

**M E M O R A N D U M**

**Minutes for  
Campus Planning Executive Committee  
&  
Land Use & Aesthetics Committee**

**January 29, 2009  
1:00 p.m. to 2:00 p.m.  
Kendall 103**

**Present:** Herman Ellis (Chair), Sarah Fry, Kathy Kaiser, Linda Koch, James Kuiper, Stephanie Lingsch, Glennda Morse, Andrew Rapattoni, Alan Rellaford, Paula Scholtes, Jenna Wright, and Norma Young

**Guests:** Debra Barger and Elaina McReynolds

*1:05 pm - Call to order by Ellis*

- 1) Information Items
  - (a) University Center to be demolished this summer.
  - (b) Campus color pallet – Facilities Planning to receive two proposals from architects. They will review the colors for Natural History Museum and Sutter Hall first. The architect will come to campus three times and meet with CPEC two of those times.
  
- 2) Discussion Items
  - (a) None
  
- 3) Introduction Items
  - (a) Colusa Hall Remodel – 100% Schematic color board/elevation & site plan
    - Mostly an interior renovation, except:
      - Metal roll-up door will be removed and in filled with brick (hopefully old, used brick)
      - Windows replaced with Title 24 efficient windows
      - The door at the southwest corner of the building will be filled in and moved to the center of the west side where a door already exists, but is blocked off. The ADA ramp will be extended to reach this door.
    - The new space will provide professional meeting space for the campus, that currently does not exist except for AS or performance space.

- Project is funded with non-State self-support monies
- 100% Schematic Plans are at FMS for review
- Capacity in the large room on east side of the building is 299 without furniture. This room will have a movable wall. The room on the south side will fit 100 people with furniture and one on the north will fit 170 with furniture.
- The space will be able to be used by all of campus, but will be managed by Continuing Education. There will be a charge just to offset the operational costs.
- RCE wants to build their conference/professional development business.
- Kaiser asked if it would be for community use. It would fall under the same facility policy for other campus buildings.
- Kaiser also asked about the availability of internships with RCE for building this conference/professional development business at the high school level.
- Koch asked about the patio that was a part of this project.
  - Barger explained that the interior was Phase 1 and Phase 2 would be the space between the cafe and Colusa and north to the creek. There are only preliminary drawings for this phase.
  - Barger did not want to delay the project due to demolition of the University Center, so divided it into two phases.
  - Morse stated that she will be giving a scope to two architects in June for Phase 2 after the budget crisis is over.
- Kuiper asked what happens to the current Continuing Education building.
  - Barger responded that it will stay as is, as the new space only has one office in Colusa, which will be used during conferences.
- Kaiser moved it to an action item. Kuiper seconded the motion. Motion carries.
- Kaiser moved to approve the item. Seconded by Rapattoni. Motion carries.

4) Action Items  
 (a) None

5) Other  
 (a) None