MEMORANDUM

TO: Educational Policies and Programs Committee
FROM: Chris Nichols, Secretary
DATE: April 14, 2014
SUBJ: EPPC MINUTES – April 10, K-207, 2:30 p.m.

Members present: Boyd, Cross, Crotts, Donoho, Ellingson, Ford, Kaiser, Lee, McConkey, Nichols, Ratekin, Roll, Thompson, Schindler, Lillibridge (Kipnis), Bowen, Loker, Knight, Bryan, Baumgartner-Lee

Meeting called to order 2:35pm

1. Minutes of the March 27, 2014 meeting were approved.

2. Agenda of the April 10, 2014 meeting was approved.

3. Announcements

Kathy Kaiser: Jean Schuldberg faculty award – reception held at Gateway Museum (April 10)
Bill Loker: Great Debate – re: diversity and discrimination (April 11)
Bill Loker: Town Hall Meeting (April 22)
B. Knight: HFA “Collaboration Lounge” (April 11)
Bill Loker: GE Pathway Coordinator nomination deadline (April 11)
General: Statewide Senate position nominations open
CSUC Academic Senate officer position nominations open
Baumgartner: Staff Award Lunch held (April 10)

4. Guidelines on awarding of Honorary Doctorate Degrees (K. Zimmerlee, presenting)

- The purpose of discussing this at this meeting was to make us aware of the timeline and get us more involved in thinking of possible honorary degree recipients.
- The history of the “new” (ca. 2003) guidelines – meant to allow nominees to be more effectively screened – was discussed
- Even though our campus doesn’t award doctorate degrees, we can still award honorary doctorate degrees.

5. Introduction item: Proposed Revisions to EM 84-005: Policy on Commencement Exercises (K. Zimmerlee, presenting)

- It was mentioned that for commencement this year, tickets are being allotted to each graduate (5), and that the College of Agriculture is hosting a separate event.
• One substantial change is to the composition of the Commencement Policy Committee and a secondary “logistics” committee. Comments from EPPC included:
  • Allowing 3 days of ceremonies is being suggested: could be Fri/Sat/Sun or Sat/Sun/Mon
  • Clarification on the terms “Commencement Policy Committee” vs. “Commencement Committee” – there is only one committee (these names are redundant). Also asked for clarification on the “sub-committee” which was composed of members not on the main committee (which, technically, shouldn’t be called a sub-committee)
  • Discussed how “celebrations” by different groups on campus should or should not be included in this EM.
  • The new document allows for a December graduation – just to keep options open.
  • Asked: why not one faculty member from each college on the committee?
  • Suggested: add members from Faculty Affairs and Student Affairs to the “logistics” committee
  • Asked to explain the reference to AA 78-21 re: faculty attendance requirements. This (presumably non-digitized) document will be located.
  • Asked how this document and the academic calendar process were integrated
  • Noted that it was appreciated that this document was being discussed at EPPC.
  • Also noted that allowing a December graduation was appreciated.
  • K. Zimmerlee will review the changes recommended by EPPC and bring it back for discussion as an action item.

Item passed as introduction item

6. Other

  • <Discussed at start of meeting> Concern that there was no faculty senate consent to the academic calendar before adoption; suggested that it would be beneficial to bring a draft calendar before senate, even if official approval wasn’t required.
  • <Discussed at start of meeting> Noted that formation of a “Calendar Committee” was being explored.
  • Discontinuation document: currently in a working draft stage – to be a discussion item at a future meeting
  • Reminder: EPPC members serving as reps on external subcommittees will be soon asked to submit reports.
  • Re: Morale discussion at last week’s senate meeting: discussions are continuing. P. Sylvester is meeting with cabinet – a campus survey on morale may soon be available (suggested that looking at similar efforts at other institutions would be worthwhile)
  • Re: Calendar: W. Lee will be at EPPC meeting on 4/17/14 to discuss further. Calendar Committee being formed. Concern expressed about our role as consultants but with no ‘teeth’ – esp. since the calendar can be considered a curricular issue and our committee’s primary responsibility revolves around curriculum.

7. Meeting adjourned 4:15 pm