

# UNIVERSITY HOUSING & FOOD SERVICE

CALIFORNIA STATE UNIVERSITY, CHICO



*Moving into University Housing at Chico State*

# WELCOME HOME!

ACADEMIC YEAR 2011-2012



**livinglearningleading**

# GET YOUR HEAD TOGETHER

The first thing you need to prepare is your attitude. If you grasp the basic concepts behind living in our residence halls and University Village apartments, the transition will be easier.

On-campus living is a bit like independent living with a safety net. New liberties, but also new rules. More freedom, more responsibility. On Move-In Day you'll receive *Living In: the residence life handbook*, which details University Housing's do's and don'ts. *Living In: the residence life handbook* is also available online if you want to get a head start. Check out the UHFS website [www.csuchico.edu/housing](http://www.csuchico.edu/housing). For now, here are some topics that help illustrate the general ideas.

## THE ROOM: THINK OF IT AS A BLANK CANVAS

Everyone has different tastes, so we provide a basic environment, and you take it from there.

Each resident is supplied with the following:

- Beds
- Wardrobes/Hanging Spaces
- Dressers
- One Wastebasket
- Desks
- Chairs
- Wireless internet service
- Basic cable television service

You can hang posters and other artsy objects on the walls—as long as you don't make any holes or peel off the paint with tape or other sticky stuff.

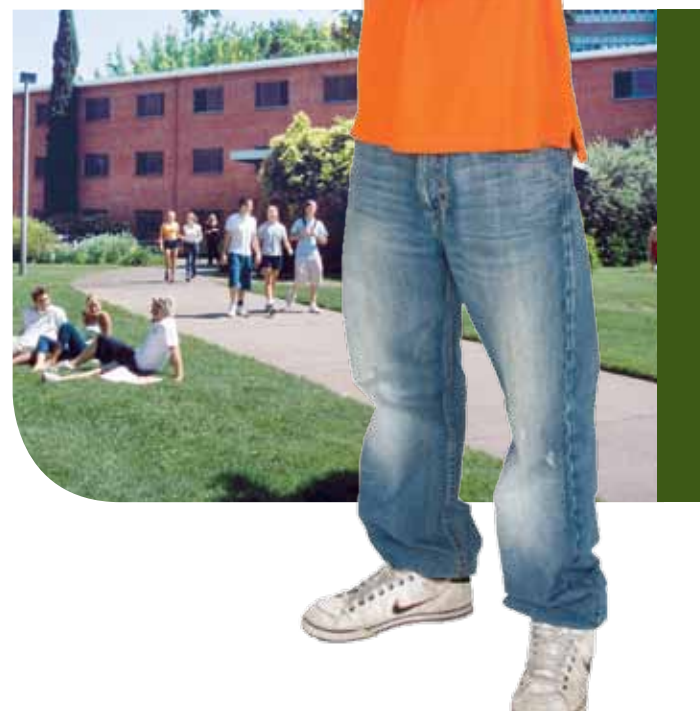
## YOUR ROOM'S PRIMARY FEATURE: A ROOMMATE

You will share a limited living space with someone who may be an old friend or a total stranger while each of you adjusts to the challenges of new academic programs, a new environment, and separation from old friends and family.

This is a good time to refine your communication and negotiation skills.

We'll help you get started by providing a "Roommate Agreement" to initiate communication about expectations, lifestyles, and behaviors. The agreement contains guidelines ranging from guest visitation and room cleaning to study times and noise levels.

Try to be realistic about this new relationship. Start with the goal of simply getting along. Show consideration, such as bringing a small desk lamp if you plan on studying during the wee hours, or a set of headphones that can be used for the TV as well as your stereo. From such small steps, great friendships can—and do—grow.





# BUILDING THE RIGHT ENVIRONMENT

**The residence halls and University Village apartments are social environments, but their first priorities are to serve as academic and study environments. The rules we establish help ensure your safety and success as a student.**

For example, a reasonably quiet environment is expected from 9 p.m. to 9 a.m. Sunday through Thursday, and midnight–9 a.m. on Friday and Saturday. Musical instruments cannot be practiced in the rooms, but practice facilities are available on campus.

Other examples are our smoke-free and zero-tolerance drug policies. All University Housing residences prohibit the burning of any substance that puts smoke into private residential or public spaces. That includes incense and candles as well as tobacco products. The burning or possession of incense and candles is strictly prohibited.

