and its alumni. It keeps alumni informed of current developments in the classroom, in continuing education, and of local and national trends in higher education. The Association also provides updates on fellow alumni and former classmates and supports University programs and activities in a variety of ways. These include scholarships, special funding for University projects, and a student emergency loan fund. Alumni volunteers are ready to give their time to the University as needed. The Association also carries on a planned program of alumni chapter meetings throughout the state.

Susan M. Anderson, Director . . . . . 898-6472

## Auxiliary Organizations

The authority for CSU auxiliary organizations and their purposes are derived from the Education Code (Education Code, Section 89900, California Code of Regulations, and in Title 5, Sections 42401-2, 42500). The sole purpose of CSU auxiliaries is to serve the University. As appropriate, auxiliaries must also be responsive to their state and federal corporate nonprofit status. Existing CSU, Chico auxiliaries are the Research Foundation, University Foundation, and Associated Students.

It is CSU, Chico policy that campus auxiliaries exist to support the University's mission and the strategic plan, which implements that mission as determined by the president of the University. Specific obligations of campus auxiliaries are to provide University-approved services and financial support for the mission and strategic plan of the University. (EM 98-26)

## The Associated Students

The Associated Students is an independent student non-profit corporation owned and controlled by the students under the leadership of an elected board of directors.

In addition to being the student government of the campus, the Associated Students operates the campus bookstore and food services. Although student government operates somewhat independently, it is expected to establish channels for student participation in the governance of the University. The Associated Students provides services, facilities, and amenities not available from state funds and implements a broad spectrum of educational, social, and cultural programs to enrich campus life. See also the chapter "Belonging."

Courtney Voss

A.S. President (2006/07) . . . . . 898-5701

David Buckley

A.S. General Manager . . . . . 898-6002

## The Research Foundation

The CSU, Chico Research Foundation, a non-profit corporation, exists to manage a variety of externally funded projects which directly and indirectly support the University's mission and strategic plan. The Foundation serves as the recipient of all grants and contracts awarded to the University. In fiscal year 1999/2000, the University received over 400 projects with awards totaling nearly \$30 million. The Research Foundation also provides a vehicle for the University to engage in entrepreneurial and other projects that provide funds, equipment, and other support not otherwise available through the state.

## The University Foundation

The University Foundation, California State University, Chico, was organized and incorporated as a non-profit California corporation in 1940 to support activities for the University that otherwise could not be provided through state-supported funds. In 1997 the University Foundation's function became solely philanthropic and as such administers bequests, charitable trusts, special gifts, gift annuities, scholarship, endowments, and donor-advised funds. The University Foundation Administers the University gift endowment program.