MEMORANDUM

Date: December 2, 2009

To: CAMPUS HEALTH & SAFETY COMMITTEE

Anita Barker, Intercollegiate Athletics & Recreational Sports
Darrell Bartlett, CSUEU
Mike Bates, University Housing & Food Service
Kevin Brennan, CSUEU
Carol Ebel, CSUEU
Lauri Evans, Disability Support Services
Brian Exparza, SETC
John James, APC
Brian Miller, Agricultural Teaching & Research Center
Neil Nunn, Facilities Management and Services
Kirby Pierson, Facilities Management and Services
Robert Stevens, Staff Human Resources
Jody Strong, Associated Students
Michael Swithenbank, University Police Department
Matt Thomas, UPSAC
Linda Vidovich, Disability Programs and Worker’s Compensation
Lori Beth Way, CFA
Women’s Center – Associated Students

Cc: Lorraine B. Hoffman, Vice-President for Business and Finance

From: Kenneth L. Sator, Director of Environmental Health and Safety

Subject: CAMPUS HEALTH & SAFETY COMMITTEE MEETING MINUTES OF DECEMBER 2, 2009

Present: Anita Barker, Lauri Evans, Brian Exparza, Kirby Pierson, Kenneth Sator, Jody Strong, Matthew Thomas, Linda Vidovich,

Others Present: Eric Reichel, Chief of Police

Absent: Darrell Bartlett, Mike Bates, Kevin Brennan, Carol Ebel, John James, Brian Miller, Neil Nunn, Robert Stevens, Michael Swithenbank, Lori Beth Way, and Women’s Center Representative.

The Campus Health and Safety Committee meeting commenced at 9:10 a.m. in Kendall Hall, Room 209.

Welcome and Introduction

Ms. Strong, Chair, opened the meeting by welcoming and introducing the Committee members.
Approval of Minutes – September 24, 2009

The minutes of September 24, 2009, were approved as submitted.

Information on Criminal Activity Occurring On and Around Campus – Chief Eric Reichel

Ms. Strong introduced Eric Reichel, Chief, University Police Department.

Chief Reichel stated that the University Police Department’s mission is to respond to an emergency situation in a safe, effective, and timely manner to protect life safety, protect Campus Infrastructure and State assets; and restore general Campus operations.

Campus Connection Services

The University Police Department provides a shuttle service for faculty, staff, students, and visitors as an alternative to walking alone on-campus during evening hours. The shuttle travels the main campus, University Village, parking structure, and parking lots. The Community Service Officers drive the shuttles.

The service was implemented in 2006/07. Since that time, the Department has received a total of 2,632 calls.

Emergency Blue Light Phones

The Blue Light Phones are emergency call boxes on the exterior buildings at various locations on-campus which automatically dial 911.

The “Blue Light” phones may also be used to request assistance from the Campus Connection Services.

Emergency Notification System

Is a service used by the campus to contact faculty, staff, and students in the event of an on-campus emergency or crisis situation. The system will allow notification by voice-mail, text message, or e-mail alerts.

Bicycles and Skateboards

Pedestrian safety is a major concern. The riding of bicycles, skateboards, rollerblades, etc., is strictly prohibited within the campus. First time violators are issued a violation warning, the second violation is a $75.00 fine.

Police Bulletins

The Department’s website has a page dedicated to situations that affect the safety of the campus community and provides important information.

Freshmen Safe Start Program

The Program was developed in 2006 by the University Police Department's Community Services Unit, and implemented with the assistance of University Housing, Wellness Center, and the A.S. Women's Center. The Program assist freshmen students with safety issues relating to college life in any university environment; provide support to students who are away from home for the first
time and often become over-loaded, stressed, or are not prepared for all the changes they may face in their first year. Training includes general personal safety; sexual assault awareness and prevention; violent dating relationships; hate crimes; first year stress issues; and resources and assistance available to all student.

Chief Reichel advised other helpful safety tips are always be aware of your surroundings; walk with a friend and use lighted walkways when on-campus; avoid unlit areas, unfamiliar areas, bushes, and alleys; and don’t use equipment that prevents from hearing and causes distractions. Park your vehicles in well lighted areas, keep your vehicle locked, have your keys ready when approaching your vehicle, and once you are inside your vehicle, lock your doors.

Discussion followed regarding the bike path along the tracks, the lights, and fence. The fence was installed to protect Nettleton Stadium and University Stadium.

**Update on EH&S Statistical Charts (Questions or Comments)**

Mr. Sator presented to the Committee statistic charts on hazardous materials, accidents (worker’s comp); training; ergonomic evaluations; food vending permits; and respirator fit testing for fiscal year 2009/10, first quarter.

The type of accident/injuries reported are injuries to knees, wrists, hip, neck, and back; injured hands; injured lower backs; minor puncture wounds or lacerations; injured ankles or knees; and injury to eyes.

**Moonlight Safety Walk**

Matthew Thomas advised that on October 22nd the 5th Annual Moonlight Safety Walk was conducted. The Walk begins at 7:30 p.m. and ends at approximately 9:00 p.m. Participants of the Walk are divided into four (4) teams that walk throughout the campus to identify safety hazards, such as inadequate lighting, lights that are out, or overgrown brush.

The findings are: (3) Blue Light Phones were not working (are now working); (38) lights were out; (20) areas were identified as needing light; (15) trim hazards; (16) tripping hazards; and (5) miscellaneous.

**Next Scheduled Meeting**

The next scheduled meeting of the Campus Health and Safety Committee is Wednesday, March 3, 2010 at 9:00 a.m. in Kendall Hall, Room 209.

There being no further business, the meeting adjourned at 10:00 a.m.