Date: May 13, 2016

To: CAMPUS HEALTH & SAFETY COMMITTEE

Anita Barker, Intercollegiate Athletics & Recreational Sports
Jamie Clyde, Associated Students
Stanley Crane, SETC
Kevin Doyle, Facilities Management and Services
Lauri Evans, Disability Support Services
John Feeney, University Public Safety Committee
Cindy Leonard, Agricultural Teaching & Research Center
Phillip Sacksteder, CSUEU
Timothy Sistrunk, California Faculty Association
Yvette Streeter, Environmental Health and Safety
Michael Switchenbank, University Police Department
Gloria Torbeck, University Housing and Food Services

From: J. Marvin Pratt, Director of Environmental Health and Safety

Subject: Campus Health and Safety Committee Meeting of May 13, 2016

Present: Anita Barker, Jamie Clyde, Stanley Crane, Kevin Doyle, Lauri Evans, Phillip Sacksteder, and Timothy Sistrunk.

Absent: John Feeney, Cindy Leonard, Yvette Streeter, Michael Switchenbank, and Gloria Torbeck.

The Campus Health and Safety Committee meeting commenced at 2:00 p.m. in the Training Room located in Park II, Room 119.

Approval of Minutes – January 20, 2016

The minutes of January 20, 2016, were approved as submitted.

Review of Accidents

Mr. Pratt presented to the Committee members a summary of reported accident/injuries from January – March 2016. The summary represented injuries by department; type of accident; and first aid, medical, or informational only. The type of injuries reported were slip, trip, and fall; injured lower back due to improper lifting; and hand, wrist, and finger injuries.
Also presented was a report on Claims by Nature from January to December 2015. The summary represented total hours worked, number of injuries, nature of injury, and the number of injuries per 100,000 hours.

Review of Inspections

Mr. Pratt presented to the Committee members a report on building inspections and surveys from January – March 2016. The report covered Ayres Hall, FMS, Glenn Hall, Langdon Hall, Laxson Auditorium, Meriam Library, O’Connell, Performing Arts Center, Physical Science Building, Plumas Hall, WREC, UHFS Shop, all University Farm Buildings.

Findings were miscellaneous removal of extension cords, housekeeping, electrical repairs, structural repairs, and various safety issues noticed, and discussed with occupants, during hazardous waste pickups.

Update on Staff Safety Award Presentation and GESA

Mr. Pratt reported each year the University issues a Staff Safety Award to a staff member or employee group who goes beyond their regular duties in promoting safety and making the work place safer. This could be a single act of safety or a continuous contribution to a safe work environment.

The Department of Environmental Health and Safety received two (2) nominations for the 2015 Staff Safety Award. The nominations are for Stanley Crane, Facilities Management and Services and Don Converse, Creative Media Technology.

It was by majority vote of the Committee members to award Stanley Crane the 2015 Staff Safety Award.

As the Facilities Worker II for Facility Management and Services, Mr. Crane has been relentless in maintaining safety practices and procedures for the FMS Trades Workers Group.

- Mr. Crane conducts weekly safety meetings for over 20 Trades Workers to discuss various topics such as the use of heavy equipment, heat illness and prevention, construction safety, personal protective clothing, fall protection, forklift training, fire extinguisher training, AED training, and driving safety on Campus.
- Mr. Crane encourages the Trade Workers to participate in discussions, sharing personal experiences on safety and how to avoid injuries. Mr. Crane researches and coordinates all topics presented, invites guest speakers, and presents safety videos, and best of all snacks.
- Mr. Crane’s professional and dedicated approach to education, prevention, and awareness for employee safety, his willingness to ask for ideas and suggestions on safety topics, has brought a new interest and approach to safety on Campus.

Mr. Pratt reported Stanley Crane was presented with the Staff Safety Award on Thursday, April 28, 2016.

