Online Proctoring of Exams

To ensure the academic integrity and fairness of exams and grades, this course is using an online exam proctoring system called Proctorio. This system takes video and sound recordings during the exam and interprets these to get a sense for the user’s academic integrity. For example, the system has the capability to note to the instructor if other people are in the room, if a phone is used, or if the student is consistently looking down into their lap. These are just a few metrics the systems uses. In order to take your exams via the online proctoring service, you must have access to a computer equipped with a functioning video camera, microphone and speaker system. During the exams, you must also have an isolated environment with an Internet connection (wired connect always preferred but a strong, reliable Wi-Fi is OK). Any loss of network connectivity and the exam will end automatically, please make sure your current connection is stable during the entire exam. You will not be allowed to print the exam.

To ensure exam integrity, during the exam period, Proctorio will lock down a number of your computer’s capabilities, including locking down your browser and disabling new internet tabs, disabling printing, disabling the clipboard, disabling the right click feature on the mouse (to prevent copying and pasting activities), forces full screen in the browser window to prevent the exam participant from accessing outside programs, and clears memory cache of temporary internet files to prevent retention and redistribution of exam materials.

Furthermore, during the exam period, Proctorio will collect a variety of information including:

- Screen shots of your Wildcat card (DO NOT USE YOUR DRIVER’S LICENSE)
- Your IP address
- Recordings of your photo and voice
- A video scan of your testing location
- Recordings from your microphone
- Video from your computer’s webcam
- Your mouse location
- Your browser size
- Your open browser tabs and windows
- Your eye, mouth, and head movements
- Your entire screen
- Any website you may have been permitted to visit during the exam period (access to all additional web sites may be blocked)
- Any other applications running
- Number of display screens connected

Information collected may be reported to the instructor as “suspicious” activity, which may result in academic policy violations. Rest assured the program itself does not determine if academic dishonesty has occurred or not. That determination rest solely with your instructor. Furthermore, although the system is recording a number of metrics, no one is actually watching you during the exam period, all information is simply recorded, encrypted, and only accessed by your instructor should suspicious activity be flagged (e.g. system indicates phone present at minute 15:23).

Please note: You are not required to take this exam in any specific location, such as your home or other place you consider to be private. Please feel free to take the exam at a location other than your home (e.g., computer lab, a library), but strive for a quiet location with minimal disturbances and disruptions.

Disability Accommodations

Proctorio is VPAT certified, 508 compliant, and fully accessible to those with special needs. However, the software captures eye, head, and mouth movements, talking to self, pacing, and may flag the use of a screen reader or other devices which may be reported as “suspicious”. If you are a student with a disability that may manifest in these activities and/or you require accommodations, which include any of these activities, please contact your Instructor and the Accessibility Resource Center.