

California State University, Chico
Graduate School

Late Applicant Petition

When you request permission to apply to the Graduate School after the published deadline you should be aware of the following:

1. Your application will not be accepted without a short statement indicating why your application is being submitted after the published deadline. Explain the serious and compelling reason why it is necessary for you to enroll this semester versus next.
2. You must obtain written permission from the appropriate Graduate Coordinator to apply to a master's degree or a credential advisor for the credential program.
3. Before registering, you must be admitted to the program indicated on your application.
4. If admitted, you may have to register late and pay the \$25 late registration fee.
5. Participation in priority real time registration cannot be guaranteed when your application has been received after the published deadline. Therefore you may be required to register during the Add/Drop time frame.

The Graduate School will begin processing your application only if you have submitted official or unofficial transcripts and other required documentation. Unless you are a graduate of CSU, Chico, you must have three official transcripts for each college or university attended. If you are a Chico graduate, but have attended elsewhere since your graduation, you will need to have three official transcripts sent only from those institutions in which you enrolled after graduating.

You must have three official transcripts from all universities and colleges you have attended, sent within the first four weeks of the semester, to complete your record. Failure to comply with this requirement will result in a "hold" placed on your CSU, Chico record. You will not be allowed further enrollment in the University or to obtain transcripts of your CSU, Chico record until the file is complete and the hold removed.

Name

Chico State ID Number

Local Address/Phone Number

Student Signature

Date

Graduate Coordinator or Credential Advisor Signature

Date

Director of Student Services, Graduate, International and Interdisciplinary Studies

Date