THESIS/PROJECT: CHAIR’S VERIFICATION SHEET

All theses and projects submitted to the Graduate School must be accompanied by this check-sheet signed by the chair of the candidate’s Graduate Advisory Committee. The chair’s signature, with all relevant attachments, will serve to verify that the master’s thesis/project being submitted has been checked for compliance with the University policies addressed below.

Candidate’s name: ____________________________  Semester of Graduation: ____________

Discipline/Program: ____________________________  Date: ____________________________

1. ACADEMIC HONESTY AND ORIGINALITY (initial one):
   
   _____ The committee chair used Turnitin to review the final thesis/project and has determined that the percentage score in Turnitin’s report falls within acceptable parameters. (A 10% or less match in Turnitin is typically acceptable.)

   _____ The committee chair used an alternative plagiarism program to review the final thesis/project and has determined that the percentage score falls within acceptable parameters. Please specify the program used ____________________________.

   _____ The committee chair used another method of review to determine that the final thesis/project meets academic honesty and originality for scholarly work. Please attach a written explanation of the review method used.

2. COPYRIGHT RELEASES (please initial):
   
   _____ All relevant copyright rules have been followed, and when appropriate, copyright releases have been obtained. Copies of all release letters signed by the copyright holder must be attached to this form.

   _____ Copyrighted material has not been reprinted in this thesis/project.

3. HUMAN SUBJECTS IN RESEARCH (please initial):
   
   _____ A Human Subjects in Research application has been previously filed and approved by the Human Subjects in Research Committee (HSRC). (Items 1 & 2 below MUST be initialed)

   1. _____ A copy of the HSRC approval letter is attached.

   2. _____ A copy of the Post Data Collection (PDC) form, approved by the chair of the HSRC, must be attached to this form.

   _____ A HSRC clearance is not applicable to this thesis/project

Signature of the Thesis/Project Committee Chair ________________________________

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