



M E M O R A N D U M

Date: February 12, 2009

To: CAMPUS HEALTH & SAFETY COMMITTEE

Anita Barker, Intercollegiate Athletics & Recreational Sports
Darrell Bartlett, CSUEU
Kevin Brennan, CSUEU
Carol Ebel, CSUEU
Lauri Evans, Disability Support Services
Chris Gardner, SETC
Mike Bates, University Housing & Food Service
John James, APC
Neil Nunn, Facilities Management and Services
Robert Stevens, Workers Compensation
Jody Strong, Associated Students
Michael Swithenbank, University Police Department
Matt Thomas, UPSAC
Linda Vidovich, Disability Programs and Worker's Compensation
Luci Yanow, Women's Center – Associated Students
Lori Beth Way, CFA

Cc: Lorraine B. Hoffman, Vice-President for Business and Finance

From: Kenneth L. Sator, Director of Environmental Health and Safety

Subject: CAMPUS HEALTH & SAFETY COMMITTEE MEETING MINUTES OF FEBRUARY 11, 2009

Present: Darrell Bartlett, Mike Bates, Carol Ebel, Lauri Evans, Chris Gardner, John James, Neil Nunn, Kirby Pierson, Robert Stevens, Jody Strong, Matt Thomas, and Linda Vidovich.

Absent: Anita Barker, Kevin Brennan, Michael Swithenbank, Luci Yanow, and Lori Beth Way

The Campus Health and Safety Committee meeting commenced at 2:00 p.m. in Room 209 at Kendall Hall.

Welcome and Introduction

Mr. Sator, Director of Environmental Health and Safety, opened the meeting by welcoming and introducing the Committee members.

Approval of Minutes – December 8, 2008

The minutes of December 8, 2008, were approved as submitted.

Discussion of Chair and length of Term

Mr. Sator stated that on December 16, 2008, Scott Dickerson, Chair, resigned from the Campus Health and Safety Committee.

Vice-Chair Jody Strong will continue as interim-Chair, and on July 1, 2009, will begin a two-year term as Chair.

Vice-Chair Jody Strong stated anyone who is interested or would like to make a nomination for the position of Vice-Chair may forward an e-mail to Kathy Kinch, Recording Secretary. Election of Vice-Chair will be held at the May 5th meeting.

Update on Canary Island Pine Cones located near the Main Campus Vehicle Bridge

At the December 8, 2008 meeting, Mr. Brennan expressed a concern on the Canary Island Pine cones dropping and falling on the pedestrian walkway located near the Campus vehicle bridge and the possibility of someone getting seriously injured by a falling cone.

Mr. Sator stated he contacted Joseph Han, Director of Facilities Management and Services, regarding the pine cones. Mr. Han responded when the cones are green they usually do not fall (unless due to squirrel activity). The cones fall after maturing and their seeds have dropped, making the cones lighter. Durbin Sayers, FMS, advised that barricades were placed around the area, with signs "KEEP CLEAR". The barricades will remain in place until after the cones have dropped. FMS will contact Richard's Tree Service for a cost quote on the pruning or removal of one or two of the trees.

Chris Gardner advised that the lift at FMS does not extend high enough to remove the cones.

Update on unsafe striping on main stairs in the Student Services Building

At the December 8, 2008 meeting, Ms. Evans expressed a concern regarding the first three (3) steps of the main stairway located by the Admissions Desk in the Main Lobby. There is no handrail and the safety strips, on the steps, are not clearly visible.

Neil Nunn advised FMS as repainted the safety strips a different color and are highly visible.

Moonlight Safety Walk (results of 2007 and 2008) – Matthew Thomas

Mr. Thomas stated the Moonlight Safety Walk was introduced to the CSU, Chico campus in 2006 by Glenda Morse (originated by the Northridge campus.) The Walk is held in October of each year and begins at 7:30 p.m. and ends at approximately 9:00 p.m. Participants of the Walk are divided into four (4) teams that walk throughout the campus to identify safety hazards, such as inadequate lighting, low-level lighting, lights that are out, tripping hazards, safety of pathways, overgrown brush, and testing of the Blue Light Phones. There are approximately 35 to 45 individuals who participate in the Walk consisting of faculty, staff, students, and the public.

After the Walk, Mr. Thomas along with the Director of Environmental Health and Safety, the Risk Manager, and Director of Facilities Management and Services, meet to discuss and prioritize their findings for correction and/or improvements.

Mr. Thomas advised in the event of an emergency, contact the University Police Department at 911 or by using the Blue Light Phone. University Police Department offers a Campus Connection Shuttle Service for faculty, staff, students, and visitors to drive them to the Student Health Center.

The Blue Light Phones are emergency call boxes on the exterior buildings at various locations on-campus which automatically dial 911.

Mr. Thomas noted anyone who is interested in the Moonlight Safety Walk is welcome to participate.

Discussion followed regarding the low level of light between Kendall and Trinity Halls and at the northeast corner of Glenn Hall; installation of a Blue Light Phone between Kendall and Trinity Halls; and an outside light at Butte Station and the Golf Shed.

Questions or comments on EH&S Charts

Mr. Sator presented to the Committee statistic charts on hazardous materials, accidents (worker's comp); training; ergonomic evaluations; food vending permits; and respirator fit testing for fiscal year 2008/09, second quarter (July thru December).

The type of accident/injuries reported are injuries to knees, wrists, hip, neck, and back; injured hands; injured lower backs; minor puncture wounds or lacerations; injured ankles or knees; and injury to eyes.

Discussion followed regarding the possibility of contacting the supervisors of new employee's to see if they would like for the Industrial Hygienist, Richard Perrelli, to perform an ergonomic review of their workstation.

Mr. Sator noted that University Occupational Health and Safety Coordinator, Brian Mohs, offers hands-on fire extinguisher training with the use of the Bullex Live-Fire Extinguisher Training System and SmartExtinguishers. The fire extinguisher training system produces realistic flame patterns giving the trainee the feel of extinguishing a real fire, and makes training cleaner and safer.

Next Scheduled Meeting

The next scheduled meeting of the Campus Health and Safety Committee is May 5, 2009, at 2:00 p.m. in Kendall Hall, Room 209.

There being no further business, the meeting adjourned at 2:50 p.m.