



California State University, Chico

Application for Academic Employment
Faculty, Librarian, Counselor, Coach

Unit 3

Position Applying For: _____ Recruitment # _____

Please mail to: Search Committee, 400 W. 1st Street, Chico, CA 95929-_____

PERSONAL DATA

Name:			
	<i>Last Name</i>	<i>First Name</i>	<i>Middle Initial</i>
Address:			
	<i>Address</i>	<i>City, State, Zip Code</i>	<i>Country</i>
Home Phone: () -	Cell Phone: () -	E-Mail:	

WORK AUTHORIZATION

If hired, you will be required to furnish proof that you are legally authorized to work in the U.S.	
Can you furnish such proof?	Yes No

Please attach current curriculum vitae containing at least the following information:

1. Education
 - a. Colleges or Universities attended, their locations and dates of attendance
 - b. Majors or fields of study, including undergraduate and graduate majors, degrees earned and areas of concentration
 - c. NOTE: Official transcripts are required within 90 days of appointment.
2. Experience
 - a. Beginning with the most recent activities, a chronological listing of teaching & related professional work experience, including the name, location and phone number of previous employers and supervisors, dates of employment, title or academic rank, and reason for leaving.
 - b. A specific listing of courses previously taught.
 - c. Indicate whether permission is given to contact previous employers.
3. Publications, honors, awards and memberships in professional organization.
4. Any other qualifying experience, whether paid or voluntary or other information you wish to have considered. Include any other employment experience you wish to have considered, including place of employment, position or title, full or part-time and inclusive dates of employment.
5. The names, addresses, and telephone numbers of at least three people not related to you whom we may contact for an evaluation of your professional abilities.

OTHER PERTINENT INFORMATION

If the duties of your position require you to drive a state vehicle on state business, will you be able to furnish a current, valid California Driver's License within 30 days of appointment? Yes No	
As an adult, have you ever been convicted of a crime (excluding non-felony traffic violations)? Yes No <i>A conviction includes a plea, verdict or finding of guilt, regardless of whether a sentence was imposed by the court. You need not provide information about marijuana possession convictions or a violation of Health and Safety Code Section 11357(b) or (c), Section 11360(c), or Section 11364, 11365, or 11550 that occurred more than two years ago. (NOTE: A conviction will not necessarily disqualify an applicant from employment)</i>	
If yes, explain:	
Have you been arrested for any criminal offense for which you are out on bail, or on your own recognizance, pending trial? (Note: this information cannot be used as a basis to deny employment, unless you are convicted) Yes No	

STATEMENT OF ACCURACY

I certify that the answers I have given in the materials I have submitted in the application for this position are true and correct and that I have not knowingly withheld any facts or circumstances. I understand that all answers given on my application for employment are subject to verification and that, should I be employed at Chico State University, any misrepresentation or omission of facts on this application may be sufficient reason for dismissal. The application materials include this document and any other materials submitted.	
Signature	Date

Chico State's annual security report includes statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by Chico State University and on the public property within, or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, alcohol/drug use, crime prevention, reporting of crimes, sexual assault and other matters. You can obtain a copy of this report by contacting Police and Safety Services at (530) 898-5555, or by accessing the Police and Safety Services Web site. Chico State is an AA/EEO/ADA Employer.