The University also maintains a zero-tolerance policy concerning possession, use, or sale of illegal drugs. Violators of this policy will immediately be referred to Student Judicial Affairs with recommendation that the University Housing License be terminated. Be advised—zero tolerance means exactly that. By the way, medical marijuana is not allowed anywhere within University Housing and the Chico State campus.

One more point on this topic: **You are responsible for your guests.** Make sure they know and observe University Housing rules and campus policies.

## UNIVERSITY HOUSING STAFF: THEY'RE LIKE OLDER SIBLINGS WITHOUT THE RIVALRY

**Each hall is staffed 24/7 by professionals and well-trained student employees.**

A Resident Advisor (RA) lives in your community and will help you make the transition to college life. RAs are chosen after an extensive application process and comprehensive training. At least one RA is on duty in your hall every evening from 8 p.m. to 8 a.m. The name, room number, and telephone number of the RAs on duty are posted at the front desk of each building.

The other staff you'll meet are your Residence Community Coordinator (RCC), and your Assistant Residence Community Coordinator (ARCC). These professionals are full-time university employees and college graduates committed to student development. The RCC supervises the RA staff in each hall. Both your RCC and ARCC live with you in the community. These are good people to get to know.

## PREPPING MOM AND DAD

**If your parents plan to accompany you on Move-In Day, we strongly suggest they attend one of the Parent Meeting sessions in each community on Tuesday, Wednesday, and Thursday to meet administrative staff, learn about policies and procedures, and find out about your community's upcoming activities and events.**

The parents meeting will go a long way toward providing them—and by extension, you—with peace of mind.

## IT'S TIME

**Moving to campus involves a lot of details. You need to decide what to take and what to leave at home.** You'll need to get stuff for your campus room. This summer will fly by, and suddenly Move-In Day will be just a week or two away. So a few plans and actions now will help assure a smooth landing in your new life in August.

## CHANGE OF ADDRESS

**Your mail will be delivered to your residential community. Packages delivered by most carriers (U.S. mail, FedEx, etc.) will be delivered to Whitney Hall and UV, and you'll be notified for pick up.**

Please be advised, only packages with the resident's name on it will be delivered. Packages that have any other name, including a parent, sibling, or friend's name, will NOT be delivered to a resident.

### Campus Address Format

Student Name  
Building and Room Number (to be assigned at move-in)  
Street Address  
Chico, CA 95926

Esken Hall 681 West Sacramento Avenue Chico, CA 95926  
Konkow Hall 701 West Sacramento Avenue Chico, CA 95926  
Lassen Hall 501 Citrus Avenue Chico, CA 95926  
Mechoopda Hall 691 West Sacramento Avenue Chico, CA 95926  
Shasta Hall 551 Citrus Avenue Chico, CA 95926  
Sutter Hall 521 Legion Avenue Chico, CA 95926  
University Village 1325 Nord Avenue Chico, CA 95926  
Whitney Hall 545 Legion Avenue Chico, CA 95926



## WHAT TO BRING

First, think in terms of what you'll need for fall semester. You will not have to bring *everything* you'll need for the entire academic year when you first arrive on campus. The essentials include:

### Bed & Bath

- Bed linens: sheet set (X-long twin size 36" x 80")
- Pillow/pillowcase
- Bedspread/comforter
- Towels and washcloths
- Alarm clock
- Plastic bucket for shower items
- Bathrobe and shower shoes
- Hair dryer/curling iron/curlers
- Hygiene items
- First aid items

### Clothing and Laundry

- Clothes basket/hamper
- Clothes hangers
- Umbrella/rain gear
- Detergent and fabric softener
- Season-appropriate clothing
- Iron and small ironing board
- Sewing kit

### Electrical Accessories

- Fused power strip for all electronic equipment ("surge protectors")
- Personal computer/printer
- Television/DVD/Blu-ray
- Radio/stereo (headphones encouraged)
- Desk/reading lamp and bulbs
- Flashlight

### Scholastic Supplies

- Desk calendar
- Notebooks, paper, etc.
- Calculator
- Pens, pencils, highlighters, etc.
- Planner
- Backpack

