Minor Change to a Graduate Program

Program Name: Masters in Social Work

Complete only if applicable

Program named above is:  
☐ Option within ________

(degree program name)

☐ Certificate

Department Contact(s) w/phone #(s):

Angela Corral / 4226

Brief rationale for change:

We are deleting SWRK 654. We are renaming SWRK 655. Students needed the curriculum that was in SWRK 654 (delete) & SWRK 655. These use to be a forced choice, but the need both knowledge set, so we combined the course into one course. This will not change the total of units required for a MSW degree.

Does the proposed change enhance or support the Diversity Action Plan (see definition & Task 3.1)? ☐
If yes, please explain.

Required Signatures

The Department of School of Social Work
has reviewed and approved this program change

Chair, Department Curriculum Committee

Department Chair

Date 12.9.15

The College of Behavioral and Social Science
has reviewed and approved this program change

Chair, College Curriculum Committee

College Dean

Date

CSU Chico Curriculum Services
JUN 09 2016
RECEIVED
Minor Change to a Graduate Program

The Graduate School has reviewed and approved this program change

\[\text{Dean of Graduate School}\]
\[6-7-14\]
Date

Send signature page with proposal attached to Curriculum Services at Undergraduate Education, zip 680

\[\text{Curriculum Technical Review Completed}\]

\[\text{Date}\]
The Master of Social Work

Course Requirements for the Master's Degree: 36-61 units

Continuous enrollment is required. At the discretion of the academic program, a maximum of 30 percent of the units counted toward the degree requirements may be special session credit earned in non-matriculated status combined with all transfer coursework may be counted toward the degree requirements. This applies to special session credit earned through Open University, or in courses offered for academic credit through the Center for Regional and Continuing Education.

A minimum of thirty-six units are required for students who have a baccalaureate from social work programs accredited by the Council on Social Work Education and who meet the criteria listed below for admission to the One-Year Program. A minimum of sixty-one units are required for students who meet the criteria listed below for admission to the Two-Year program or Three-Year program.

Graduate Time Limit

All requirements for the degree are to be completed within five years of the end of the semester of enrollment in the oldest course applied toward the degree. See "Graduate Education" in the University Catalog for complete details on general degree requirements.

Field Education Requirement

The Master of Social Work requires a total of 480 hours of practicum during the foundation year, and 720 hours of practicum during the concentration year. Employment-based practica are considered on an individual basis when agencies are able to provide students with a position that is educationally focused and involves tasks other than normal work duties.

Advanced Generalist Concentration with Focus in Mental Health Services, Families, Children, and Youth Services, or Gerontology

The concentration year presents students with a broad-based set of knowledge, skills, and values necessary for multiple levels of advanced social work practice with individuals, families, groups, organizations, and communities. The major emphasis for the concentration year are direct services to individuals, families, and groups; community and organizational practice; policy, analysis and practice; and research as practice. Students choose either Mental Health Services, Families, Children, and Youth Services, or Gerontology as their focus area for the concentration year. The thesis, project, and electives augment students' expertise in the focus areas.

A. Mental Health Services

The focus in Mental Health Services is designed to prepare students for a career of service to persons with mental health challenges. Graduates may be employed in community mental health centers, psychiatric and acute care hospitals, regional centers, substance abuse programs, and a variety of other social service agencies.

B. Families, Children, and Youth Services

The focus in Families, Children and Youth Services is designed to prepare students for a career of service to at-risk families and children. Graduates may be employed in a variety of settings including family resource agencies, public child welfare agencies, probation departments, adoption agencies, child guidance centers, schools, and a variety of other social service agencies.

C. Gerontology

The focus of Gerontology is to prepare the student for a career of service to older adults and their families. Students in this focus area have a hands-on and diverse experience working with older adults across the broad spectrum of their lives. Graduates may be employed in settings that focus on: wellness/prevention; social, community, and spiritual engagement; housing; mental health services; health care; legal systems; and/or planning and advocacy.

