MEMORANDUM

Date: December 8, 2017
To: CAMPUS HEALTH & SAFETY COMMITTEE

Anita Barker, Intercollegiate Athletics & Recreational Sports
Jamie Clyde, Associated Students
Lauri Evans, Student Health Center
Gloria Godinez, Worker's Compensation
Mike Guzzi, Facilities, Management, and Services
Robert Henry, SETC
Cindy Leonard, Agricultural Teaching & Research Center
John Reid, University Police
Chris Rhoda, University Housing
Phillip Sacksteder, CSUEU
Yvette Streeter, Environmental Health and Safety

From: J. Marvin Pratt, Director of Environmental Health and Safety

Subject: Campus Health and Safety Committee Meeting of December 8, 2017

Present: Gloria Godinez, Mike Guzzi, Robert Henry, Phillip Sacksteder, and Yvette Streeter

Absent: Anita Barker, Jamie Clyde, Lauri Evans, Cindy Leonard, John Reid, Chris Rhoda, and Timothy Sistrunk

Other: Travis Lawler, University Police

The Campus Health and Safety Committee meeting commenced at 9:30 a.m. in the Training Room located in Park II, Room 119.

Approval of Minutes – September 15, 2017

The minutes of September 15, 2017, were approved as submitted.

Review of Accidents

Mr. Pratt presented to the Committee members a summary of reported accident/injuries from July – September 2017. The summary represented injuries by department; type of accident; first aid; medical; or informational only. The type of injuries reported were strained neck, laceration to head, injured lower back, burn to hand, slip trip and fall, injures to hand, wrist, knee, and leg.
Mr. Pratt noted on December 14, 2017, back safety training will be held at University Housing UHUB for Housing Custodians.

He also noted that back safety training has been presented several times to Custodians, Trades, and University Housing. The training is presented by Dustin Krampitz, PT, DPT, CFMT, Outpatient Therapy Supervisor, and a Licensed Physical Therapist with Enloe Medical Center.

Review of Inspections

Mr. Pratt presented to the Committee members a report on building inspections and surveys from July – September 2017. The report covered Butte Hall, Physical Science, and Holt Hall.

Findings included SFM compliance on extreme amount of combustibles in an office; review of space prior to change in use; building wide laboratory safety surveys; and hazardous waste pickups and safety items.

Emergency Preparedness Month/Event

Ms. Streeter reported September was Emergency Preparedness Month and an event held at Trinity Commons.

The American Red Cross and the North Valley Animal Group were invited to attend. The American Red Cross was not able to attend that day.

The Department of Environmental Health and Safety offered a “hands on” fire extinguisher training on the use of an extinguisher and when it is not safe to attempt to extinguish a fire. Attendees learned and practice the correct method to discharge a fire extinguisher and had the opportunity to extinguish a fire using a water based extinguisher in conjunction with the Bullex® live fire training system.

Ms. Streeter advised the Emergency Preparedness website has “Winter Preparedness Information and Fire Prevention Tips.”

Update on Chico State Alerts

Mr. Pratt reported the Chico State Alerts, formerly known as Send Word Now, initiated a test in September. There will be periodic testing each year in February and September.

Mr. Pratt advised the Chico State Alerts system has multiple emergency communications tools, the ability to send alerts to certain groups; notify only the EOC group or UPD.

Mr. Pratt is currently working on expanding those tools.
Proposed Spring Drill

Mr. Pratt advised the Offices of the President and Vice-President will be holding an active shooter training in the Spring of 2018, on-Campus and during business hours, by University Police Department supported by Environmental Health and Safety. Mr. Pratt noted this event is still in the planning stage.

Employee Safety Walking on Campus (Homeless Issue) – Phil Sacksteder

Mr. Sacksteder advised employees have been confronted by the homeless when walking on-Campus from one location to another, all times during the day. One incident was reported to University Police.

Mr. Guzzi stated he has been meeting with Durbin Sayers, Manager of Custodial and Moving Services regarding this issue.

It was suggested:

- Radios have been issued to all Staff and can initiate a “call-in” and “call-out”
- Have a “buddy system”
- Carry pepper spray (only if trained on the proper use of pepper spray)
- Report all incidents to University Police

Sergeant Lawler suggested a training on how to protect yourself and when to step back. He also advised University Police provides training on the proper use of pepper spray.

Mr. Guzzi advised he will continue to meet with Mr. Sayers regarding this issue.

There being no further business, the meeting adjourned at 10:00 a.m.