### Other Items

- Receipts/literature from the University
- Names, addresses, telephone numbers, and policy numbers of insurance companies
- Medical/Health insurance card
- White "tack gum" for hanging posters
- Small tool kit
- Flash drives
- Calendar
- Medications
- Tape, scissors, stapler, hole punch
- Envelopes and stamps
- Bike and lock (make it a sturdy lock)
- Pictures of friends and family
- Area rugs
- Plants

### University Village Kitchen Supplies

- Dishes, bowls, cups
- Silverware
- Cooking utensils
- Coffee pot
- Electrical cooking appliances without exposed element
- Kitchen towels and sponges
- Pot holders
- Mop, broom, and dustpan
- Cleaning supplies

## WHAT STAYS HOME

The following items are not permitted in University Housing. Of course, this is not a complete list, just some of the most common things that wind up in the car or van for the ride back home.

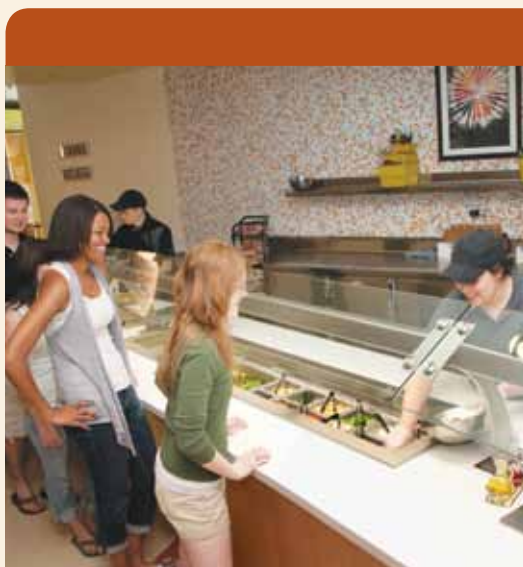
- Pets (except fish, and tanks must not exceed 5 gallons)
- Hot plates/electric skillets: any cooking device with an open heating element
- Oil popcorn poppers
- Vacuums (units are available at the front desk of each hall)
- Refrigerators larger than 4.4 cu.ft. (Refrigerators provided at University Village)
- Halogen lamps and multicolored plastic lamps
- Extension cords
- Sun lamps
- Electric blankets
- Weapons of any type, including taser weapons
- Candles/incense/potpourri burners
- Electric space heaters
- Air conditioner
- Toaster ovens
- "George Forman" grills and their clones
- Microwaves
- Water beds
- Dartboards
- Contact paper or wallpaper
- Nails, screws, other types of fastener hardware
- Outlet adapters
- Alcohol or alcohol-related decorations
- Illegal drugs including medical marijuana
- Fireworks

*Possession of these items is a violation of University Housing policy. Residents who are in violation will be subject to the University's conduct process.*

**USE THIS SIMPLE RULE OF THUMB: LEAVE IT AT HOME IF AN ITEM PRESENTS:**

- A) a safety hazard,
- B) an annoyance to others, or
- C) a likelihood of damaging your room or furnishings.





## PARKING PERMITS

(You will know if you can bring your vehicle by the end of July.)

### RESIDENCE HALLS

We advise that you consider not bringing your vehicle to the University unless you absolutely have to. Residents who wish to bring a vehicle should enter the UHFS Parking Lottery. Be sure to watch your Wildcat e-mail account for information and the link! On July 1 at noon, we will open the parking lottery. The lottery will close at 6 p.m. on July 24. By the end of July, we will notify you of your parking status, also via campus e-mail. If you do not receive a parking permit in the lottery, please plan to leave your car at home. We do this to be fair, since there is less than one space for every 10 residents and there is no other local parking available.

Winners will be notified of the purchasing process and provided an emarket link. Unsold permits will revert to the University to be sold on a first-come, first-served basis until sold out.

### UNIVERSITY VILLAGE

If you live at University Village, there is no cost for the required on-site parking permit. If you won a permit, you will receive your permit during check-in. You will not be able to purchase a general (G) parking permit, and the University Village permit is not valid for on-campus parking. It is recommended that you use the free student shuttle that runs every half hour between University Village and campus, or use a bicycle.

Please go to <http://www.csuchico.edu/sfin/parking/index.shtml> for the most current information about parking permits.