Admission Application Procedures

The School of Social Work accepts applications from October 1st to January 15th each year. Students are admitted to the MSW Program each fall semester for the Two-Year program, and in the summer for entering the One-Year program. A Three-Year program is offered only on specified years. See the Social Work Website or call the department office for additional information. In addition to the Office of Graduate Studies procedures (please see the University Catalog, Graduate Education; Application Procedures), the School of Social Work has its own application. The Office of Graduate Studies' application is available online at http://www.CSU mentor.edu; Social Work application material is available online at http://www.csuchico.edu/urswik.
Prerequisites for Admission to Conditionally Classified Status:

Conditionally classified status indicates the student has been admitted to the MSW program, but has not been formally approved for MSW study. The student is progressing toward meeting the requirements outlined by the University and the School of Social Work to qualify for Classified Status by the end of the first semester of the MSW program. Conditionally Classified admission may be granted to applicants who have a cumulative GPA of less than 3.0 (on a 4.0 point scale) in their undergraduate academic coursework. If all requirements are met after the first semester, then the graduate status will be changed to "classified".

MSW students are required to maintain an average 3.0 GPA at all times during their program. Students who have obtained a baccalaureate-level degree from any state or territory within the United States or the international equivalent of a baccalaureate-level degree as determined by the Office of Graduate Studies, must submit a written request with appropriate documentation based on having met at least one of the following criteria:

1. completed 12 units of academic postbaccalaureate graduate level coursework with a GPA of 3.0 or higher from an accredited college or university;
2. provided outstanding paid or volunteer experience in human service agencies;
3. performed successful grant writing for human service organizations;
4. achieved Graduate Record Examination (GRE) scores that indicate an ability to complete graduate level work;
5. shown significant potential for advanced social work practices.

The student must also have obtained approval by the School of Social Work MSW Admissions Committee and the Office of Graduate Studies.

Prerequisites for Admission to Classified Status:

In addition to meeting the requirements stated above, students must have:

1. a cumulative GPA of 3.0 or better (on a 4.0 scale) in their academic coursework, and
2. approval by the School of Social Work MSW Admissions Committee and the Office of Graduate Studies.

Advancement to Candidacy:

To advance to candidacy, in addition to requirements listed above, students must have:

1. classified graduate standing;
2. completed at least 15 units of the concentration year of the MSW program;
3. passed the Graduate Requirement in Writing Proficiency;
4. finished all "incomplete" grades in courses included in the MSW program;
5. filed a plan with the School of Social Work regarding completion of a culminating activity (thesis, project, or comprehensive examination); and
6. approval by the MSW Director of the School of Social Work.

Requirements for the Master of Social Work:

For the MSW to be conferred, students must meet the following criteria:

1. completion of all requirements as established by the School of Social Work MSW Program Committee and the Office of Graduate Studies;
2. completion of a culminating activity as specified in "Master's Degree Requirements" in the University Catalog and as approved by the MSW Program Committee. The MSW program requires students to satisfactorily complete (1) a thesis, (2) a project, or (3) a comprehensive examination (along with two electives) as a condition of graduation. Students work with their faculty advisor or the Comprehensive Examination Committee Chair in deciding which option will best fulfill their academic and professional goals. The student is required to choose the type of culminating activity the spring semester of the Foundation year.
3. approval by the School's MSW Program Committee and the Graduate Coordinators on behalf of the faculty of the University.

Requirements for the Two-Year and Three-Year MSW Programs

Students who do not possess a baccalaureate in social work must complete 31 units of 600-level social work professional foundation courses prior to the 30-32, depending on program plan, units of 600-level social work concentration year courses. The only exception to the required 600-level
courses in the Two and Three-Year MSW program is that a student may enroll in one 500-level elective in lieu of one 600-level elective following approval by the MSW Program Director. Twelve hundred hours of field education practicum are required. Requirements for the Three-Year program are the same as for the Two-Year program, but the courses are offered in a different sequence. The social work professional foundation courses for the Two-Year program must be taken in the following sequence:

**Foundation Courses (First Year)**

### Fall Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>SWRK 601</td>
<td>Human Behavior and Social Environment</td>
<td>3.0</td>
<td>FA</td>
</tr>
<tr>
<td><strong>Prerequisites:</strong> Graduate standing and acceptance to the MSW program or instructor permission. Corequisites: SWRK 605, SWRK 608, SWRK 617, SWRK 631.</td>
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<tr>
<td>SWRK 605</td>
<td>Social Welfare Policy and Services</td>
<td>3.0</td>
<td>FA</td>
</tr>
<tr>
<td><strong>Prerequisites:</strong> Graduate standing and acceptance to the MSW program or instructor permission. Corequisites: SWRK 601, SWRK 608, SWRK 617, SWRK 631.</td>
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<tr>
<td>SWRK 608</td>
<td>Generalist Social Work Theory and Practice I</td>
<td>3.0</td>
<td>FA</td>
</tr>
<tr>
<td><strong>Prerequisites:</strong> Graduate standing and acceptance to the MSW program. Corequisites: SWRK 601, SWRK 608, SWRK 617, SWRK 631.</td>
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<tr>
<td>SWRK 617</td>
<td>Research Methods for Social Work Knowledge and Practice</td>
<td>4.0</td>
<td>FA</td>
</tr>
<tr>
<td><strong>Prerequisites:</strong> Acceptance to the MSW program. Corequisites: SWRK 601, SWRK 608, SWRK 617, SWRK 631.</td>
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<tr>
<td>SWRK 631</td>
<td>Foundation Practicum</td>
<td>3.0</td>
<td>FA</td>
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<tr>
<td><strong>Prerequisites:</strong> Graduate standing and acceptance to the MSW program. Corequisites: SWRK 601, SWRK 608, SWRK 617, SWRK 631.</td>
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### Spring Semester

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<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Term</th>
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</thead>
<tbody>
<tr>
<td>SWRK 609</td>
<td>Generalist Social Work Theory and Practice II</td>
<td>3.0</td>
<td>SP</td>
</tr>
<tr>
<td><strong>Prerequisites:</strong> Satisfactory completion of the first semester of the foundation year. Corequisites: SWRK 610, SWRK 612, SWRK 632, SWRK 644.</td>
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<tr>
<td>SWRK 610</td>
<td>Generalist Social Work Theory and Practice III</td>
<td>3.0</td>
<td>SP</td>
</tr>
<tr>
<td><strong>Prerequisites:</strong> Satisfactory completion of the first semester of the foundation year. Corequisites: SWRK 609, SWRK 612, SWRK 632, SWRK 644.</td>
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<tr>
<td>SWRK 612</td>
<td>Social Work Practice in Multicultural Contexts</td>
<td>3.0</td>
<td>SP</td>
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<tr>
<td><strong>Prerequisites:</strong> Satisfactory completion of the first semester of the foundation year. Corequisites: SWRK 609, SWRK 610, SWRK 632, SWRK 644.</td>
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<tr>
<td>SWRK 632</td>
<td>Foundation Practicum</td>
<td>3.0</td>
<td>SP</td>
</tr>
<tr>
<td><strong>Prerequisites:</strong> Satisfactory completion of the first semester of the foundation year. Corequisites: SWRK 609, SWRK 610, SWRK 612, SWRK 644.</td>
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<tr>
<td>SWRK 644</td>
<td>Human Behavior and the Social Environment II</td>
<td>3.0</td>
<td>SP</td>
</tr>
<tr>
<td><strong>Prerequisites:</strong> Satisfactory completion of first semester of foundation year. Corequisites: SWRK 609, SWRK 610, SWRK 612, SWRK 632.</td>
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**Concentration Year Courses (Second Year)**

In the concentration year of the program, students have the option of focusing in Mental Health Services or in Families, Children, and Youth Services, Gerontology. These courses must be taken in the following sequence:

### Fall Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Term</th>
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</thead>
<tbody>
<tr>
<td>SWRK 641</td>
<td>Advanced Practice in Mental Health Services</td>
<td>3.0</td>
<td>FA</td>
</tr>
<tr>
<td><strong>Prerequisites:</strong> Satisfactory completion of foundation year. Corequisites: SWRK 643, SWRK 648, SWRK 653.</td>
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</table>

OR (the following course may be substituted for the above)

<table>
<thead>
<tr>
<th>Course</th>
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<th>Units</th>
<th>Term</th>
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</thead>
<tbody>
<tr>
<td>SWRK 642</td>
<td>Advanced Practice in Families, Children, and</td>
<td>3.0</td>
<td>FA</td>
</tr>
</tbody>
</table>
Youth Services

Prerequisites: Satisfactory completion of foundation year. Corequisites: SWRK 643, SWRK 648, SWRK 653.

