Minutes of the UDC HSI Considerations & Closing the Achievement Gap Workgroup Meeting
May 22, 2015
3:00-4:30 pm, Kendall 103

Members Present: Pedro Douglas, Michelle Morris, Chela Patterson
Members Absent: Teresita Curiel, Vince Ornelas, Cecilia Santillan-Robles, Jordan Walsh, Paul Zingg

1. UDC Workgroup and CLC member meetings with Acting President, Interim Provost, and VP SA update

The HSI Steering committee and Chicano Latino Council representatives met with Acting President Richmond and Drew Calandrella on May 13, 2015 to discuss next steps in moving the HSI agenda forward.

2. UDC HSI Priority budget update

M. Morris reported that R. Richmond will discuss the proposed UDC budget, which includes line items related to the HSI Priority, with the cabinet and President Zingg. P. Douglas noted that the Financial Analysis Committee (FAC) might be another source of funding for the UDC HSI Priority items.

3. Hispanic Heritage Month update

M. Morris reported that V. Ornelas plans to invite two outside speakers for Hispanic Heritage Month if funds are approved.

4. September Conversation on Diversity planning (September 23, 2015; title to T. Robinson June 12)

Given the lack of understanding among many on campus regarding what it means to be a Hispanic Serving Institution, a general overview is recommended for the September Conversation on Diversity. Topics may include a brief history of the Higher Education Act and federal HSI definition, data on Chico State, CA, and U.S. demographic shifts reflecting an increased Latino population, and the professional organizations that support Hispanic/Latino student success. A discussion of the benefits of HSI designation (beyond Title V grant funding opportunities), Chico State planning efforts, and the economic and social implications of changing demographics may also be explored. Time for questions and discussion as well as an invitation to participate in fall focus groups/open forums will be included.

5. HSI eligibility/grant writing timeline development

Similar to the WASC accreditation timeline, the HSI Steering Committee proposed the following 2015-2016 timeline for its efforts:
Summer 2015
- Hire HSI half-time Coordinator
- Confirm UDC HSI Priority Budget

Fall 2015
- Identify additional HSI Priority Key Performance Indicators
- Conduct campus/community HSI needs assessment
- Watch for fall Federal Register announcement regarding HSI Eligibility application
- Apply for Eligibility if requirements met
- Identify/hire grant writer for Title V Developing HSI Program proposal

Spring 2016
- Submit Title V proposal if requirements met

6. HSI needs assessment (e.g., open forums, focus groups) planning for fall 2015

Focus groups/open forums will include students, alumni, staff, faculty, community members, Butte College, North Valley Hispanic Chamber of Commerce, and K-12 representation and likely be conducted in October and November 2015 following the HSI related Conversation on Diversity.

7. HSI resource gathering for steering committee (Blackboard Learn folder)

T. Curiel, V. Ornelas, and C. Santillan-Robles have been added to the UDC Blackboard site. A folder for the HSI Status Considerations Priority is included for the Steering Committee’s use.

<table>
<thead>
<tr>
<th>UDC Priority</th>
<th>KPIs</th>
<th>Expected Date</th>
<th>Progress</th>
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<tbody>
<tr>
<td>2. Hispanic Serving Institution (HSI) Status Considerations</td>
<td><strong>KPI 2.1</strong> – Establish a steering committee to guide HSI efforts</td>
<td>Spring 2015</td>
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<td><strong>Additional KPIs?</strong></td>
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<td>7. Closing the Achievement Gap</td>
<td><strong>KPI 7.1</strong> – Reduce by half the URM achievement gap in four and six year graduation rates by 2020.  <strong>KPI 7.2</strong> – Based on institutional data, identify at least three barriers to success for URMs.  <strong>KPI 7.3</strong> – Based on institutional data, identify at least three strategies to overcoming barriers for URMs.</td>
<td>2020</td>
<td>Fall 2015</td>
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