## IMPORTANT NOTICE ABOUT WILDCAT ID CARDS

As residents of an on-campus residence hall (Whitney, Sutter, Lassen, Shasta, Mechoopda, Esken, or Konkow), you must have your Wildcat Card (student ID card) by 5:00 p.m. on the day that you move in. After 5:00 p.m. all the doors to your hall will be locked, and you will need your Wildcat Card to access the building. If you did not pick up your Wildcat Card at your Summer Orientation session, please be sure to do so when you arrive in August for move-in. Wildcat Cards also serve as meal cards for all on-campus residents and as your library card.



# MOVE-IN DAY

Moving into the residence halls and University Village can be exciting, confusing, and hectic. Or it can be really crazy. Once again, just a few well-made plans can help ensure you get a great start to your new life on campus. Move-In days are August 16, 17, and 18, 2011. The doors open at 9:00 a.m. Your assigned move-in day was sent to you with your University Housing confirmation earlier this summer. Enclosed in this brochure are "What to Bring" and "What to Do on Move-In Day" lists. These checklists help make Move-In a lot smoother.

## CHECKING IN

As soon as you arrive, you'll want to start unpacking your vehicle, but don't! Your first step is to go to the lobby of your building or the Community Center at UV. There may be a lot of people milling around, so if you need help, look for Residence Life Staff members—they'll be wearing special gear for easy identification.

The staff will ask for your Wildcat Card ID to verify your room assignment. You'll be directed to your floor/room, where you'll meet your RA and possibly your roommate(s). You will also receive paperwork to fill out, including a Room Inspection Card. Once in your room, compare its condition to what is documented on the Room Inspection Card. At this point, you may also be given your

- Room key
- Telephone information
- Mailbox information
- Living In: the residence life handbook

Just ask your RA if you have questions about your community's procedures. When you're done, head back to the lobby or Community Center if at UV.

## NOW IT'S TIME TO UNLOAD!

Approximately 2,150 students live in University Housing, so we ask everyone to cooperate with a few simple requests.

- Opening Team and campus members volunteer to help unload vehicles and take items to rooms. If you need assistance, they can help—but if you've brought plenty of willing hands to help you, why not pass their aid to the next car?
- Moving dollies are great tools and make moving easier. If you bring one, though, please keep track of it. If it's left unattended in a hallway or parking lot, other students or families may mistake it for university property and help themselves.
- Please unload your vehicle and take items directly to your room before unpacking and settling in.
- After you've unloaded, please move your vehicle to another parking lot so others can unload.
- Of course, parking in fire zones or blocking driveways is prohibited. Due to limited space, you will not be permitted to park trailers or RVs on Legion Avenue. As always, disabled parking spots require a special parking pass, and violators risk being ticketed or towed at their expense.

# LET THE WEEKEND BEGIN!

After unloading, taking stuff up to your room, and taking care of business with university offices, you've got two more things to do before kicking into your first weekend at college. They are...

## PARENT MEETINGS

Each community will have a Parent Meeting in which your family can find out more about your new home, its policies, and its staff.

If your family accompanies you on Move-In Day, suggest they attend this meeting. All meetings begin at 1:30 p.m. on August 16, 17, and 18, and will be held in each community.

## FLOOR MEETINGS

This is your first chance to meet most of the folks who will be your closest neighbors for the next several months. Signs with time and location will be posted on your floor, and your RA will come by to remind you of this meeting. Whether your floor holds its first meeting before or after dinner, it is very important that you attend this meeting. Many of the key procedures and policies will be reviewed at this time. When the meeting is over, you may return to your room, visit with others, or find out more about Welcome Weekend.



## WHAT TO DO ON MOVE-IN DAY

1. Bring your Wildcat ID card.
2. Use the campus map provided to locate your assigned room.
3. Check in at the specified location with your Wildcat ID card.
4. After checking in, unload your vehicle completely, and then move your vehicle to another lot to open space for the next student to unload.
5. Move your personal belongings to your new room and begin making it your new home away from home.
6. Encourage your parents to attend the Parent Meeting in your community.
7. Attend your first floor meeting, or cluster meeting if at UV.

## YOU GOT QUESTIONS, WE GOT ANSWERS

You've probably got more questions than we have time to answer on these pages. There's more information on our website: [www.csuchico.edu/housing](http://www.csuchico.edu/housing).

You can also reach us by e-mail at [housing@csuchico.edu](mailto:housing@csuchico.edu) or call our offices at 530-898-6325 and 800-730-4243. We'll do our best to get back to you promptly.