SWRK 643  Assessment of Individuals and Families  3.0 FA

Prerequisites: Satisfactory completion of foundation year. Corequisites: SWRK 641 or SWRK 642; SWRK 648, SWRK 653.

SWRK 648  Advanced Practicum 1  4.0 FA

Prerequisites: Satisfactory completion of foundation year. Corequisites: SWRK 641 or SWRK 642; SWRK 643, SWRK 653.

SWRK 653  Research: Program Evaluation for Social Work  3.0 FA

Prerequisites: Satisfactory completion of foundation year. Corequisites: SWRK 641 or SWRK 642; SWRK 643, SWRK 648.

Thesis/project/elective (2-3 units).

Spring Semester

SWRK 652  Supervision, Program Development, and Administration  3.0 SP

Prerequisites: Satisfactory completion of foundation year. Corequisites: SWRK 654 or SWRK 655; SWRK 656 or SWRK 681; SWRK 658.

SWRK 654  Social Policy in Mental Health Services  3.0 SP

Prerequisites: Satisfactory completion of foundation year. Corequisites: SWRK 652, SWRK 658; SWRK 656 or SWRK 681.

OR (the following course may be substituted for the above)

SWRK 655  Social Policy in Family, Children, and Youth Services  3.0 SP

Prerequisites: Satisfactory completion of foundation year. Corequisites: SWRK 652, SWRK 658; SWRK 656 or SWRK 681.

SWRK 656  Advanced Social Work Macro Practice  3.0 SP

Prerequisites: Satisfactory completion of foundation year or instructor approval. Corequisites: SWRK 652; SWRK 654 or SWRK 655; SWRK 658.

OR (the following course may be substituted for the above)

SWRK 681  Advanced Family and Child Treatment  3.0 SP

Prerequisites: Satisfactory completion of the foundation year. Corequisites: SWRK 652; SWRK 654 or SWRK 655; SWRK 658.

SWRK 658  Advanced Practicum II  4.0 SP

Prerequisites: Satisfactory completion of foundation year. Corequisites: SWRK 652; SWRK 654 or SWRK 655; SWRK 656 or SWRK 681.

Thesis/project/elective (2-3 units).

Requirements for the One-Year Program

Applicants who have completed all social work program requirements and obtained a social work baccalaureate degree accredited by the Council on Social Work Education (CSWE) within five years of entry into the MSW program, and who meet the School of Social Work’s criteria for acceptance in the One-Year program (entry into the concentration year), must complete 36-38 units of 600-level social work courses, including a minimum of 720 hours of field practicum. The One-Year program (concentration year) includes the 30-32 units listed above plus two courses (6 units) completed during the summer prior to entering the program. The only exception to the required 600-level courses in the One-Year MSW program is that a student may enroll in one 500-level elective in lieu of one 600-level elective following approval by the MSW Program Director.

Criteria for acceptance to the One-Year program are

1. qualifies for admission to classified status;
2. has a cumulative GPA of 3.0 or higher (on a 4.0 scale) and a B average or better in professional undergraduate social work courses;

http://catalog.csuchico.edu/viewer/15/SWRK/SWRKNCNEMW.html
3. has completed all courses required in the social work major, earning a baccalaureate degree in social work, within five years of entry.

