

UNIVERSITY HOUSING POLICY GUIDE

University Housing is committed to creating an inviting, inclusive, safe, and successful residential living environment. In addition to [California State University, Chico's Title 5 Student Conduct Code of Regulations](#) and the University Housing License Agreement, the policies included within this document are enforced and individuals may be held accountable through the University Housing or Student Judicial Affairs conduct process.

By signing the University Housing License Agreement, residents understand that they are entering into community living. University Housing has the responsibility to set limits and guidelines in order to create a safe and comfortable home away from home for students who choose to live within Chico State's housing communities. When students display behavior that does not show a commitment to University Housing communities, students will be held accountable. Violating policies may lead to educational sanctioning, punitive sanctioning, and even possible termination of a student's Housing License Agreement. For more information regarding the conduct process, educational sanctions, or appeal process, please visit the [Student Conduct](#) section of the University Housing website.

Note that Facebook, Twitter, Instagram, Snapchat and other social media platforms may be used as evidence within the student conduct process.

University Housing reserves the right to update this policy guide at any time.

Alcohol

This policy applies to all individuals and covers all areas of University Housing communities including public areas in and around the residence halls. Alcohol in connection to a policy violation will be disposed of. Damage resulting from alcohol use will be the financial responsibility of the resident.

- 1.1 Use, possession, manufacture, and distribution of alcoholic beverages is prohibited in and around University Housing communities.
- 1.2 Public intoxication, the inability to care for oneself, or disrupting the residence hall community while under the influence is a violation of the alcohol policy.
- 1.3 Possession, collection, or display of alcohol containers or paraphernalia including, but not limited to, flasks, shot glasses, empty containers of alcohol, beer bong, kegs, and alcohol boxes is prohibited.
- 1.4 Drinking games and simulated drinking games are prohibited.
- 1.5 Being present in a room while any alcohol policy violation is taking place is prohibited.

Building and Room Access

University Housing communities are secured and are accessible by swiping a resident's University ID. University Village apartments and resident rooms are accessible by using the key issued during move-in. This is for the safety and security of residents, their belongings, and University Housing property.

- 1.1 Loaning a University ID to another person for the purpose of building or meal plan access is prohibited.
- 1.2 Resident room keys are assigned to that individual alone. Giving or loaning key(s) to another person is prohibited.

Community Respect

Students are expected to conduct themselves and treat all members of the University Housing communities and University Housing staff with respect, dignity, and integrity. Residents are expected to act in a manner that positively contributes to the community and its members. As a member of a community, the rights and compelling interests of the community outweigh those of the individual.

- 1.1 Behavior deemed detrimental to the development of the University Housing communities is prohibited.
- 1.2 Pranking, or playing a practical joke on another person, is considered a form of harassment that can lead to injury, inappropriate behavior, and acts of retaliation which can be detrimental to the University Housing community; thus, pranking is prohibited.

Compliance

- 1.1 Residents and their guests must comply with a reasonable request from University Housing staff members including, but not limited to, paraprofessional and professional live-in staff, desk attendants, Sutter Dining staff, custodians, and maintenance staff.
- 1.2 Providing false information or failing to provide information to staff, interfering with staff while they are performing their duties, or being uncooperative or verbally abusive is unacceptable and may be considered a Title 5 violation.
- 1.3 Failure to comply with the sanctions imposed under a student conduct proceeding is prohibited.
- 1.4 University Housing may send communication to residents through email, postings, signs, etc. Residents are expected to abide by all communication.

Drugs and Drug Paraphernalia

This policy includes synthetic drugs, drug residue, and closely-related organic components. Drugs will be confiscated by the University Police Department (UPD).

- 1.1 Use, possession, manufacture, or distribution of illegal drugs and narcotics is prohibited and will not be tolerated in University Housing facilities or surrounding University facilities or parking lots.
- 1.2 The sale or inappropriate use of prescription drugs is prohibited.
- 1.3 Possession of drug paraphernalia is prohibited. Drug paraphernalia includes any item fashioned for the purpose of facilitating drug use.
- 1.4 Possession or use of items that conceal or disguise drug use is prohibited.
- 1.5 Being present in a room while any drug policy violation is taking place is prohibited.

Elevators

If an elevator malfunctions, residents should press the alarm and stay inside until help arrives.

- 1.1 Damage, vandalism, or other misuse of elevators, including jumping in elevators, is prohibited.

Fire and Life Safety

- 1.1 Residents are strictly prohibited from tampering with any equipment related to emergency systems and the fire alarm system (extinguishers, hoses, sprinklers, emergency exit door alarms, exit signs, etc.).
- 1.2 Tampering with, removal of, or misuse of fire extinguishers, fire alarms, emergency evacuation instructions, or unauthorized use of any fire equipment or emergency exit door is prohibited. It is a violation of state law, University, and University Housing regulations and could endanger the life and safety of residents.
- 1.3 Activating the fire alarm (pulling a fire alarm) when there is no reasonable threat of fire is prohibited. Covering, tampering, damaging, or otherwise modifying smoke detectors (including batteries) is also prohibited. Setting off smoke detectors could result in referral to the conduct process. Engaging in these activities may result in a minimum \$500 charge (California Penal code 148.4).
- 1.4 All residents and guests must evacuate a residential facility immediately and must follow instructions from University Housing staff when the fire alarm sounds. Those who do not evacuate are in violation of University policy and state fire code.

