I. Welcome and Review Agenda
II. Review “action plan” process for strategic plan
III. Faculty and Staff worksheet
   a. Finish items a, c, f
IV. Divide into small groups (pairs?), each to complete one of the strategic directions as “homework” and post in google folder.
V. Upcoming events, reports, etc.
   a. CEF: April 29
   b. CLI: May 26 & 27
   c. Presidents Honor Roll: due May 5, 2015*
   d. CCS due July 31, 2015 (see attached)*
VI. Review meeting dates and draft agenda items for subsequent meetings including shared Google folder.
VII.
California’s Call to Service Initiative

ALLOCATION PROCESS 2014/15
CAMPUS ACCOUNTABILITY

To meet our system wide accountability commitments, it is necessary for all campuses to report on their progress to achieve specific measurable goals.

In February 2015, all campuses will be required to complete a mid-year progress report which will include an institutionalization assessment. A final report must be submitted by Friday, July 31, 2015. Your campus must be prepared to report on:

• Number of courses with service-learning components offered in the 2014/2015 academic year.
• Efforts to secure additional resources (both financial and in-kind, such as office space, shared staff support, equipment) to sustain service learning and other community engagement activities.
• Implementation of a strategic plan (or development of, for offices with an expired strategic plan), with an explanation of the role the office will play in a broader community engagement agenda.
• Efforts to gather and improve campus community engagement data to include the measurement of impact (short and long-term) on students, faculty, the community, community organizations and the institution. (Note: Regardless of the tracking mechanism used, all campus SL/CE offices are expected to capture the same data elements by the 2016/17 academic year. See Appendix A.)
• A budget report that accurately details expenses for the California’s Call to Service and campus matching funds.
• Institutional match of 25% of the funds requested, which may be cash or in-kind.
• Utilization of most of the allocation funds during the current fiscal year. If the program rolls over more than 25% of California Call to Service allocation (does not pertain to match rollover), a justification will be needed as to why those funds were not spent. The Chancellor’s Office may also assess future campus allocations for those campuses with repeated annual rollovers to determine an appropriate amount.