

## ENVIRONMENTAL AFFAIRS COUNCIL CODE

### I. NAME

The name of this code shall be the Environmental Affairs Council Code.

### II. AUTHORITY

This council shall be established by the authority given in Article IX, Section 1.a.(3) of Bylaws (Restated Constitution) of the Associated Students (AS) of California State University, Chico (CSUC).

### III. PURPOSE

The purpose of this Code is to define the role of the Environmental Affairs Council (EAC), its membership and procedures.

### IV. DATE OF EFFECTIVENESS

This code shall be effective upon approval of the Government Affairs Committee (GAC) and the Board of Directors (BOD).

### V. AMENDMENTS

This code may be amended by a 2/3 vote of the Environmental Affairs Council (EAC) with approval of the GAC and report to the BOD.

### VI. MEMBERSHIP

#### A. Voting Members

1. Six (6) students selected by the Commissioner of Environmental Affairs from the campus community formally approved by GAC. These students should be representative of the environmental community.

#### B. Non-Voting Members

1. Commissioner of Environmental Affairs.
2. AS Sustainability Coordinator.
3. University Sustainability Coordinator.
4. One (1) faculty representative from Academic Senate.
5. One (1) staff representative from Staff Council.
6. One (1) community liaison, selected by the Commissioner of Environmental Affairs.

#### C. Officers

1. Chair
  - a) Commissioner of Environmental Affairs.
  - b) Shall preside over all meetings of the EAC.
  - c) Shall prepare the agenda.
  - d) Shall vote only in case of a tie.
  - e) Shall prepare a report to the GAC following each formal meeting.
2. The Vice Chair
  - a) Shall be elected from the voting membership of the Council.
  - b) Shall act as Chair in the absence of the Chair.

#### D. Term of Office

1. The term of office shall be one year coinciding with the term of office of the GAC.

2. Student, faculty, or staff may remain on the Council as either voting or non-voting members for as many semesters as they are either enrolled or employed respectively at CSU, Chico.

E. Rules for Voting Members

1. Per the Absence Policy, three absences without cause or excuse from meetings shall result in automatic dismissal from the Board, Standing Committee or Council upon a vote of the majority of such body in favor thereof.
2. Each non-elected student member shall carry at least six (6) units if an undergraduate or three (3) units if a graduate student during their term.

VII. MEETING PROCEDURES

- A. The EAC is to be an active Council, meeting at least twice a month during the academic year.
- B. The Chair shall set aside and publish a regular meeting time at the beginning of each academic year.
- C. The EAC meetings shall be publicly announced and open as stated in the Gloria Romero Open Meeting Act, and shall be conducted according to Robert's Rules of Order, Newly Revised.
- D. Agenda items for the formal business sessions of EAC shall be presented to the Chair. Agendas will be distributed to each member seventy-two (72) hours in advance of the meeting.
- E. A quorum shall consist of 50% + 1 of the voting members.

VIII. DUTIES AND RESPONSIBILITIES

- A. To facilitate and make policy recommendations to the AS and the University concerning issues of sustainability, environment and social justice.

Approved GAC:	11/10/95
Approved BOD:	12/1/95
Revision Approved GAC:	10/6/98
Reported to BOD:	10/16/98
Clean-up Changes:	Summer 1999
Revisions Approved EAC:	5/6/02
Revisions Approved GAC:	4/30/02
Reported to BOD:	5/6/02
Revisions Approved EAC:	N/A
Revisions Approved GAC:	5/7/07
Reported to BOD:	5/9/07
Revisions Approved EAC:	N/A
Revisions Approved GAC:	4/5/10
Reported to BOD:	4/7/10

- E.     Outreaching to recognized student organizations to develop successful organizational and production models for presenting multicultural programs where appropriate, other student program directors, AS, and University staff may be asked to assist the committee in accomplishing this task.

Approved GAC:	9/23/94
Approved BOD:	10/11/94
Clean-up Changes:	Summer 1999
Approved GAC:	9/8/99
Reported to BOD:	9/22/99
Approved by GAC:	5/12/00
Reported to BOD:	5/15/00
Revisions Approved MC:	5/2/02
Revisions Approved GAC:	4/30/02
Reported to BOD:	5/6/02
Revisions Approved MAC:	12/9/03
Revision Approved GAC:	10/13/03
Revisions Approved BOD:	10/22/03
Revisions Approved MAC:	Unable to convene MAC
Revisions Approved GAC:	4/12/04
Reported to BOD:	4/21/04
Revisions Approved MAC:	4/21/10
Revisions Approved GAC:	5/3/10
Reported to BOD:	5/5/10