Like us on  
facebook.  
Chico State  
Housing

## E-MAIL AT CHICO STATE

Chico State considers e-mail the official method of communication with students, which can provide substantial improvements over traditional written communication as it delivers information in a convenient, timely, cost effective, and environmentally aware manner. This method ensures that students have access to official communications through a standardized channel. Official information sent to student Wildcat e-mail addresses includes approved notification of university business processes and appropriate university, college, or department academic information such as emergency announcements, security information, billing information and confirmation of major change. Alternative methods (e.g., U.S. postal mail, website notification) in addition to e-mail, may also be used to communicate official university business.

**Student Wildcat e-mail account holders are expected to check their e-mail frequently to determine if they have received official university communications.** Students are responsible for the consequences of not reading official university communications in a timely fashion and are responsible for recognizing that certain communications may be time-critical. Failure to check e-mail, forwarding errors, undeliverable addresses, mailbox full, spam blockers, etc., are not acceptable reasons for missing official university communications.

Those who redirect e-mail from their official address to another address do so at their own risk. Having e-mail lost as a result of redirection does not absolve account holders from the responsibilities associated with communication sent to their official Wildcat e-mail address. The University is not responsible for the handling of e-mail by outside vendors or unofficial servers. Privacy of confidential information may be compromised by redirecting an official university e-mail account.

## RESIDENCE HALL ASSOCIATION

**The Residence Hall Association (RHA) is a student-run organization that provides programming and leadership opportunities for the residents of University Housing.** The RHA is an umbrella organization to the hall councils of each community.

RHA executive board and hall council elections are held in the first few weeks of the semester and provide great learning opportunities. Councils vary from hall to hall, but each of them provides students with programs and leadership opportunities.

[www.csuchico.edu/housing/rha](http://www.csuchico.edu/housing/rha)



## ATTENTION

### PLEASE READ IF YOU USE HYPODERMIC NEEDLES FOR MEDICAL REASONS:

Welcome to your new home! In an environment with many people living together, disposing of hypodermic needles inappropriately can result in accidental needle sticks. In order to reduce this risk, we would like to provide you with hypodermic needle disposal containers. If you would like to take advantage of this service, please visit the 2nd floor Nurses' Station of the Student Health Center. They will provide you with a multi-needle disposal container that can be stored in your room and used as needed.

When the container is full, please return it to the 2nd floor Nurses' Station. They will be happy to dispose of the needles and provide you with an empty disposal container. If you would like additional information regarding this service, please contact your Residence Community Coordinator.



# WHAT ELSE?

## CABLE TV

Basic cable television is available in all residence hall rooms and University Village apartments. More information will be available at Move-In Day.

## EMPLOYMENT OPPORTUNITIES!

An easy way to earn spending money during the academic year is by working in your community as a desk assistant, custodial assistant, or maintenance assistant. Summer is the time to send in an application. Visit [www.csuchico.edu/housing](http://www.csuchico.edu/housing) or [www.csuchico.edu/sempr](http://www.csuchico.edu/sempr) for more information about campus jobs.

## INSURANCE

Please see the enclosed Theft and Fire brochure from National Student Services, Inc. We encourage you to consider your insurance options, because the University is not liable for personal property losses.

## INTERNET/ETHERNET

A broadband wireless connection is included in the University Housing rate to all on-campus and University Village residents.

## MICROWAVES

Stand-alone microwaves are prohibited in all student rooms. Combination mini refrigerator/freezer/microwave units are allowed in student rooms (excluding University Village) if they include a power allocator. Residents are encouraged to support the RHA fundraiser and to rent or purchase a combination unit from Micro 101 Solutions ([www.micro101.com](http://www.micro101.com)).

Each kitchen in Konkow Hall is equipped with a microwave. Apartments at University Village are equipped with a microwave. There is a maximum of one microwave in any kitchen.

## REFRIGERATORS

Mini refrigerators (maximum 4.4 cubic feet) are allowed in student rooms (excluding University Village). There is a maximum of one unit per room. Residents are encouraged to support the RHA fundraiser and to rent or purchase a unit from Micro 101 Solutions ([www.micro101.com](http://www.micro101.com)). Each kitchen in Konkow Hall is equipped with three refrigerator/freezers. Each apartment at University Village is equipped with ample refrigerator/freezer space.