

2008 Annual Health and Safety Training

To: Faculty and Staff
From: Environmental Health and Safety
Subject: Regulatory Compliance Training

The Environmental Health and Safety Department is sponsoring regulatory compliance training for faculty, staff, and student employees in all areas of campus to include University Farm, University Housing, Foundation, and Associated Students. Many of these training courses are required by law regardless of whether you are faculty, staff, or student employee.

The training sessions will be held on March 26th, 27th, and Confined Space Training is all day on the 28th. **All sessions will be held in MLIB Studio 1A.** Please see the courses that will be offered below and determine which session(s) you need to attend. If you are uncertain as to which training session(s) you should attend, please contact your supervisor. There is no pre-registration for these training sessions, just show up and attend the training you need and your attendance will be recorded in the CSU Chico EH&S Web Based Training System. Plan to arrive early, seating is limited.

- **General Safety Awareness/Workplace Violence Awareness** – This course is required for all employees, one time during employment. The course goes through the seven main topic points of an effective Injury and Illness Prevention Program here on CSU, Chico campus. It will discuss the University's responsibilities, roles, types of communication and training to name a few topics.
- **Hazardous Waste Refresher** – This training is required annually for anyone who manages the generation of hazardous waste, to include operations like selecting proper containers, filling out hazardous waste labels and ensuring proper storage. Examples of job functions that attend would be: stockroom personnel, faculty engaged in research producing waste not managed by stockrooms, employees engaged in maintenance activities, etc...
- **Bloodborne Pathogen** – This training is required annually for anyone who may be exposed to blood or other body fluids potentially contaminated with HIV or HBV. Examples of job functions that attend would be first responders, custodians, athletic trainers, anyone working with blood, etc...
- **Ergonomics Awareness** – This course is open to all employees and designed for those who's job process, or an operation involves repetitive motion tasks. Attendance for this training is voluntary and only needs to be taken one time during employment. Ergonomic Awareness includes information on repetitive motion injuries, symptoms, and prevention.
- **Lockout/Tagout** – This course is based on the Cal-OSHA regulations. Cal-OSHA requires that anyone who is involved in working around energy systems such as electrical, mechanical, hydraulic, pneumatic, and others, receive training. This course will help to satisfy the requirements for training as detailed in the OSHA regulation for those who are working in areas where Lockout programs are in place, or whose job requires them to actually do the Lockout and isolate the energy sources.

- **Ladder Safety** – Required for all employees who are required to use a ladder at anytime during employment. This training will cover the OSHA regulations dealing with the use of ladders and the do's and don'ts of ladder safety to keep you from being injured when you use a ladder. This is the first year that this training has been offered as to increasing concerns of ladder safety.
- **Fall Protection Training** – This course is required for all employees who are required to work in areas of elevation. The training is being conducted by Miller Fall Protection, the designer and manufacturer of many types of fall protection equipment. Miller Fall Protection will be incorporating their demonstration trailer to show the correct and incorrect ways of using fall protection equipment.

Training Schedule (All sessions will be held in MLIB Studio 1A):

	March 26th	March 27th	March 28th
6:00 – 7:00	Hazardous Waste Refresher	Bloodborne Pathogens	
7:00 – 8:00	General Safety/Workplace Violence Awareness	Hazardous Waste Refresher	
8:00 – 9:00	Bloodborne Pathogen	Lockout/Tagout	All Day Confined Space Training
9:00 – 10:00	General Safety/Workplace Violence Awareness	Ergonomic Awareness	
10:00 – 10:15			
10:15 – 11:00	Miller Fall Protection	Bloodborne Pathogens	
11:00 – 12:00	Miller Fall Protection	Lockout/Tagout	
12:00 – 1:00			
1:00 – 2:00	Hazardous Waste Refresher	General Safety/Workplace Violence Awareness	
2:00 – 3:00	Bloodborne Pathogens	Ladder Safety	
3:00-4:00		Ergonomic Awareness	