Agenda  
Service Learning Advisory Committee  
March 23, 2015  
11am-12pm  
TBA

I. Welcome and Review Agenda

II. Review “action plan” process for strategic plan

III. Faculty and Staff worksheet

IV. Review meeting dates and draft agenda items for subsequent meetings including shared Google folder.
EM 11-46:

Provides for definitions of civic engagement, community engagement, community service, service learning, internships and other activities.

Primary purpose of policy in 11-46 is: “to provide for the safety of CSU, Chico students and the persons with whom they interact when, as a requirement of their coursework, students participate in service learning activities, as these are defined here.”

A second purpose of this policy is to create an advisory committee to develop and monitor additional procedures that will strengthen and improve (1) risk management, (2) programmatic efficiency and effectiveness, and (3) the quality of educational experience when students participate in service learning activities.

Outlines requirement for a Student Placement Agreement that “may include (a) duties for each party; (b) requirements for background screening, liability, and workers compensation insurance; and (c) requirements regarding supervision of CSU Chico students.”

Identifies the Office of Civic Engagement as source of information/guidance re: Student Placement Agreements. “The Service Learning Advisory Committee shall be responsible for implementation of this policy’s requirements and for the establishment and monitoring of related procedures.”

Membership:

- Dean of Undergraduate Education (Chair)
- The CSU, Chico Risk Manager
- The Director of Civic Engagements
- The Program Administrator of CAVE
- The Director of Procurement and Contract Services
- One faculty member appointed annually by the Executive Committee of the Academic Senate, in consultation with the Provost.
- Two additional faculty members, to be nominated and selected through a procedure established by the Committee.
- At least two community partners, selected annually by the Committee, to be nominated and selected through a procedure established by the Committee.
- One student appointed annually by the Associated Students President