

Student Services Directory

Service or Information Needed	Go to Office, Publication or other reference	Location See "Campus Map" for building locations	Phone 530-898-x unless provided
EMERGENCY NUMBERS			
	Off-campus or on-campus emergency		911
	Advising Office for emergency messages to students		898-5712
	Ambulance (Enloe Hospital)		895-9111
	Butte County Fire Department		538-7111
	Butte County Social Services		(adult) 800-664-9774 (children & after hours) 800-400-0902
	Butte County Sheriff's Department		538-7321
	Catalyst for Domestic Violence Services		1-800-895-8476
	Chico Fire Department		911
	Chico Police Department		911
	Chico Paramedics		891-4357
	Crisis & Referral (suicide prevention 24 hours a day)		891-2810 1-800-334-6622
	Poison Control Center		1-800-222-1222
	Rape Crisis		342-RAPE
	University Police (non-emergency)		x5372
A			
Absences	Individual professor for specific class. See "Attendance" Policy in the <i>University Catalog</i> .		
Academic Advising	Your department advisor		
Academic Probation	Advising & Orientation	MLIB 190	x5712
Advising & Orientation		MLIB 190	x5712
Evaluations		MLIB 180	x5957
Accident on Campus	University Police	YUBA Hall	x5372
Adding Classes	See "Other Registration Information" in the <i>Class Schedule</i> or the Chico Web		
Address, Change of	Student Records & Registration Office	MLIB 180	x5143
Admission	Admissions	CLSA Hall	x6321
Alumni Association	Alumni Office	SAPP Hall	x6472
Athletics			
Intramurals	Intramurals	AGYM 126	x5170
Tickets	University Box Office	YUBA Hall	x6333
Auditing Classes	Individual professor for specific class		
Automobiles			
Campus Parking Permit	Cashiering	KNDL 212	x6347
Motor Vehicle Registration	Department of Motor Vehicles	500 Cohasset Rd. #31	800-777-0133
Regulations	University Police	YUBA Hall	x5372
B			
Bicycles			
Regulations, State License	University Police	YUBA Hall	x5372
Auctions	Sponsored by the Financial Aid Office	Free Speech Area	x6451
Tire Pumps	Air Stations	Siskiyou & Taylor Halls	
Birth Control	Student Health Services	SHC	x5241
Book Loans	Financial Aid Office (beginning of each fall & spring semester)	MLIB 161	x6451

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C			
Calendar, Academic	See "Academic Calendars" in the <i>University Catalog</i> , the <i>Class Schedule</i> , or the Chico Web.		
Campus Events	University Information Center	BMU 106	x4636
Carpool	Ride Board	BMU Mall	x4636
Ride Sharing	County Service		888-451-RIDE
Catalog, University	A.S. Bookstore	BMU 224	x5222
Change of Address			
Marital Status, or Name Change	Student Records & Registration Office	MLIB 180	x5143
Check Cashing	A.S. Business Office	BMU 219	x6815
	University Box Office	YUBA Hall	x6333
Child Care			
On-campus	A.S. Children's Center	AJH 120	x5865
Off-campus	See the "Guide to Community Services" in the <i>University Catalog</i> or ask at the Women's Center.	BMU 002	x5724
Class Schedule	A.S. Bookstore	BMU 224	x5222
Climbing on Campus	A.S. Intramurals	AGYM 126	x5170
Clubs & Organizations	Student Activities	BMU 213	x5396
Commencement	Alumni Office	SAPP Hall	x6472
Computer Laboratories	For current location and hours, ask the Computer Help Desk.	MLIB 116	xHELP (4357)
Computer Modem Services	Computing/Communications Support	MLIB 116	xHELP (4357)
	University Printing Services	SSKU 115	x6868
Counseling and Advising			
Academic	Your department advisor		
	Academic Advising & Orientation	MLIB 190	x5712
	Evaluations	MLIB 180	x5957
AIDS	Student Health Services	SHC	x5241
Birth Control	Student Health Services	SHC	x5241
Career	Career Planning & Placement	MLIB 150	x5253
Cross-Cultural	International Student Advising	THMA 211	x6880
Drugs & Alcohol	Counseling Center	MLIB 141	x6345
	CADEC (referral only)	R 102	x6450
Legal	CLIC	25 Main Street	x4354
Personal	Counseling Center	MLIB 141	x6345
Rape	Counseling Center	MLIB 141	x6345
	Rape Crisis Prevention Center	2889 Cohasset #2	342-7273
Religious/Spiritual	See "Student Organizations" in the <i>University Catalog</i> .		
Sexually Transmitted Diseases (STDs)	Student Health Services	SHC	x5241
Study Skills	Student Learning Center	MLIB 458	x6839
	See "SOS!" in the <i>University Catalog</i> .		
Course Offerings	See the <i>University Catalog</i> , the <i>Class Schedule</i> , and the Chico Web.		
Credentials (Teacher Preparation)	Education Services Center	HOLT 101	x6391
	Department of Education		x6421
	Department of Professional Studies in Education	THMA 401	x5398
	See "Education" in the <i>University Catalog</i> .		
Credit for Prior Experience	Vice Provost for Undergraduate Education	KNDL 106	x6101
	See "Academic Policies" in the <i>University Catalog</i> .		

