

# Distributed Learning Technologies

## Media Encoding Request

### Course Information

Course Number: \_\_\_\_\_

Course Name: \_\_\_\_\_

Instructor: \_\_\_\_\_

Date Submitted: \_\_\_\_\_ Date Needed: \_\_\_\_\_

Contact information: \_\_\_\_\_

### Encoding Details

Start Time: \_\_\_\_\_ Details: \_\_\_\_\_

End Time: \_\_\_\_\_ Details: \_\_\_\_\_

Media Specifications (Check desired format and size)

Media Format  Real  Quicktime

Media Type  Video  Audio

Video Size  160 X 120  320 X 240

Instructions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Destination

WebCT  Other: \_\_\_\_\_

Details: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_