MEMORANDUM

TO: Educational Policies and Programs Committee
FROM: Casey Donoho, Secretary
DATE: March 6, 2014
SUBJ: EPPC MINUTES – March 6, K-207, 2:30 p.m.

Members present: Boyd, Cross, Crotts, Donoho, Ford, Kaiser, Kipnis, Lee, McConkey, Nichols, Ratekin, Roll, Schierenbeck, Schindler, Thompson, Lillibridge, Bowen, Loker, Knight, Bryan, Baumgartner-Lee (English), McAllister, Herren

1. Minutes of February 6, 2014 meeting were approved after one modification to Pg. 2, item 5f, last sentence.

2. Agenda was approved.

3. Announcements
   - HFA Collaboration Lounge, Best Practices, Mar 7 1-5pm, Colusa 100b
   - Chair Boyd commended on the handling of last EPPC meeting (applause)
   - Chair Boyd commended the EPPC for respect and professionalism
   - Sustainability Conference (Mar 6-8) with Secretary of Agriculture (Mar 7)
   - One K-12 entry from Parkview Elementary Stem School, vote?

4. Discontinue: Option in LVN to BSN (BS in Nursing) (Jennifer Lillibridge for Peggy Rowberg)
   Introduction Item
   Discussion:
   - This was a grant-funded endeavor and the grant funding ran out.
   - Program continued until all students were taught out
   - LVN to BSN is hampered by transition problems
   - 15 month Bachelor’s degree approach is a more successful approach at ADN to BSN instead of LVN to BSN
   - There was a transfer of units problem from LVN to BSN
   - When grant period ended, admissions were terminated
   - There have been no formal inquiries into this program
   - Academic attrition was high

   Motion to approve as an Introduction Item was seconded and unanimously approved.

   Motion to suspend the rules and move this Introduction Item to Action, seconded and unanimously approved.
Discussion:
Education at LVN level does not transfer to CSU
There were difficulties with placement options for students.
The intent was to continue the program

Motion to approve as an Action item, seconded, and approved unanimously and is now passed to the Senate.

5. Revision of EM 93-017 (Budget-Induced Program Elimination) and EM 01-014 (Guidelines for Discontinuing Programs) - Discussion Item and Subcommittee Formation

Discuss the formation of a subcommittee to update/rewrite of EM 93-017 and EM 01-014 as was done with the Suspension guidelines (EM 13-015) approved last year.

A sign-up sheet to join the subcommittee was passed around with robust participation.

The subcommittee will address whether the document should be combined into a Discontinuation document or maintained updated but separate documents

The definition of a “program” should be clear.

Careful wording of the document(s) should avoid student or faculty “blame.”

Reviewing minor vs. major changes might help with defining “program.”

Clarify when a program fall into this budgetary discontinuance and when does it not.

The EM should not create unnecessary, burdensome demands on faculty. Do not use the “worst case” scenario to create the guidelines for the EM.

The EM should maintain flexibility discontinuances decisions (less stringent guidelines?)

The existing EM for suspensions provides a good model in clarity.

Consider consultation of students; staff; requirements for the teach-out plan.

Definition of “programs” is provided in suspension guidelines

Research how many suspensions are budget-induced vs “other.”

Budget-induced discontinuation guidelines should be differentiated by state-induced outcomes, CSU or CSUC, college, or department-driven.
A definition of consultation should be clear. The faculty constitution may provide guidance through “shared” governance.

Clear up old/outdated nomenclature in putting together new guidelines.

Refer to the extra documentation from the suspension guidelines.

Create a list of programs currently in suspension to get a feel for what these EM’s would be likely to address.

Share your thoughts by sending emails to Chair Boyd to that a list of ideas can be compiled for the Subcommittee.

6. Other

- EPPC senator roles at full Academic Senate meetings

  Be free to discuss and offer opinions of EPPC documents moving to the Full Senate

  EPPC senators do not have to be the voice of the majority; it is useful to provide the diversity of opinions that led to EPPC decisions

- Review the proposed academic calendar

  Send comments/suggestions to Betsy

  There was considerable concern about the shortening of Intersession with regards to academic quality

  The proposed calendar appears to be shortening the Winter session by one week

  Tuesday start day for the winter semester are inconvenient for classes with a lab component. Students end up taking a lab before the lecture

  The shorter Intersession makes scheduling orientation in nursing difficult as prerequisite to the first week of class

  An advantage of the new schedule is that summer session ends with more time to prepare for the fall semester.

  Has there been a study done to see if scheduling Commencement on Memorial Day has adverse economic effects on the City of Chico?

  New schedule provides a break between Spring semester and Summer Session
7. Adjournment at 4:00 PM.