Student - Verification of Income Tax Filer

Your application was selected for a process called "Verification." For more information on verification, see our Web site at: www.csuchico.edu/fa/policies/verification.shtml.

You indicated on your 2017/18 FAFSA, or your California Dream Act Application (CADAA), that you have filed or will file a 2015 federal income tax return (1040, 1040A, or 1040EZ). CSU, Chico is required to verify your tax filing information.

You may provide this information in one of five ways:

1. **Obtain a 2015 Tax Return Transcript** from the IRS and submit it to the Financial Aid & Scholarship Office. Tax Return Transcripts must be requested by the tax filer directly from the IRS by visiting www.IRS.gov/transcript 2 weeks after e-filing a tax return or 8 weeks if taxes were filed by mail. Print your name and Chico State ID # on the top of each page.

2. **A signed copy of your 2015 federal tax return form.** Make sure all tax schedules are attached. If you are married, but filed a separate return from your spouse, include their signed 2015 federal tax return as well. Print your name and Chico State ID # on the top of each page.

3. **If you have filed or will file an amended 2015 federal tax return,** you must fill out and submit a 2017/18 Student - Verification of Amended Tax Return Filer form. This form is available at www.csuchico.edu/fa/forms/printable.shtml. All requested documents, as indicated on the form, must be attached. Make sure documents are signed and all tax schedules are attached. Student name and Chico State ID # must be printed on the top of each page.

4. **If you filed a joint 2015 income tax return with your spouse, but have since been separated, divorced, or widowed and will continue to be separated or divorced for the duration of the 2017/18 academic school year,** you must fill out and submit a 2017/18 Student - Verification of Separated/Divorced/Widowed 2015 Joint Tax Return Filer form. This form is available at www.csuchico.edu/fa/forms/printable.shtml. All requested documentation must be attached to the form. Student name and Chico State ID # must be printed on the top of each page.

5. **If you filed a 2015 foreign tax return,** submit a signed and translated copy of your foreign tax return, which shows the 2015 Adjusted Gross Income (AGI) and Tax Paid. Foreign tax returns also include returns for Puerto Rico, Federated States of Micronesia, Palau, the Marshall Islands, US Virgin Islands, Common Wealth of Northern Mariana Islands, Guam, American Samoa, etc. Student name and Chico State ID # must be printed on the top of each page.

All requested documents must have the student name and ID # on the top of every page. Failure to submit all required documentation will not satisfy the verification requirements.

You may contact our office if you have issues obtaining your tax information.

Phone: 530-898-6451 | E-mail: finaid@csuchico.edu

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