In attendance:

- Bill Allen
- Terry Battle
- Allan Bee
- Kenneth Chapman
- Diana Dwyre
- Rick Ford
- Barbara Fortin
- Jennifer Ryder Fox
- Kathleen Kaiser
- Jeff Livingston
- Nicole McAllister (AS Legis)
- Jennifer Meadows
- Russ Mills
- Dan Reed
- Allen Renville
- John Schwartz
- Baohui Song
- George Thompson
- Jessica Verardi
- Jay Virdee (AS Pres)

Guests: Vikki Bass and Aurora Soto

Announcements

- Jennifer Ryder Fox is at the fairgrounds supporting FFA.
- Chico Unified School District has reported that 47% of schools are in the Smarter Balanced testing.

Minutes from 2-26-13 Meeting

- Correction: V. Enrollment Report: Currently admitting out of service area applications at 3.5 gpa.

Minutes from 3-26-13 Meeting

- Approved.

CSU Admissions Advisory Council Announcements (Kathy Kaiser)

- Minutes of advisory council previously distributed.
- All high school A-G courses, BOARS evaluates and determines if eligible to attend CSU. CTE collegiate programs that are only in CSU. Lobby for career technical people feel it is snobbery and not being recognized.
- CSUC faculty are being asked to identify course outlines. UC’s should be doing this because CSU does not have the funding. Need to standardize some courses. Lots of legislation that are mandating.
- Development of a major career advisement where there is flexibility when students attend CSU and change their major.

Butte Update (Al Renville)

- Following fall 2013 continuing student registration, down 300 FTE and over 1100 headcount. Down 400 new student applications. Troubling and currently surveying students to assess reasons. Disqualifications could be due to financial aid, economy, and GPA’s.
• Fewer students are expressing interest in attending community college. Going to increase recruitment resources. Summer school is going to be the same. Fall schedule has increased by adding 60 classes.
• Other North State community colleges experiencing a lull.
• Capacity at this time last year was at 60%; this year it is about 40%. Rick stated that it could be because of upturn of economy; people are not feeling the need to attend college. People tend to attend because of the recession.

**Enrollment Report  (Allan Bee, Barbara Fortin)**

• Allan distributed a report (attached). We are lagging on freshmen and ahead on transfer intents to enroll. Freshmen intents we are down 387 and transfers down 148 in comparison to last year. Housing applications and Summer Orientation sign-ups are down also.
• Many levers to affect to accommodate students into the summer. “We are concerned not panicked.” This is a late arriving crowd. Can adjust in spring if needed. Potential fallout could be in the five bills before legislature. May 1st deposit is $200 unless they are exempt. Rick asked if there is a mechanism to accept students in “limbo.” Suggested that we utilize a wait list; we decided not to this year as the yield is low and it is large process to manage. It is a tool that wasn’t previously used be may be needed now.
• Getting a lot of calls regarding spring especially transfer students who may not be meeting prerequisites. Early Start not affecting.
• Barbara reported that continuing student registration continues; currently registering sophomores. FTES down about 30. We will have a better sense at the end of this week after freshmen enroll. Various departments are offering more high demand courses. Jennifer reported that one of her upper division pathway classes is being held by Summer Orientation--40 seats in an 80 seat class.
• Kathy reported there are bills which will allow students to take online courses at another institution if they cannot get into a class at their institution (AB386, AB895, SB440).

**Foster Youth Committee Update  (Vicki Bass and Aurora Soto)**

• Vicki Bass, Chair of Foster Youth Committee, distributed information about the history and guidelines to identify foster youth (attached).
• 2010 foster youth were identified according to the definition of the CSU and AB194 which would give them priority registration. Some youth are self-identified and students identified by financial aid (e.g. receive a Chafee grant).
• Academic Advising is providing mandatory advising and placing holds on the student’s record. At the time of the advising appointment, collecting information about their foster youth experience and support needs via a questionnaire. The committee is trying to be proactive with local service area. Make sure we are meeting the CSU mandates.
• The committee is trying to refine criteria to identify foster youth. Because some students check all boxes incorrectly, when reviewed they are not actually foster youth. Allan distributed a report (attached) describing how other CSU’s are verifying foster youth. Kathy stated that is it a very complicated situation she is glad we are taking steps to facilitate this population of students.
• Beginning with the Fall 2014 admission application cycle, the Admissions Office will contact self-identified students to verify their foster youth status. The committee feels that a funded staff member should be identified to facilitate these students.

**Foster Youth and Admitting at Service Area Criteria (Allan Bee)**

- Allan made a motion to extend local area admission criteria to foster youth applicants. Motion seconded by Kathy. Motion unanimously passed by committee members.

**Strategic Enrollment Plan Endorsement Update (Barbara Fortin)**

- Executive summary was shared with the Council of Academic Deans and the plan was endorsed. Yesterday the plan was presented to the Cabinet. The President requested: 1) including “messaging” language to specify the qualities we value in our students and alumni. 2) Confirming the URM statistics. 3) Shifting Enrollment Goals to the Appendices as they will be refined at least annually, thus the Plan won’t need annual updating.
- The committee discussed suggested changes. Barbara will consult with the SEM Task Force, present an updated draft to the Cabinet, and then present to Academic Senate on 5/16/13.

**Next Meeting**

- Last meeting of the semester May 21, 2013 – SSC 206 confirmed

Respectfully Submitted,

Terry Battle