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# First Steps in Developing Degree Programs

## Adding a Projection to the Academic Master Plan

Each year in January, campuses propose adding projections to their campus academic plans. Trustees vote annually in March to approve or decline adding the projections. An approval vote means that the projections will be added to the campus academic plans and to the CSU Academic Master Plan. *Only at this time may campuses begin developing a degree proposal.* Proposals are submitted to the CO by the campus Academic Affairs Office.

## What Does an Approved Projection Allow?

An approved projection does not mean that the program is approved, however; it only means that campuses have been granted permission to develop a degree implementation proposal. All required approvals (professional and regional accreditors, CPEC concurrence, and Chancellor's Office authorization) must be in place before the degree programs may be launched.

#### **Exceptions**

Planned programs that meet the criteria for pilot or fast-track programs may begin proposal development before the trustees approve a proposed projection.

Campuses should consider the budget cut that is planned for the CSU in the coming year and keep in mind the need to be cautious about announcements of expansion during this budgetary environment.

# Lifespan of Approved Projections

An approved projection will signal an intended implementation date, but campuses may decide to implement programs up to five years later than the approved projected date. Delays of more than 5 years would need to be justified in order to remain on the Academic Master Plan.

Recruitment, admission, catalog, and enrollment materials are required to advise: Admission and enrollment are subject to approval by accreditors and the CSU Office of the Chancellor.

# For More Guidance, Please See:

http://www.calstate.edu/app/program\_dev.shtml http://www.calstate.edu/app/program\_modification.shtml http://www.calstate.edu/app/policies/

CSU Campuses Bakersfield Channel Islands Chico Dominguez Hills East Bay Fresno Fullerton Humboldt Long Beach Los Angeles Maritime Academy

Monterey Bay Northridge Pomona Sacramento San Bernardino San Diego San Francisco San José San Luis Obispo San Marcos Sonoma Stanislaus