Applicants Who Have Completed the Foundation Year at a CSWE Accredited MSW Program

Applicants who have completed the first year (foundation year) at a CSWE Accredited MSW Program within the last four years with a 3.0 (on a 4.0 scale), and are considered in good standing with the previous institution, must apply to the CSU, Chico Two-Year Program. Once accepted into the CSU, Chico Two-Year MSW Program, the student may request that his/her coursework at the previous MSW Program be evaluated to ensure it is reflective of the foundation year coursework in the CSU, Chico MSW Program. If the courses for the previous CSWE Accredited MSW Program are comparable and meet the CSU, Chico MSW Program’s Foundation Year competencies, the student may request admittance to the One-Year MSW Program. Thus, the student begins studies in the summer of the year accepted with the first courses enrolled being the SWRK 635 and SWRK 636 summer bridge courses. Upon completion of these courses with a 3.0 GPA (out of 4.0), the student would progress to the Concentration Year of the MSW Program in the fall semester, following the course sequencing. Note that all program requirements must be met within the five-year time limit.

Summer Session

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>SWRK 635</td>
<td>Foundations of Social Work Practice</td>
<td>3.0</td>
<td>SM</td>
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</table>

Prerequisites: Graduate standing, admission to the MSW program, and acceptance in the One-Year Program.

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<th>Course</th>
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<th>Type</th>
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<tbody>
<tr>
<td>SWRK 636</td>
<td>Foundations of Social Work Research</td>
<td>3.0</td>
<td>SM</td>
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</table>

Prerequisites: Graduate standing, admission to the MSW program, and acceptance in the One-Year Program.

Electives

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<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Type</th>
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<tbody>
<tr>
<td>SWRK 570</td>
<td>International Experience for Human Services</td>
<td>4.0</td>
<td>SM</td>
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<tr>
<th>Course</th>
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<th>Units</th>
<th>Type</th>
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<tbody>
<tr>
<td>SWRK 673</td>
<td>Trauma and Loss</td>
<td>3.0</td>
<td>FS</td>
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Prerequisites: Satisfactory completion of the foundation year or instructor permission.

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<tr>
<th>Course</th>
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<th>Type</th>
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</thead>
<tbody>
<tr>
<td>SWRK 674</td>
<td>Policies and Practice with Older Adults and Their Families</td>
<td>3.0</td>
<td>FS</td>
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</table>

Prerequisites: Satisfactory completion of the foundation year or instructor permission.

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<tr>
<th>Course</th>
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<th>Type</th>
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</thead>
<tbody>
<tr>
<td>SWRK 677</td>
<td>Substance Abuse: Foundations for Social Work Practice</td>
<td>3.0</td>
<td>FS</td>
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</table>

Prerequisites: Satisfactory completion of the foundation year or instructor permission.

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<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Type</th>
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</thead>
<tbody>
<tr>
<td>SWRK 678</td>
<td>Recovery and Wellness</td>
<td>3.0</td>
<td>FA</td>
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<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Type</th>
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</thead>
<tbody>
<tr>
<td>SWRK 697</td>
<td>Independent Study</td>
<td>1.0-3.0</td>
<td>FS</td>
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</tbody>
</table>

Prerequisites: Instructor and MSW Director permission.

Note: SWRK 697 may be taken only with permission of the MSW Director.

Other Approved Graduate Courses

Political Science

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>POLS 660A</td>
<td>Seminar in Public Management</td>
<td>3.0</td>
<td>FA</td>
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</table>

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<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Type</th>
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<tbody>
<tr>
<td>POLS 660B</td>
<td>Seminar in Public Personnel Administration</td>
<td>3.0</td>
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<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Type</th>
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</thead>
<tbody>
<tr>
<td>POLS 660C</td>
<td>Seminar in Administration of Public Financial Resources</td>
<td>3.0</td>
<td>SP</td>
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<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Type</th>
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<tbody>
<tr>
<td>POLS 663</td>
<td>Seminar in Health and Human Services Management</td>
<td>3.0</td>
<td>SP</td>
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</tbody>
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Psychology
Special Rules Governing Course Enrollment:

1. Not more than 15 units may be taken before admission to classified status.

2. At the discretion of the academic program, a maximum of 30 percent of the units counted toward the degree requirements may be special session credit earned in non-matriculated status combined with all transfer coursework may be counted toward the degree requirements. This applies to special session credit earned through Open University, or in courses offered for academic credit through the Center for Regional and Continuing Education. (Correspondence courses and UC Extension coursework are not acceptable for transfer.) Acceptance of transfer credit is decided by the MSW Director.