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D			
Degree Planning	See "Degree Requirements" in the <i>University Catalog</i> and your departmental advisor.		
	Academic Advising & Orientation	MLIB 190	x5712
	Evaluations	MLIB 180	x5957
Disabled Students	Disability Support Services		895-9111
Dropping Classes	See "Other Registration Information" in the <i>Class Schedule</i> or the Chico Web.		538-7111
Drug Counseling	Counseling Center	MLIB 141	x6345
	CADEC (referral only)	310 Salem	x6450
E			
Educational Opportunity Program	Educational Opportunity Program	MLIB 172	x6831
Education-Related Work	Cooperative Education	R 116	x5893
ELM, Entry-Level Mathematics Test	See "Math and Writing Requirement" in the <i>University Catalog</i> .		
	Testing and Research	MLIB 143	x6218
Employment			
Internships/Cooperative Education	Cooperative Education & Internships	R 116	x5893
Part-time	Student Employment Office	UC 109	x5256
Permanent	Career Planning & Placement	MLIB 150	x5253
Summer	Student Employment Office	UC 109	x5256
English as a Foreign Language (EFL)	See the <i>University Catalog</i> .	TALR 209	x5124
English as a Second Language (ESL)	American Language & Culture Institute	CCE	x6105
EPT, English Placement Test	See "Math and Writing Requirements" in the <i>University Catalog</i> and <i>Class Schedule</i> .		
	Testing and Research	MLIB 143	x6218
Escort Service	University Police (24 hours a day)	YUBA Hall	Blue light phone or x5372
Ethnic Affairs	University Outreach Programs (educational equity recruitment)	CLSA 104	x4426
	Retention Services (educational equity retention and Educational Opportunity Program)	MLIB 172	x6831
	Student activities (advises ethnic and multicultural programs)	BMU 203	x5396
	A.S. Commissioner of Multicultural Affairs	BMU 203	x5701
Evaluation of Transfer Credit	See "Academic Policies" and "Evaluation of Transfer Credit" in the <i>University Catalog</i> .		
	Evaluations	MLIB 180	x5957
Events and Activities	University Box Office	YUBA Hall	x6333
	University Information Center	BMU 106	xINFO (4636) xHEAR (4327)
Exchange Programs			
at an international campus	Center for International Studies	THMA 211	x6880
at another domestic campus	Academic Advising & Orientation	MLIB 190	x5712
Extension Classes	Center for Continuing Education	CCE	x6105
F			
Facilities and Equipment Reservations	Student Activities	BMU 213	x5396
Final Exam Schedule	See the <i>Class Schedule</i> or the Chico Web.		
Financial Aid (emergency loans, scholarships, loans, work-study, grants, book loans, financial counseling)	Financial Aid Office	MLIB 161	x6451
Fraternities	Student Activities	BMU 213	x5396

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General Education			
Advising	Academic Advising & Orientation	MLIB 190	x5712
	Evaluations	MLIB 180	x5957
Certification/Evaluation	Student Records & Registration Office	MLIB 180	x5957
Grade Change Verification/Reports	Student Records & Registration Office	MLIB 180	x5143
Graduation, filing for			
Graduates	Graduate School	THMA 209	x6880
Undergraduates	Student Records & Registration Office	MLIB 180	x5143
Graduation Check			
Bachelor's Degree	Evaluations	MLIB 180	x5957
Master's Degree	Graduate School	THMA 209	x6880
Grants (financial aid)	Financial Aid Office	MLIB 161	x6451
GRE (Graduate Record Examination)	Testing & Research	MLIB 143	x6218
Grievances/Complaints	Student Judicial Affairs	KNDL 110	x6897
	Student Grievances Service, CLIC	25 Main Street	x4354
	Consumer Protection Agency, CLIC	25 Main Street	x4354

H

Health Care	Student Health Services	SHC	x5241
	Appointment Desk	SHC	x5241
	Pharmacy	SHC	x6068
HEAR Line	24-hour recorded information & events line		xHEAR (4327)
Honors Programs	See "Honors Programs" in the <i>University Catalog</i> or the Honors Program Office.	OCNL 235	x4767
Honors Societies	University Honors Program	OCNL 235	x4767
Housing/Roommates	Housing Office	UHFS	x6325

