List of Master's Thesis or Project Formatters

Office of Graduate Studies
California State University, Chico
Chico, CA 95929-0875

The Office of Graduate Studies encourages all master's candidates to format their own thesis or project. Workshops are offered throughout the year to assist graduate students in this endeavor.

The individuals included on this list have indicated an interest in formatting master's theses and projects. **They are not employed by, or contracted with the University to format documents**. It is each student's responsibility to determine the qualifications of the individual formatter or content editor.

Fees may vary among individuals. Every student is advised to discuss this matter before making final arrangements with any formatter. Students are also encouraged to develop and sign a contract that identifies the specific services requested as well as the related costs.

Larabee, Jan
13 Hunter Court
Chico, CA 95928
(530) 345-8919 (Office)
(530) 518-8887 (Cell)
(530) 419-2582 (Fax)
jan.larabee@gmail.com
Formatter for all departments.
Apple and PC word processing platforms.
Graphics and tables experience. LightScribe drive for laser burning of disk label.
13 years experience. Footwork available.

Russell, Anne
5810 Pentz Road
Paradise, CA 95969
(530) 872-8183
arussell@csuchico.edu
PC/MS Word. Laser printer, color printer, and scanner. All style guides accepted. Can import most Mac and PC word processing formats, graphics. Experienced with graphics and tables, Excel, PageMaker, WordPerfect.
30 years of experience. Footwork available.

Smith, Josie
1 Coleman Court
Chico, CA 95926
CSUthesis@aol.com
CSUthesis@gmail.com
CSUthesis@hotmail.com
CSUthesis@yahoo.com
(530) 345-0778
(530) 419-2569 (fax)
Experience with all departments and their style requirements; 14 years experience.
References and footwork available.

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