3. Students may enroll in a maximum of 3 units of Independent Study.

4. Not more than 2 units of SWRK 699T (Master’s Thesis) or SWRK 699P (Master’s Project) may be taken per semester, with no more than 4 units total.

5. After being accepted into the Two-Year or Three-Year MSW program, students with a social work baccalaureate degree obtained within the last five years may challenge selected courses from the professional foundation year of the MSW program if they believe they have mastered the objectives and content through previous courses. If successful, students will substitute elective coursework in the program to meet the unit requirement for the degree. For detailed information, see “Proficiency Examination Policy” in The MSW Student Handbook.

6. A maximum of 12 units of Credit/No Credit graded coursework may be included in the One-Year MSW Program, and a maximum of 16 units of Credit/No Credit graded coursework may be included in the Two-Year or the Three-Year MSW Programs. All program courses must be taken for a letter grade with the exception of the foundation year and concentration year practicum (SWRK 631, SWRK 632, SWRK 646, and SWRK 635) and Master’s Thesis or Project (SWRK 699T/SWRK 699P).

Graduate Requirement in Writing Proficiency:

Writing proficiency is a graduation requirement.

Students in the MSW program will demonstrate their writing competence through successful completion of either SWRK 641, Advanced Practice in Mental Health Services, or SWRK 642, Advanced Practice in Families, Children, and Youth Services during the concentration year of the program.

Graduate Grading Requirements:

All courses included in the MSW program (with the exception of practicum courses and thesis/project) must be taken for a letter grade. While grading standards are determined by individual programs and instructors, it is also the policy of the University that unsatisfactory grades may be given when work fails to reflect achievement of the highest standards, including high writing standards, expected of students pursuing the MSW degree.

Students must maintain a 3.0 grade point average in each of the following three categories: all coursework taken at any accredited institution subsequent to admission to the master’s program; all coursework taken at CSU, Chico subsequent to admission to the program; and all courses on the approved master’s degree program.

Graduate Advising Requirement:

Prior to the beginning of classes, students should contact the School of Social Work office with questions regarding the MSW program and their graduate education experience. After the beginning of classes, students should contact their assigned faculty advisor.

Human Subjects in Research

The use of human subjects in research at CSU, Chico is governed by Executive Memorandum 93-04 and by the policies of the University Human Subjects in Research Committee, which follow the Code of Federal Regulations for the protection of human subjects. If human subjects are part of the research, these regulations and policies must be complied with and proper procedures followed. For a copy of the guidelines and answers to specific questions, see the chair of the Campus Institutional Review Committee in the Office of Graduate Studies.

Standards of Professional Behavior and Conduct

Refer to the standards in the undergraduate section and the MSW Student Handbook on the Social Work Website at www.csuchico.edu/MSW/.

Federal Title IV-E Child Welfare Training Program

The MSW program is a participant in the Federal Title IV-E Child Welfare Training Program. The program provides stipends to students who commit to a minimum of two years of postgraduate
employment in public child welfare. Interested students should contact the MSW Director and the Title IV-E Coordinator in the School of Social Work.

**John A. Hartford Partnership Program in Aging Education (HPPAE)**

The HPPAE is an innovative opportunity for second-year (concentration) MSW students interested in gerontology. The program provides a rotation model that focuses on working with older adults across multiple settings and service needs. Students attend six specialized seminars/workshops during the year and receive a stipend. Interested students should contact the MSW Director.

**Mental Health Stipend Program**

To address the growing need for MSWs in public mental health agencies, the Department of Mental Health (DMH) recently began funding through the Mental Health Services Act (California Prop 63). A portion of the Act provides for an annual stipend program to Schools of Social Work in California. On a year-to-year basis, one-year stipends are awarded to students in their last year of graduate social work programs. For 2010-2011 academic year, CSU, Chico School of Social Work received stipend grants for full-time concentration year students dedicated to working in county public mental health agencies. Please see rules on stipend funding in Roles and Responsibilities of MSW Students in the School of Social Work Student handbook. Detailed information regarding this program can be found on the School’s Website.