REQUEST FOR EXCEPTION TO PARTICIPATE IN SPRING 2017 MASTER’S COMMENCEMENT CEREMONY

DEADLINE: April 26, 2017

Spring 2017 Commencement Ceremony participation requires that a student must have graduated in summer or fall 2016 or file to graduate in spring 2017. Application for graduation must be submitted by the February 17 deadline.

A procedure is available for students who do not meet the above requirements and have a compelling reason to walk in the spring 2017 Commencement Ceremony. Please send both statements per the guidelines below via letter or email to jtrombley@csuchico.edu:

1. A statement addressed to Jeanette Trombley at the Office of Graduate Studies requesting to participate in the ceremony citing the exceptional reasons for the request. Please describe the hardship for attending next year, state the status of degree completion, area of study, and your email address.
2. A statement of support from the student’s Graduate Advisory Committee Chair indicating the status of the student's culminating activity and expectations for program completion.

Statements will only be accepted on or before April 26. Early submission is encouraged. The Commencement Committee will review all requests for exceptions to walk and respond by April 28. If the student is granted permission to participate in commencement, the student will receive an invitation to register via email. All Students must submit the electronic registration form by May 1 to reserve a seat for themselves and to gain access to the online ticketing system for their guests.

*** Note: the student’s name will not be included in the current year's program. Student’s names will appear in the 2018 program if all degree requirements are completed by the 17/18 academic year deadlines.

Students must apply or reapply for graduation for the term all requirements will be completed.

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