I

ID Cards	University Services	YUBA Hall	x6119
Immigration Regulations	International Student Advising	THMA 211	x6880
Immunization	Student Records & Registration Office (certification status)	MLIB 180	x5143
	Student Health Services (measles & rubella)	SHC	x5241
Incomplete Grades	See "Academic Policies" in the <i>University Catalog</i> and professor of specific course.		
Information	University Information Center	BMU 106	xINFO (4636)
	Mall, banner, marquee reservations; organization information; student, faculty, & staff phone numbers; activity information; monthly events calendar; poster approval; bus schedules; general University information.		or x6116
HEAR Line—A.S. Programming Hotline, Telephone Directory Assistance			xHEAR (4327) 411
Insurance, Dental, & Medical	Student Health Services	SHC	x5241
International Student Assistance	American Language and Culture Institute	CCE	x6105
	International Student Advising	THMA 211	x6880
Internet Access			
Premium (for a fee) Service	Communication Network Services	SSKU 115	x6868
Standard Student (free) Service	Student Computing Lab Help Desk	MLIB 116	xHELP (4357)
Internships	Cooperative Education	CLSA 125	x5893
Intersession Courses	See "January Intersession" in the <i>Class Schedule</i> and the Chico Web.		
Interview Workshops	Career Planning & Placement	MLIB 150	x5253
Intramurals	Intramurals Office	AGYM 126	x5170

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J			
January Intersession	See "Intersession Courses" above.		
Jobs	Student Employment Office	UC 109	x5256
L			
Leave of Absence	Student Records & Registration Office	MLIB 180	x5143
Legal Aid	Community Legal Information Center (CLIC)	25 Main Street	x4354
	Housing Office (landlord/tenant rights)	UHFS	x6325
Library			
Circulation	Meriam Library	MLIB, 1 st floor	x6502
Hours of Operation	Meriam Library		x5720
Reference	Meriam Library	MLIB, 2 nd floor	x6267
Loans	Financial Aid Office	MLIB 161	x6451
Loneliness	Counseling Center	MLIB 141	x6345
Lost & Found	University Police	YUBA Hall	x5372
	University Information Center	BMU 106	xINFO (4636) or x6116
M			
Major, Changes of	Student Records & Registration Office	MLIB 180	x5143
Math Proficiency Requirement	See "Math and Writing Requirements" in the <i>University Catalog</i> .		
Math Tutoring	Mathematics Tutorial Lab	HOLT 181	x6111
	Student Learning Center	MLIB 458	x6839
Meal Tickets	Food Service	Whitney Hall	x5962
MESA Engineering Program	MESA	OCNL 114	x4017
Money Orders	U.S. Post Office	550 Vallombrosa Ave.	800-275-8777
		W. 5 th St. & Broadway	800-275-8777
N			
Name, Change of	Student Records & Registration Office	MLIB 180	x5143
O			
Open University	Center for Continuing Education	CCE	x6105
Orientation	Academic Advising & Orientation	MLIB 190	x5712
Orion	Orion Office	PLMS 001	x5625
Outreach	Office of Admissions	CLSA Hall	x6321 or 800-542-4426
P			
Parking Permits	Cashiering	KNDL 212	x6347
Parking Regulations	University Police	YUBA Hall	x5372
Pharmacy	Student Health Services	SHC	x6068
Planned Educational Leave	Student Records & Registration Office	MLIB 180	x5143
Police	University Police	YUBA Hall	x5372
Pool, Swimming	Intramurals	AGYM 126	x5170
Pre-professional Programs	See "Academic Programs" in the <i>University Catalog</i> and <i>Class Schedule</i> .		
Printing/Copying	University Printing Services	SSKU 118	x5992
Publications			
Chico Statements	University Publications Office	KNDL 114	x4263
Impulse	Department of Communication Design	THMA 205	x4048
Inside Chico State	University Publications Office	KNDL 114	x4263
Orion	Orion Office	PLMS 001	x5625
Studiun	Political Science Department	BUTE 741	x5301
Watershed	Department of English	TALR 107	x5983

