



Week	Topics	Assignments*
Week 2 Sept 7	<p><b>DUE: Final, flawless, formatted journal article project due 9am. - 50 points if late. Submit RTF and PDF files</b></p> <p>Creating PowerPoint Presentations</p>	<p>Chapter 2 (Say It With a CD)  <b>Demonstration:</b> Demonstrate to the class what you created in today's class.</p> <p><b>Poems in Health Promotion Project:</b> Start project. Each student must write and submit at least two (2) original poems in health promotion</p>
Week 3 Sept 14	<p>Using MS FrontPage® to Create Web Pages</p> <ul style="list-style-type: none"> <li>- Graphics</li> <li>- Manipulating Animation and Video Files</li> </ul> <p>Checking CD-ROM links Using Xenu®</p>	<p>Chapter 3(Say It With a CD)  <b>Demonstration:</b> Demonstrate to the class what you created in today's class.            Chapter 8 (Say It With a CD)</p>
Week 4 Sept 21	<p><b>DUE: Health Promotion Poem</b></p> <p>Using Adobe Acrobat to Prepare Files for CD-ROMs</p> <p>Creating Interactive PDF Forms</p> <p>Creating MS Word Fill Out Forms</p>	<p>Chapter 6 (Say It With a CD)</p> <p>MS Word Fill Out Form Handout</p>
Week 5 Sept 28	<p>Using PhotoShop®</p>	<p><b>Handout:</b> Using PhotoShop</p>
Week 6 Oct 5	<p><b>DUE: Health education poster in PSD file</b></p> <p>Digital Photographs and Videos            (Taking Digital Photos/Video, downloading, editing; Preparing Digital Photo/Video Files for publishing)</p>	<p>(Class will go out on campus to take photos and videos. If you have a digital camera, bring it to class <b>WITH</b> the USB cable.)</p>
Week 7 Oct 12	<p>Internet Radio Health Promotion Programming:            Web Casting and Podcasting</p>	<p><b>Handout:</b> Class will work in groups of two to produce their own health promotion program for Internet radio (podcasting). Files must be saved in MP3/MP4 format.</p>
Week 8 Oct 19	<p>Critique Webcasts and Podcasts</p> <p>Scanning Images for the CD-ROM</p> <p>Scanning photo hard copies, negatives, and slides</p> <p>Saving and Editing Files for Use on CD-ROM</p>	<p>Chapter 7 (Say It With a CD)            (Scanning done in my office. Students may need to schedule outside class time to finish this part of the assignment.)</p>

<b>Week</b>	<b>Topics</b>	<b>Assignments*</b>
Week 9 Oct 26	Creating Icons With Icon Maker® Creating a CD-ROM Search Engine Using Adobe Acrobat® Using Autorun to Launch Your CD-ROM Choosing the CD-R Medium Burning the CD-ROMs Making Multiple Copies of the CD-ROM	Chapter 9 (Say It With a CD) Chapter 11 (Say It With a CD)  Chapter 10 (Say It With a CD) Chapter 12 (Say It With a CD) Chapter 13 (Say It With a CD) Chapter 14 (Say It With a CD)
Week 10 Nov 2	<b>DUE: Internet Radio Program</b>  Labeling the CD-ROM CD-ROM Packaging Copyright  Launching a Book Publishing Company – The Basics	Chapter 15 (Say It With a CD) Chapter 16 (Say It With a CD) Chapter 17 (Say It With a CD)  Handout
Week 11 Nov 9	Creating Electronic Portfolios- The Basics	Handout and Template Sent via WebCT/Blackboard
Week 12 Nov 16	<b>DUE: Electronic Portfolio</b> Work on Projects	
Nov 23	<b>THANKSGIVING BREAK – NO CLASS</b>	
Week 13 Nov 30		<b>Electronic Portfolio Due (20 points)</b> <b>Demonstration:</b> Demonstrate to the class your electronic portfolio.
Nov 22	<b>Thanksgiving Week- No Classes</b>	
Week 14 Dec 7	<b>DUE: Book Chapter Draft</b> Work on Project	
Week 15 Dec 14	Student Presentations of Projects	

## General Information

### Class Expectations and Grades

1. **Please be on time for class.** Class will start promptly at the designated class time. The class is always disrupted when people enter late. Please be courteous to your classmates and professor and not interrupt the lectures. If you should enter class late, sit near the doorway to minimize disruption to the class lecture.
2. During class: 1) **Turn off all pagers and cell phones before class starts.** Ringing cell phones and pagers are very disruptive to the class and will not be tolerated. Students with ringing cell phones or pagers (that includes vibrating pagers) will be asked to leave the classroom if it is a persistent problem; 2) You may not go in and out of the classroom to the bathroom, to get a soda, and so on. Plan ahead and go to the bathroom before you come to class; 3) It is rude and disrespectful of students to talk to one another while someone is speaking (the professor, guest speaker, a student discussing a point). Students who are interrupting the class by talking to one another will be asked to leave the room; 4) **Do not bring food or drinks into the computer lab.**
3. Students with recognized disabilities need to inform the professor about their needs for this course before taking any quiz. Please refer to the Handbook ([http://www.csuchico.edu/dss/dss\\_student\\_handbook.pdf](http://www.csuchico.edu/dss/dss_student_handbook.pdf)). The CSUC Disability Support Services Office will contact the professor. Students with recognized disabilities may receive up to twice the amount of time to complete quizzes/exams.
4. When class is in session, students are expected to be completing class assignments and not using the computer for personal reasons such as e-mail, chat, browsing the web, and so on. Students playing with the computers in this fashion will be asked to leave the lab.
5. Your course grade will be computed as follows:

Evaluation	Points
Journal Article Project	100
Computer Applications in Public Health Book Chapter Project	50
Poems in Health Promotion Project	50
Electronic Portfolio Project	50
Health Promotion Poster	50
Internet Radio Health Promotion Programming	50
<b>Total Possible Points</b>	<b>350</b>

\* Late assignments will result in a 50-point penalty

### **GRADING**

The grading scale (percent) that will be used for this course is: A=93-100, A-=90-92, B+=87-89, B=83-86, B-=80-82, C+=77-79, C=73-76, C-=70-72, D+=67-69, D=63-66, D-=60-62, F=<60. Course grades may be curved up at the discretion of the professor.