- 1.5 Use or possession of appliances with exposed heating elements including, but not limited to, barbecues, stand-alone microwaves, electric grills, toasters, toaster ovens, hot plates, and space heaters is prohibited.
 - a. *Coffee makers, electric kettles, and blenders are permitted in all communities.*
 - b. *Only university-provided appliances present at move in, electric grills, toasters, toaster ovens, and hot plates are permitted in University Village apartments and Konkow House kitchens (not bedrooms).*
- 1.6 Use or possession of other potentially hazardous items, including the following, is prohibited.
 - a. *Candles*
 - b. *Incense*
 - c. *Electric blankets*
 - d. *Hover boards*
 - e. *Extension cords*
 - f. *Fireworks*
 - g. *Halogen lamps*
 - h. *Lava lamps*
 - i. *Plug-in air fresheners*
 - j. *Cigarettes, cigars, hookahs, or smoking paraphernalia*
 - k. *Liquid fuels and lighters*
 - l. *Vaporizers*
 - m. *Accelerants*
- 1.7 The use of cigarettes, pipes, cigars, and other "smoke" emanating products, including e-cigarettes, vapor devices, and other like products, are prohibited on all University properties.
- 1.8 Power strips are permitted only if they have built-in circuit breakers with an on/off switch. All power strips must be UL or ETL listed. Connecting multiple power strips together ("daisy-chaining") is prohibited.
- 1.9 A maximum of three decorative light strands may be connected together (per room) unless manufacturer's directions suggest less.
- 1.10 The presence of more than eight individuals in a resident's room, regardless of room size, can cause a hindrance to timely evacuation and is prohibited.
- 1.11 Any item or furniture that obstructs exiting the room is prohibited.
- 1.12 Materials on doors must not be flammable, must not cover more than 10% (approximately 2.4 sq. ft.) of the door, and must not impede exit from the room.

1.13 Prohibited room decorations:

- a. *Fabric wall hangings, flags, and tapestries*
- b. *Incandescent bulbs, halogen bulbs, and other "hot" bulb types*
- c. *Tissue and crepe paper*
- d. *Trees and plastic ribbons*
- e. *Anything posted in room windows*
- f. *Curtains and coverings on windows*

1.14 No more than 10% of wall space inside each room may be covered with personal decorations not otherwise prohibited.

Firearms and Weapons

- 1.1 Possession of weapons and explosives (or replicas/toys) including, but not limited to, fireworks, firearms, live ammunition, hunting bows and arrows, BB guns, Tasers, stun guns, paintball guns, air pellet guns, toy guns, squirt guns, Nerf guns, highly flammable substances, and stink bombs is prohibited.
- 1.2 California Penal Code Section 626.10 states that individuals may not possess knives with a blade longer than 2.5 inches. Residents may have kitchen knives of any size for cooking purposes.

Furniture

- 1.1 No personal upholstered furniture is allowed.
- 1.2 All University Housing furniture present at move in is to remain in resident's room.
- 1.3 Moving community furniture into a resident's room is prohibited.

Guests

A person is considered a guest when they are not a resident of the community they are visiting. To check in, guests must bring a valid original, government-issued photo identification card (e.g. driver's license, state ID, military ID, tribal ID, or passport). School or university IDs and driver's permits are not accepted. All guests being checked in after 8 p.m. must be at least 18 years of age. Residents must receive permission from their roommate(s) or suitemate(s) before checking in overnight guests. An overnight guest's visits are not to exceed more than three (3) nights in a row and nine (9) nights total in a given semester per resident. If a guest checks out before 12 a.m., it is not counted as an overnight stay.

- 1.1 When guests arrive prior to 8 p.m., it is the resident's responsibility to ensure that their guest is properly checked in by 8 p.m.
- 1.2 Guests will be issued wristbands at check-in. Wristbands must remain on at all times and must be returned to the front desk when the guest leaves. If a suspected violation occurs, guests may be removed from the community. University Village residents must check in their guests [online](#).
- 1.3 Guests are subject to the terms of this policy guide. Residents will be held responsible for their guests and must accompany guests at all times.

1.4 Guests are not permitted in any residential community during No-Guest Weekends as listed below. No-Guest Weekends will also be communicated with residents via email and postings in the communities.

- a. Labor Day weekend: Thursday, August 31, 2017 at 8 p.m. – Tuesday, September 5, 2017 at 8 a.m.
- b. Halloween weekend: Thursday, October 26, 2017 at 8 p.m. – Wednesday, November 1, 2017 at 8 a.m.
- c. St. Patrick's Day week: Friday, March 16, 2018 at 8 p.m. – Sunday, March 25, 2018 at 8 a.m.
- d. Cesar Chavez weekend: Thursday, March 29, 2018 at 8 p.m. – Monday, April 2, 2018 at 8 a.m.