Environmental Health and Safety will be submitting a nomination for Mr. Crane to the 36th Annual Governor’s Employee Safety Award (GESA). The deadline for submitting nominations is September 1, 2016.
Installation of New Cardiac Science Powerheart G5 Bilingual AED Units

At the January 20, 2016 meeting, Mr. Pratt stated that Environmental Health and Safety received funding to purchase seven (7) bilingual G5 Cardiac Science Powerheart AED units and that the Units had arrived. He noted the G5 has a touch button to change the voice prompts to one of the dual languages (English or Spanish) without restarting or delaying the rescue.

The new AED units will be installed at Ayres Hall, Colusa Hall, Glenn Hall, Modoc Hall, O’Connell Technology Center; Physical Science Building, and the new Arts and Humanities building.

Mr. Pratt advised three (3) additional bilingual G5 Cardiac Science Powerheart AED units have been installed at 25 and 35 Main Street (lobbies) and Gateway Science Museum (office). The Units have been purchased by Gateway Science Museum and Research Foundation.

Mr. Pratt advised there currently are:
- 29 Cardiac Science PowerHeart G3 Plus Automatic Defibrillators
- 11 Cardiac Science Powerheart G5 Plus Automatic Defibrillators
- (1) Zoll AED Plus (Version 6.24.)

The Department of Environmental Health and Safety is responsible for ensuring that each defibrillator is maintained; maintains records of pad/electrode and battery replacement dates; annual and monthly inspections are performed and documented by EHS.

A Committee member asked which AED’s have been purchased by departments. AED units have been purchased by Research Foundation, Gateway Science Museum, Recreational Sports, Facilities Management, and Services, AS Recycling, and Intercollegiate Athletics.

Mr. Pratt noted he would like to meet with the new Director for University Housing and Food Services regarding AED units in the Housing office and student housing.

Mr. Pratt also noted the AED location map and Program information are on the Emergency Preparation website.

Heat Illness Prevention Training

Mr. Pratt advised EHS will be assigning Heat Illness Prevention Training for employees (landscapers and groundworkers) and managers to ensure that all University employees are knowledgeable in the prevention and recognition of heat related illness.

Heat stress is from exertion or hot environments that places workers at risk for heat illness. Heat illness is preventable by taking steps to be adequately hydrated and to rest in a cool areas.

Indications of heat exhaustion, heat cramps, heat stroke:
- Rapid heart beat
- Heavy sweating
- Weakness or fatigue
- Dizziness
- Nausea, vomiting
- Elevated body temperature
Protect yourself by avoiding exertion, extreme heat, sun exposure, and high humidity:
- Wear light colored, loose fitting, breathable clothing.
- Gradually build up to heavy work – acclimation is very important.
- Schedule heavy work during coolest parts of the day.
- Drink clean, cool water frequently. Drink enough water that you never become thirsty.
- Never ignore systems and use first aid treatments when necessary. Immediately report all heat illness to your supervisor.

Lab/Shop Inspections

Mr. Pratt reported during the summer months the Department of Environmental Health and Safety will be inspecting labs and shops in the academic areas. Environmental Health and Safety has been meeting with Steve Robinow, Associate Dean and Randy Miller, Chair, in the College of Natural Sciences, regarding the inspection of labs and develop safe working practices.

Other

- Mr. Pratt reported on February 27, 2016, at the Agricultural Teaching and Research Center, University Farm-Swine Unit, a 100 watt heat lamp came into contact with PVC panels that are used in the farrowing crates where sows and piglets are kept. There was damages to the panels (burnt), ceiling, heating pad under piglets, and a plastic covering on the steel grates. Two sows passed due to smoke inhalation.

  The incident was reported to the Office of the State Fire Marshal and City of Chico Fire Department responded. The incident resulted in an inspection of all University Farm buildings.

- Mr. Doyle reported Facilities Management and Services has been working on inventorying and tagging all eye wash stations.

- Mr. Doyle reported a consultant was retained to make recommendations for improvement to elevator reliability. The State Administration Inspections on the elevators has been completed and currently waiting for the paperwork.

There being no further business, the meeting adjourned at 3:00 p.m.