

Continuous Enrollment Policy

If you are pursuing a master's degree, you must enroll each semester until the degree is awarded. Both enrollment as a regular student and adjunct enrollment satisfy this continuous enrollment requirement. Special Session, Open University and Extension enrollments do not. Adjunct enrollment consists of registration in GRST 899 through the Center for Regional and Continuing Education, for which an administrative fee is charged. Registration in GRST 899 must be completed by the end of the fourth week of each semester (the University census date), and late fees are charged for noncompliance with this policy. Adjunct enrollment serves both students who have finished their course work but have not yet met all degree requirements (e.g., terminal project, incomplete grade, etc.), and those who choose not to enroll in regular classes for a semester. No credit is earned in GRST 899, but adjunct enrollment does allow you to maintain your status in the master's degree program and provides minimal access to selected campus resources, including the library, laboratories, computer facilities, faculty advisers, and the Thesis Editor. Student Health Service privileges are also available for adjunct students with the payment of an additional fee.

If you break your enrollment in the master's degree program, you will be required to petition for permission to resume your program and register for all missed semesters of GRST 899 with applicable late fees. In addition, you may also be required to reapply to the program and be held to any new admission and/or degree requirements. This policy applies to all master's degree students including those who have completed all of the required courses for their program.

Registration in GRST 899 maintains your continuing status in the University and will allow you to register as a continuing student when you wish to return to regular enrollment. If you encounter problems in attempting to register for regular classes following a semester of adjunct enrollment, please contact the Office of Graduate Programs for assistance. If you attend another school while on adjunct status, you are required to submit official transcripts of the work. Please arrange to have the transcripts sent to the Office of Graduate Programs when you have concluded your attendance at that school.

Please note that students in a master's degree program must be regularly enrolled in course work to hold a Graduate Assistant or Teaching Associate position. Adjunct enrollment in GRST 899 does not satisfy the enrollment requirement for these appointments.

Credential candidates and unclassified students are not required to maintain continuous enrollment and are not eligible to register in GRST 899. Credential and unclassified students who break their enrollment should contact the Office of Graduate Programs for an application and information on the deadlines to apply for readmission.