

MULTICULTURAL AFFAIRS COUNCIL CODE

I. NAME

The name of this code shall be called the Multicultural Affairs Council Code.

II. AUTHORITY

This Council shall be established by the authority given in Article IX, Section 1.a.3 of the Bylaws (Restated Constitution) of Associated Students (AS) of California State University, Chico (CSUC).

III. PURPOSE

The purpose of this code is to define the role of the Multicultural Affairs Council, its membership and procedures.

IV. DATE OF EFFECTIVENESS

This code shall be effective when approved by the Government Affairs Committee (GAC) and the Board of Directors (BOD).

V. AMENDMENTS

This code may be amended by a 2/3 vote of the Multicultural Affairs Council with the approval of the GAC and reported to the BOD.

VI. MEMBERSHIP

A. Voting Membership: Eleven (11) voting members

1. Commissioner of Multicultural Affairs (votes in case of tie).
2. Five students from the Multicultural populations appointed by the Commissioner of Multicultural Affairs.
 - a. A diversity in membership will be encouraged, representatives from different student organizations will be given priority.
3. Two (2) students at large appointed by the Executive Vice President.
4. One (1) student at large appointed by the Commissioner of Environmental Affairs.
5. One (1) student appointed by the Commissioner of Community Affairs.
6. One (1) student jointly appointed by the Commissioner of the Multicultural Affairs Council and the Commissioner of Activity Fee.
7. Students must be approved by an absolute majority vote of the GAC.

B. Non-Voting Membership

1. Staff Advisor from Student Activities Office.
2. Staff Advisor from Government Affairs Office.

C. Officers

1. Chair
 - a. Shall be the Commissioner of Multicultural Affairs.
 - b. Shall preside over all meetings of the Council.
 - c. Shall prepare the agenda.
 - d. Shall vote only in the case of a tie.
 - e. Shall submit a report to the GAC after each formal business session.

- f. Shall be responsible for overall budget coordination of this area, including preparation, monitoring and final reconciliation. All final reconciliations are to be achieved by the end of the current Commissioner's term.
2. Vice Chair
 - a. Shall be appointed by the Commissioner of Multicultural Affairs.
 - b. Shall be a voting member.
 - c. Shall act as Chair in the absence of the Chair.
 - d. Shall take minutes of all meetings, including all motions, and ensure the distribution to the members of the council.
- D. Term of Office
 1. Shall be for one academic year.
- E. Rules for Voting Members
 1. Two absences without cause or excuse from meetings shall result in automatic dismissal from the Council unless overturned upon a vote of the majority of such body in favor thereof.
 2. Vacancies shall be filled by the person currently holding the office that made the appointment. These appointments are subject to approval by an absolute majority of the GAC.
 3. Each non-elected student member shall carry at least six (6) units if an Undergraduate, or three (3) units if a Graduate student during their term.

VII. MEETING PROCEDURES

- A. The Multicultural Affairs Council is to be an active Council, meeting weekly during the academic year.
- B. The Chair shall set aside and publish a regular meeting time at the beginning of each semester.
- C. The Multicultural Affairs Council meetings shall be publicly announced and open, as stated in the Gloria Romero Open Meeting Act, and shall be conducted according to Robert's Rules of Order, Newly Revised.
- E. Agenda items for the formal business sessions of the Multicultural Affairs Council shall be presented to the Chair. Agendas will be distributed to each member seventy-two (72) hours in advance of the meeting. A standing agenda item shall be a report by each voting member and the Chair.
- F. A quorum shall consist of 50% plus one of the voting members.

VIII. DUTIES AND RESPONSIBILITIES

The Multicultural Affairs Council shall be responsible for:

- A. Shall act as the representative body of the multicultural community, taking action and recommending policy or policy changes to both the University and the AS.
- B. Acting as a funding body to allocate funds from the Activity Fee for multicultural campus events hosted by recognized student organizations.
- C. Hosting identified campus cultural events such as Multicultural Night (MAC Night) and the International Festival.
- D. Shall act as a liaison and create opportunities for communication between the AS and recognized student organizations. Specific attention will be given to assisting the groups to comply with AS and University policies and procedures, and where appropriate, propose changes in these policies to the respective policy-setting body.