Faculty and Student Policies Committee Minutes

Faculty and Student Policies Committee
Meeting from March 27, 2014
2:30 p.m., Kendall 209

Present: Aird, Herren (Barrett), Gray, Kirchhoff, Kotar, Lee, Mace, McCabe, Meadows, Mills, Postma, Rehg, Root, Rowberg, Shepherd (Gray), Shkoda, Seipel (Kotar), Sistrunk, Smith, Traver (Smith)

Absent: Blakeslee

Guest(s): Karen von Bargen

Call to Order: 2:33PM – Senator McCabe presiding

1. The Minutes from the March 6, 2014 meeting of FASPC were approved.

2. Agenda approved

3. Announcements
   a. Secretary for today’s meeting is Jim Aird
   b. Order of the items discussed may vary based on attendance of key people.

4. Decision Items
   a. Online Education Policy. Action item. The intention is that this policy will become an EM. The hope of the committee is to forward to senate a well written, vetted document. Mace recommends that academic integrity be a larger part. Meadows/Postma redirect to the Academic Integrity committee. Rehg asked for clarification about intellectual property. McCabe questioned section 15 about appropriate notice before reviewing online materials. Passed as action item.
   c. Policy on Faculty Recognition and Support. Action item. Adds a new award for Outstanding Lecturer. Passed as action item.
   d. Hiring of Temporary Faculty (FPPP 6.2). Introduction item. Mills gave background. Proposed document will clarify classification and ranges for appointing Lecturers, which have been confusing. Questions raised about some of the phrasing – repetitive phrases, non-parallel language, difference between range B and C, and between range C and D. Mills shared some clarifying language from the FPPP. Subcommittee will bring changes next meeting. Passed as introduction item.
   e. Evaluation of Online Instruction. Introduction item. Proposed changes to FPPP sections 8.1.a.2-6, 8.2.d.7-9, 8.5.a.3 and 8.5.a.17.b-c. The “Rubric for Online Instruction” deals with course design mostly, not instruction. Concerns were raised about whether viewing online items will represent how the instructor teaches, and that browsing an online environment is not equivalent to sitting in on one live class session. There was a request for clear standards/guidance to assist those conducting the review.
Passed as introduction item.

f. Intellectual Property Policy. Introduction item. Sistrunk provided some background: the need for a local intellectual property policy because “shops” are not the same as a campus, and the language should be simple and specific for Chico. Root suggests changing p. 12 reference to the student grievance process, and an issue with the language about plagiarism. Mills corrected a reference to Vice Provost for Faculty Affairs. Passed as introduction item.

g. Revised EMEDC documents (CDSC Draft, College dean development and review Draft, EMEDC Draft, EMSC Revised Draft). Introduction item. Postma thinks chair should be on the search committees. Zartman clarified that the version being reviewed may not be the most recent draft. All four documents passed as Introduction items.

5. Status/Subcommittee Reports
   a. Proposed FPPP Reorganization - May be done by next week, intro by 4-10.
   b. Gathering Input about the FPPP - no report
   c. FPPP 8.2 & 8.3. - Documents submitted to Chair; ready for next meeting.
   d. SET Policies - no report
   e. Subcommittee regarding EM on facilities use (Interim EM 13-078) - Gathering info from a wide set of campus groups.
   f. IRA policy - discussions continuing.

7. Adjourned at 4:34

Respectfully submitted,

Jim Aird