MEMORANDUM

TO: Educational Policies and Programs Committee
FROM: Gayle Kipnis, Secretary
DATE: April 1, 2014
SUBJ: EPPC MINUTES – March 27, K-207, 2:30 p.m.

Members present: Boyd, Cross, Crotts (Kaiser), Ellingson, Ford, Kipnis, Lee, McConkey, Nichols (Schierenbeck), Ratekin, Roll (Thompson), Schindler, Lillibridge, Bowen, Loker, Bryan, Baumgartner-Lee, English, McAllister (Herren)

1. Minutes of March 6, 2014 meeting were approved after two modifications to item #4.

2. Agenda was approved.

3. Announcements
   Bach Festival begins this weekend (McConkey)
   Computer internet anniversary (Crotts)
   Chico Great Debate on 4-11-14; topic “Diversity”(Loker)
   List of courses for 5 year review - has been sent to all department chairs but senators encouraged to preview these courses (appealed are highlighted orange) and discuss with appropriate department chair or program director (Boyd)

4. 2014-2015 Academic Calendar

This is a continuation from discussion from last meeting

Guest speaker Wenshu Lee, VP Academic Affairs, with informative PowerPoint
Overview of PowerPoint Presentation
   Two types of calendars: Academic (mostly for students & parents & Campus (faculty, staff, and administrators)
   All calendars are created based on many factors that include minimum faculty hours, WASC, Federal Title IV, mandated holidays, etc.
   Current calendar with the abbreviated intersession is based on decision by President Zingg in Spring 2013 to ensure that commencement and Memorial Day weekend will not coincide after 2013.
   Development of calendars begins very early; the 2014-15 calendar began in January 2013 and starts with APSS, followed by mapping of the academic calendar by Faculty Affairs with input from payroll and RCE in Feb/March 2013, sharing of the calendar with cabinet and CAD for feedback in April/May 2013,
revision based on feedback over Summer/Fall 2013, and finally Faculty Affairs submitted campus calendar to Chancellor’s office in February 2014. The 2015-2016 campus calendar is currently being built by Faculty Affairs with a draft being send to cabinet and CAD in April/May 2014 with the chair of Senate to receive a copy and will be shared with CFA.

For changes to be considered, we need to go through APSS with Barbara Fortin consulted.

**Discussion**

Comment that Associated Students need to be consulted with calendars

Suggestion that school could start earlier in August to allow for longer intersession.

Feedback from W. Lee, mandate exists that there can’t be longer than 45 days from start of school to the October faculty payday.

History of review of calendars from 2010 included that there was a unanimous need by faculty across campus that there be a 5 week intersession. Is disturbing that this decision happened so soon after the faculty had voiced this. Seems as though this has a known negative effect on students vs. hypothetical effect on the city of Chico.

Within CNS, all sciences have a problem with a shorter intercession. This abbreviated intercession will occur in 2015, 2019, 2020, 2025, and 2026 based on projections. Other colleges have a calendar committee with union representation. City of Chico’s needs seem artificial.

Question: Does academic calendar go to the chancellor’s office? Answered directly by W. Lee - unsure if it does

Question: why there is a week off during Thanksgiving and it was answered by multiple experienced faculty as having to do with the fact that the majority of students were repeatedly absent from classes that week.

The shorter intersession decreases creative activity by faculty, starting classes on a Tuesday does not work, graduate students thesis project exams deadlines become difficult but positives include early graduation, longer summer, and students find it easier to locate jobs when graduate earlier than others in the North state.

School of Nursing students have issues with the abbreviated intersession in that semester orientations require a 5-day week so starting on Tuesdays is problematic. Also, students participating in the Rural California Nurse Preceptorship (RCNP) program need to fulfill 150 clinical hours and many students want to take this over winter intersession. The nurses that serve as their preceptors work 3-12 hour shifts/week = 36 hours/week making five weeks necessary.

Main issues of shorter intersession are negative for HFA

Boyd stated that she spoke with R. Hearne, the Chief of University Police Department regarding graduation safety and that there is a need for additional staffing in excess of the number of positions available within the UPD. When CSUC graduation falls on a holiday weekend it is more difficult to get officers to volunteer to work extra on a holiday weekend. Direct response from senator - will this be impacted by guests being limited to graduation? Unknown but would have to explore.

It was also stated that the College of Agriculture labs are very negatively affected with starting semester on a Tuesday

Exercise physiology negatively affected similar to CNS by abbreviated intersession
Geosciences- Intercession field trips and labs impacted negatively similar to CNS with abbreviated intercession

Students in the work or study abroad programs are both negative impacted

Concerns raised over how, on the 2014-2015 calendar that you can have Intersession course days and faculty work days on the same dates. Direct response noted that this also occurs on the 2013-2014 campus calendar.

Within undergraduate advising students are not allowed to return or communicate with their advisor for 2 weeks (after final grades submitted) but they are returning to classes within this time period with shortened intersession

Despite the outcome of this EPPC discussion, this is allowing for informed decision making

Closing Remarks by Boyd: Any chance of changing the 2014-2015 calendars at this point?

Direct response by W. Lee is that has not heard "no" yet. Boyd thanked Wenshu Lee for her presentation and consultation. Boyd will take this consultation to the Friday Executive Committee Meeting where there are cabinet members that include President Zingg and Provost Wei.

5. Other

Election packets due today for Student Academic Senate positions. Also, graduation tickets are being sold for $20 and higher by students online.

CSUC Public Safety Committee oversees graduation and is concerned with crowd control/public safety so safety must be involved in graduation date selection.

Development of Academic Calendar is mandated by an EM and in one of the oldest on the books dated in 1975. States that the president of the university will determine the academic calendar

With regard to the 5-year course review: Disappointment expressed regarding some MCGS courses no longer offered and the possibility of discontinuance of Chicano Studies & other classes based in diversity on 5 year list. Direct response - that students deserve a catalog this is current. Response that faculty have been cut dramatically which creates this issue. Direct response - CSUC offers minor in Chicano Studies. Boyd reiterated that senators need to look at the list and contact appropriate chair or program coordinator for details about courses not being offered.

6. Adjournment at 4:15 PM.