

**California State University, Chico  
Graduate School**

**Request for Final Progress Sheet**

To request a Final Progress Sheet for a scheduled culminating activity (e.g., thesis defense, project presentation, comprehensive examination, professional paper, analytical review, master's recital)

**Please email the following information to the master's graduation evaluator (see below).**

It is recommended that you submit the request at least five days in advance to ensure that the form is available on the scheduled date.

Student's name: \_\_\_\_\_

Chico State ID Number: \_\_\_\_\_

Committee Chair: \_\_\_\_\_

Committee Chair's campus zip (if known): \_\_\_\_\_

Date of culminating activity: \_\_\_\_\_

Hold for pickup at Student Services Center room 440: \_\_\_\_\_

Please mail the Final Progress Sheet to: \_\_\_\_\_

\_\_\_\_\_

For last names beginning **A, B and D-K** send to Phyllis Yamashita [pyamashita@csuchico.edu](mailto:pyamashita@csuchico.edu)

For last names beginning **C and L-Z** send to Gwen Rust [grust@csuchico.edu](mailto:grust@csuchico.edu)