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R			
Racial Harassment	Student Judicial Affairs	KNDL 110	x6897
Rape Crisis	Rape Crisis Intervention	2889 Cohasset Rd. #2	342-7273 (RAPE)
Re-admission	See "Admissions" in the <i>University Catalog</i> .	CLSA Hall	x6321
Recreation	Adventure Outings	BMU 004	x4011
	Intramurals (weight room-gym, aerobics room, swimming, racquetball)		
Re-entry Advising and Admissions	Re-entry Pre-admissions Advising	CLSA Hall	x6321
Registration for Classes	Student Records and Registration	MLIB 180	x4555
Registration, Late for Graduate Students	Graduate School	THMA 209	x6880
Religious Groups	Student Activities	BMU 213	x5396
Repeating a Course	Student Records and Registration	MLIB 180	x5143
	Evaluations	MLIB 180	x5957
Residence Halls (on campus)	Housing Office	UHFS	x6325
Esken Hall		681 W. Sacramento Ave	x5852
Konkow Hall (Thematics)		701 W. Sacramento Ave	x6899
Lassen Hall		501 Citrus Avenue	x6187
Mechoopda Hall		691 W. Sacramento Ave	x5841
Shasta Hall		551 Citrus Ave	x5291
Whitney Hall		545 Legion Ave	x6613
Résumés			
Printing	University Printing Services	SSKU 118	x5992
Workshops	Career Planning & Placement	MLIB 150	x5253
Room Reservations			
BMU Rooms	University Information Center	BMU 202	x6414
Other Campus Rooms	Student Activities	BMU 213	x5396
S			
Safety	Chico Safe Rides	1227 1/2 Mangrove	894-TAXI (8294)
	University Police Department	YUBA Hall	x5372
	University Environmental Management Health & Safety Office	AJH 130	x5126
Scholarships	Financial Aid and Scholarship Office	MLIB 161	x6451
Sexual Assault/Harassment	Student Judicial Affairs	KNDL 110	x6897
Sexuality	Counseling Center	MLIB 142	x6345
	Student Health Services	SHC	x5241
Sororities	Student Activities	BMU 213	x5396
Special Populations (admissions assistance, special programs)	University Outreach Programs	CLSA Hall	x4426
Special Session	Center for Continuing Education	CCE	x6105
Stamps, Postage	A.S. Bookstore	BMU 224	x5222
Student Government	A.S. Government Offices	BMU 203	x5701
Student Organizations	Student Activities	BMU 213	x5396
Study Abroad Programs	Center for International Studies	THMA 211	x6880
Summer Session	Center for Continuing Education	CCE	x6105
T			
Teaching Credentials	Education Services Center	HOLT 101	x6391
	Department of Education	THMA 101	x6421
	Department of Professional Studies in Education	THMA 401	x5398
	See "Education" in the <i>University Catalog</i> .		
Telephone Services	Communication Network Services	SSKU 115	x6868
Tennis Courts	Intramurals	AGYM 126	x5170

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Test Anxiety	Counseling Center	MLIB 142	x6345
	Student Learning Center	MLIB 458	x6839
Testing	Testing & Research	MLIB 143	x6218
Textbooks & Supplies	A.S. Bookstore	BMU 224	x6844
Tickets	University Box Office	YUBA Hall	x6333
Tours, Campus	Admissions Office	CLSA Hall	x6321
Transcripts	Student Records Office	MLIB 180	x5143
Transfer Credit Summary	Evaluations	MLIB 180	x5957
Transportation			
Bicycle Registration	University Police	YUBA Hall	x5372
Bus Schedule	University Information Center	BMU 106	x4636
Carpool	See "Carpool" above.		
Ride Sharing	See "Carpool" above.		
Student Parking Permit	Cashiering	KNDL 212	x6347
Visitor Parking Permit	University Police	YUBA Hall	x5372
Travel-Study Abroad for Credit	International Studies Center	THMA 211	x6880
Tuition & Fees	See "Fees and Expenses" in the <i>University Catalog</i> .		
Financial Aid Refunds	Financial Aid Business Services	KNDL 213	x6278
Refunds	Student Financial Services	KNDL 214A	x5936
Tutoring/Study Skills	See "SOS" in the <i>University Catalog</i> .		
	Student Learning Center	MLIB 458	x6839
U			
University Information	University Information Center	BMU 106	x4636
University Village	University Housing and Food Service	1325 Nord Ave	x6325
V			
Vending Machine Refunds	A.S. Management Office	BMU 218	x6411
Verification of Enrollment	Student Records & Registration Office	MLIB 180	x5143
Veterans' Benefits	Veterans' Affairs Office	MLIB 180	x5911
Visitor Parking Permits	University Police	YUBA Hall	x5372
Visitor Status (admission)	Admissions Office	CLSA Hall	x6321
Voice Mail	Communications Network Services	SSKU 115	x6868
Volunteer Opportunities	CAVE	BMU 309	x5817
W			
Waiver of Academic Requirements	See "Exception and Waivers of Academic Policy" in the <i>University Catalog</i> .		
	Academic Advising & Orientation	MLIB 190	x5712
Withdrawal from the University	Academic Advising & Orientation	MLIB 190	x5712
Word Processors	Meriam Library Computer Center	MLIB, 1 st Floor	xHELP (4357)
Work-Study			
Eligibility	Financial Aid Office	MLIB 161	x6451
Jobs	Student Employment	UC 109	x5256
Writing Assistance	Writing Center	TALR 203	x5042
Writing Proficiency Requirement	See "Math & Writing Requirements" in the <i>University Catalog</i> and <i>Class Schedule</i> .		
	Testing & Research	MLIB 143	x6218
Y			
Yearbook	Student Activities	BMU 213	x6498