



Memorandum

Date: July 1, 2011

To: Paul Zingg, President
Cabinet

From: Jody Strong, Chair
Campus Health and Safety Committee

Subject: Campus Health and Safety Committee Annual Report 2010/11

Introduction

This report is submitted in accordance with Executive Memorandum 07-19 that directs that the Campus President and Cabinet be provided an annual Campus Health and Safety Committee report.

The Campus Health and Safety Committee (Committee) was established due to new language in the CSUEU bargaining units contract, effective January 2007, requiring a University-wide committee - Executive Memorandum 07-19. The Committee is an advisory committee on matters of health and safety, to increase health and safety awareness among all members of the Campus community, and aid in the implementation of health and safety provisions contained in the collective bargaining agreements. The Committee will make recommendations to assist the Department of Environmental Health and Safety in achieving the University's goal of creating a safe environment that is most conducive to the mission of the University.

The mission of the Campus Health and Safety Committee is to address work-related health and safety concerns stemming from working conditions. The Committee may assist the Department of Environmental Health and Safety in its role with the University Public Safety Advisory Committee and the University Police Department with issues that may include both work-related health and safety issues and public safety issues that concern law enforcement.

Campus Health and Safety Committee

Fiscal Year 2010/11 the Campus Health and Safety Committee continued to meet on a quarterly basis. During this fiscal year, the Committee addressed the following areas.

❖ Michael Thorpe, Risk Manager, was invited to give a presentation on practices of transporting and accompanying injured employees toward a common campus procedure.

Mr. Thorpe met with Merit Medi-Trans who specializes in non-emergency medical transportation services for Chico, Redding, Red Bluff, Oroville, Yuba City, and other northern California communities. Ambulance emergency services specialize in injuries that require emergency life-support. The agreement's scope-of-work is as follows:

- The University will determine if the employee is eligible for services, under the agreement, and submit a complete service authorization form, per incident, designating the employee to be transported and location.
- The University will share employee information as necessary and appropriate, and will notify the contractor regarding modifications or termination of services of employee.
- Transportation cost is \$60.00.
- The contractor will provide services which have been authorized by University Staff on a service authorization form.
- The employee will be transported to Enloe Prompt Care or Enloe Medical Center ER.
- When transporting, at least one contracted employee must be certified in First Aid and CPR.
- The University employee shall be transported to one of the designated locations within one-hour of receiving the service authorization form between the hours of 7:00 a.m. to 5:30 p.m. Monday through Friday. After hours, contractor shall transport employee within three-hours of receiving service authorization form from University to designated locations.
- Issues that are still being discussed are after-hour responses to the University and transporting of employee after being released by Enloe.

❖ Brian Mohs, University Occupational Health and Safety Coordinator, was invited to give a presentation on the 2010 OSHA 300A Log which assists in reporting injuries by type, job classification, and department. First aide type injuries are not included. There were 60 reportable claims in 2010.

The type of accident/injuries reported are injuries to wrists, hip, neck, shoulders, head, back or lower back; injured hands or fingers; minor puncture wounds or lacerations; injured ankles or knees; and injury to eyes.

During the 4/10 summer hours of June and July there was an increase of reported injuries, possibly due to stress injuries, heat illness, ergonomics, repetitive injuries such as bending, slipping and falling, upper MSD such as improper lifting and moving of furniture; improper lifting techniques; lifting and moving large heavy equipment and large objects weighing more than 50 pounds without assistance.

❖ Matthew Thomas, Chair of the Public Safety Advisory Committee, was invited to give a presentation on the Public Safety Advisory Committee. Per Executive Memorandum 79-18 the Committee acts as an advisory body to the President, Cabinet, and Academic Senate. The Committee promotes, examines, and recommends matters of public safety; identifies current public safety issues; notifies and addresses issues facing law enforcement throughout the CSU system and the State of California; liaison between constituents and the CSU, Chico Police department; changes in current polices/practices or matters that may impact the privacy or civil liberties of members of the academic community.

❖ Moonlight Safety Walk. On October 19th the 6th Annual Moonlight Safety Walk was conducted. The Walk begins at 7:30 p.m. and ends at approximately 9:00 p.m. Approximately 60 participants are divided into four (4) teams to walk throughout the Campus to identify safety hazards, such as lights that are out, overgrown brush, and testing of the Blue Light Phones. The Committee addressed inadequate lighting, Blue Light Phones not working or low volume (are now working); (60) lights were out; (25) areas were identified as needing light; (8) trim hazards; (8) tripping hazards; and (3) miscellaneous. These locations were addressed as areas of concern for faculty, staff, and students walking in these areas during evening hours.

A representative from Disability Support Services attended the Safety Walk to assist in identifying ADA issues such as path-of-travel for wheelchairs and walkers, obstacle free paths and sidewalks; cracked, broken, and sloping sidewalks; and the University Police PA system and safety cameras for employee safety on-Campus.

❖ The Governor's Employee Safety Award (GESA) was awarded to the Environmental Health and Safety 2009 Staff Safety Award recipient, Kathleen Purvis, Head in the Library Building Management/Student Personnel Manager in Meriam Library.

Ms. Purvis was instrumental in the implementation of the campus' Community Emergency Response Team (CERT) for CSU, Chico. After attending a train-the-trainer session, Kathleen identified the CERT program goals "to create a team capable of assisting emergency first responders with a large scale emergency on the CSU, Chico campus" and the resources available to conduct the program. Kathleen identified and recruited the first 2009 CERT participants comprising of staff, faculty, and students, and initiated training for each member.

- At the beginning of each year the Department of Environmental Health and Safety announces to the Campus Community that nominations are being accepted for the Staff Safety Award. In April 2011, the Committee selected Mario Mena as the 2010 Staff Safety Award recipient.

On December 5, 2010, as Custodial Supervisor Mario Mena reported to work he was informed about a tree limb that had fallen on the front entrance of the Mechoopda Hall, student residence. Mr. Mena took it upon himself to follow-up on the situation. Mr. Mena was told that no corrective action had been taken. At this point Mr. Mena personally inspected the situation. Mr. Mena felt as though the branch did indeed pose a hazard to the residents passing by and took immediate action to correct the situation. Mr. Mena cut the branch to remove the immediate hazard to the residents and then roped off the remaining portion of the tree until it could be removed by the appropriate personnel. Mr. Mena went above his normal duties and classification in an effort to eliminate an immediate hazard.

Mr. Mena was also nominated for the State Governor's Employee Safety Award that will be announced in October 2011.

- The Director presented EH&S 2010 Statistics and charts for accident investigations (workers' compensation). The Committee refined the EHS statistic chart information in reporting injuries by type, job classification, and department, to allow the Committee to better understand patterns or lack of patterns of accident causes and injuries sustained by employees.

Miscellaneous

The future goals of the Committee and current health and safety projects are:

- Refine the information presented to the Committee, to allow the Committee to better understand patterns or lack of patterns of accident causes and injuries sustained by employees.
- Continue to invite guest speakers to learn and receive information on current health issues, the Counseling and Wellness Center, student support programs, faculty and staff assistance, and Safe Place.
- Move forward with a proactive program to bring the awareness of safety to the Campus Community.
- Awareness and understanding on safety training and the LMS/Web Based Training.