Marijuana

Proposition 215 and the California Medical Marijuana Program are in direct conflict with federal law regarding marijuana; therefore, University Housing does not recognize medical marijuana cards. Residents who possess a valid medical marijuana card under Proposition 215 are required to find a location off campus where they can appropriately and legally use and possess marijuana. Marijuana and marijuana paraphernalia may be disposed of or confiscated by UPD.

- 1.1 The use, possession, manufacture, and distribution of marijuana is prohibited in and around all University Housing communities.
- 1.2 Possession of marijuana paraphernalia including, but not limited to, pipes, bongs, hookahs, scales, vaporizers, grinders, roach clips, and rolling papers is prohibited.
- 1.3 Collection or display of marijuana or marijuana paraphernalia is not permitted.
- 1.4 Being under the influence of marijuana in University Housing communities and public areas is prohibited. Disrupting communities while under the influence of marijuana is also prohibited.
- 1.5 Housing staff may investigate for a possible marijuana policy violation based on reasonable evidence. Evidence of marijuana can include, but is not limited to, smell, smoke, seeds, residue, presence of odor, fans, towels near or under doors, open windows, attempts to mask scents, bongs, pipes, clips, and plant cultivation.
- 1.6 Being present in a room while any marijuana policy violation is taking place is prohibited.

NOTE: University Housing recognizes that this policy may be updated January 2018.

Masks and Costumes

- 1.1 Wearing masks, costume hoods, face painting, or any other apparel that would prevent University Housing staff or University officials from making a visual identification is prohibited.

Noise

Weekday **Quiet Hours** are from 9 p.m. to 9 a.m. Sunday night through Friday morning. Weekend Quiet Hours are from 12 a.m. to 9 a.m. Friday night through Sunday morning. During Quiet Hours residents are asked to keep their noise levels low enough so that their in-room activities are unable to be heard outside of their room. During finals week, extended Quiet Hour times will be posted in each community.

Courtesy Hours are 24 hours a day, seven days a week, and it is the expectation that residents avoid creating noise levels that will disturb the community. A resident can be asked to bring down their noise level by anyone.

- 1.1 Any sound which interferes with another person's right to study or sleep is prohibited. Music and noise must be kept to levels that don't interfere with these rights. The right to quiet surpasses the privilege to make noise.
- 1.2 Amplified sound and subwoofers are prohibited in all University Housing communities.

Noxious Odor

A noxious odor is ANY aroma of such intensity that it becomes apparent or offensive to others. Any odor can become noxious or offensive when it is too strong. Some examples are cigarette, cigar, or pipe smoke; incense; perfume; air freshening spray; large amounts of dirty laundry; and marijuana smell.

- 1.1 Reasonable personal hygiene is expected of all residents. Odors created by dirty or unsanitary living conditions will be considered a violation of policy.

Patios and Balconies – University Village

- 1.1 Residents must keep patios and balconies clean.
- 1.2 Blocking the path or access to patios or balconies is prohibited.
- 1.3 Moving University Housing-provided furniture outside is prohibited.
- 1.4 Use or possession of personal barbecues is prohibited.

Pets

- 1.1 All pets are prohibited in University Housing communities, with the exception of fish in a maximum five gallon tank. Residents with disabilities can request an accommodation through the [Accessibility Resource Center](#).

Postings

- 1.1 Materials for posting by outside entities must be verified and stamped by [Student Life & Leadership](#), and then distributed through the University Housing Office. Materials not meeting these guidelines will be removed.

Refrigerators and Microwaves

A mini-fridge/freezer/microwave unit may be leased from [Collegiate Concepts](#).

- 1.1 Only one mini-fridge/freezer/microwave leased from Collegiate Concepts is permitted per room.
- 1.2 No personal refrigerators or microwaves allowed.
- 1.3 Students living in Konkow and University Village are not permitted to possess a mini-fridge.

Smoking

Please see *Fire and Life Safety*

Sports

- 1.1 Sports and sports-related activities are prohibited inside University Housing communities. Examples include running, throwing or kicking objects, or wrestling.

Theft

- 1.1 Theft of campus property or property in the possession of, or owned by, a member of the campus community is prohibited.
- 1.2 The removal of anything (including food) from Sutter Dining is prohibited.

Vandalism

- 1.1 Vandalism to any University building, property, security cameras, or signage (including bulletin boards, fliers, posters, signs, and whiteboards, etc.) is prohibited.

Wheeled Devices

Residents are encouraged to register their bicycles with UPD. Residents are responsible for providing locks for their own bicycles and properly locking them in specified bicycle parking spots. Please visit the [UPD website](#) for more information.

- 1.1 Riding bicycles, scooters, skateboards, or other recreational wheeled devices inside University Housing communities is prohibited.
- 1.2 Motorcycles, mopeds, motorbikes, and electric scooters are prohibited inside University Housing communities and should be parked in designated motorcycle areas with the appropriate permit displayed.

For more information about motorcycle parking permits: <http://www.csuchico.edu/up/parking/permits.shtml>

Windows

- 1.1 Windows are to be kept clear of any signage or displays.
- 1.2 Tampering with screens is prohibited and screens are to be kept in place at all times.